

Pineview Improvement and Service District
Regular Meeting
MINUTES
Tuesday, February 2, 2016, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: David Collins, Michael Hardman, Nancy Bock
OTHERS PRESENT: Helenanne Cathey, Darlene Feters,
Mark Hines & Jordan Roberts (DOWL Engineering)

David Collins called the Pineview Improvement and Service District regular meeting to order at 5:05 p.m.

I. DOWL Engineering / Water Storage Tank Project –

- a. **DOWL Proposal** – A written proposal was received from DOWL for applying to WWDC for the Level III construction project. There was discussion on the proposal. There are things Board members can do to help keep costs down. There is no guarantee of funding from WWDC. The consensus was to take some time to review the proposal, but to go ahead and submit a grant application to the County.
- b. **County District Support Grant** – A grant application was signed and will be submitted to the County requesting the full \$14,985 at 100%. The County typically only grants up to \$7,500 for the 100% grant for the purpose of applying for money for a project like this. The Commissioners may only fund \$7,500. Board members will try to attend the Commissioners' meeting when the application is under consideration.

II. Minutes Approval – David Collins moved to approve the January 5, 2016, regular meeting minutes. Nancy Bock seconded. Motion carried unanimously.

I. Treasurers Report / Pay Bills / Sign Bank Statements – David Collins moved to accept the Treasurer's Report and pay bills including the annual box fee bill from the post office that was received after the agenda was printed. Nancy Bock seconded. Motion carried unanimously.

Balance Forward:		\$494.65
12/31/15	Interest	\$0.12
Adjusted Balance Forward:		\$494.77
01/06/16	Deposit	\$495.00
01/13/16	Deposit	\$600.00
01/19/16	Deposit	\$420.00
01/22/16	Deposit	\$200.00
01/27/16	Deposit	\$290.00

Bank Balance Prior to Bill Payments: \$2,499.77

Bills Paid

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electric Bill 12/9/15-1/10/16	\$488.95
1015	Cathey Consulting, LLC	Inv. 3231 – Jan. books/post.	\$373.23
1016	Charles & Cindy Bredthauer	Reimbursement	\$80.00
1017	VOID		
1018	Water Guy, LLC	Inv. 2016 – 70 Jan. Op. \$484.50	\$984.50
		Balance Forward \$500.00	
1019	Postmaster	Annual post office box fee	\$68.00
BANK BALANCE END OF MEETING:			\$505.09

TOTAL BILLS PAID: \$1,994.68

BILLS REMAINING UNPAID

Charles & Cindy Bredthauer \$4,294.55

Receivables balance: \$4,286.52

There are five accounts that are past due. Water was shut off at 46 N Pineview. David Collins moved to file a lien against the property. Nancy Bock seconded. Motion carried unanimously.

II. Water System Update – No update.

III. Unfinished Business

- a. **Easement (Storage Tank – Vance)** – The easement will need to be put in place in order to put up the storage tank. The engineer will need to assist with this. There are a couple of sites being considered for the storage tank. This can be explored further by the engineer once approved by the District to proceed.

IV. New Business

- a. **Glory Hole HOA Final Tax Return** – The final return for the homeowners association was reviewed and signed and will be submitted. Since everything has been transferred to the Pineview Improvement and Service District, no tax returns will be required in the future. The District is a governmental entity and is not required to file tax returns.

V. Next Meeting Date: Tuesday, March 29, 2016, 5:00 p.m.

VI. Adjourn – David Collins adjourned the meeting at 5:49 p.m.

NEXT MEETING: TUESDAY, MARCH 29, 2016, 5:00 P.M. at the office of Cathey Consulting.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins, President / Date

Michael Hardman, Vice President / Date

Nancy Bock, Secretary/Treasurer / Date