

ROCK ROAD IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING MINUTES
Tuesday, February 2, 2016, 7:15 p.m.
400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)

BOARD MEMBERS PRESENT: Doug Norton, Beth Norton
BOARD MEMBERS NOT PRESENT: Nicholas Sharkey
OTHERS PRESENT: Helenanne Cathey, Jennifer Miller, Stacie Ludwar, Eric Norton, Leah Norton

President Doug Norton called the meeting to order at 7:15 p.m.

I. Minutes Approval

Beth Norton moved to approve the minutes for the January 5, 2016, regular meeting as written. Doug Norton seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance

The bills were discussed. Beth Norton moved to accept the Treasurer's Report and pay the bill as presented. Doug Norton seconded. Motion carried unanimously.

Bank Balance End of Last Meeting:	\$835.23
01/12/16 Deposit	\$500.00
Bank Balance Prior to Current Meeting:	\$1,335.23
Bills Paid At Meeting:	
<u>Check #</u> <u>Payee</u>	<u>Purpose</u>
1011 Cathey Consulting, LLC	Inv. 3234 – Jan. Admin./books/postage
Total Bills	\$150.98
Bank Balance End of Meeting:	\$1,184.25

Receivables Due by the end of the Fiscal Year: \$0.00

III. Unfinished Business

- a. Regional Connection – DOWL Engineering / Regional Connection – Amendment #1 for Engineering Services \$20,100 approved. The District Support Grant was submitted for \$10,050, but the County will likely only approve \$7,500.00. They haven't said when the Commissioners will consider the application. Doug Norton will check with the County. Beth Norton moved to authorize DOWL to proceed with the initial design and application to the state for the District once the County approves the grant. Doug Norton seconded. Motion carried unanimously. Doug Norton will let Mark Hines know that the District will need a loan for the District's share of the project cost. Helenanne Cathey will contact Mark Hines regarding the loan (amount, annual payment, etc.)
- b. Roads – No update.

IV. New Business

- a. None

V. Next meeting date / time

The next meeting was scheduled for Tuesday, April 5, 2016, 7:15 p.m. at the office of Cathey Consulting (address listed below).

VI. Adjourn

Beth Norton moved to adjourn the meeting. Doug Norton seconded. The meeting adjourned at 7:22 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Doug Norton, President / Date

Nicholas Sharkey, Vice President / Date

Beth Norton, Secretary/Treasurer / Date