

**Stone Gate Estates Improvement & Service District**  
**Regular Meeting**  
**MINUTES**  
**Monday, January 11, 2016, 7:00 p.m.**  
**Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Dave Daigle, Bobby Schmitz, Charlotte Terry  
 OTHERS PRESENT: Helenanne Cathey

President Dave Daigle called the regular meeting to order at 7:04 p.m.

- I. Agenda** – There were no corrections or changes to the agenda.
- II. Water System Update** –
  - a. Report on how wells are doing – Dave Daigle will contact Duaine Faucett and ask him to attend the March meeting.
  - b. Fire Hydrants – Duaine Faucett reported that the system doesn't have fire flows for fire hydrants. Dave Daigle reported on insurance. No other updates.
  - c. Well Reporting – The water system usage and meter readings were reviewed. There was discussion on the difference between the total of the meters compared to the main meter reading.
- III. Minutes / Treasurer's Report** – Bobby Schmitz moved to approve the minutes for the November 9, 2015, regular meeting as written. Charlotte Terry seconded. Motion carried unanimously.
- IV. Treasurer's Report** – Charlotte Terry moved to pay the bills and transfer \$1,850 from the money market to the checking account to pay the bills. Bobby Schmitz seconded. Motion carried unanimously.

Money Market Account Balance end of last meeting:		\$133,152.66
11/18/15	Deposit – Water	\$1,292.50
11/25/15	Deposit – Water	\$18.00
11/30/15	Interest	\$13.58
12/01/15	Deposit – Water	\$348.00
12/10/15	Deposit – Water	\$46.00
12/10/15	Deposit – Assessm.	\$4,320.00
12/14/15	Ck# 138 – Xfer to checking	\$3,400.00
12/15/15	Deposit – Water	\$422.50
12/23/15	Deposit – Water	\$538.00
NO BANK STATEMENT YET FOR DECEMBER.		
12/31/15	Interest	
01/08/16	Deposit – PR Energy	\$91.95
01/11/16	Deposit – Assessm.	\$1,935.38
<b>Balance in Account Prior to Meeting:</b>		<b>\$138,778.57</b>
01/11/15	Ck# 139 – Xfer to Checking	\$1,850.00
<b>Balance in Money Market Account End of Meeting:</b>		<b>\$136,928.57</b>

Money Market Account – Infrastructure Fund end of last meeting:		\$100,503.25
11/30/15	Interest	\$11.37
12/15/15	Deposit – Cty Grant	\$6,500.00
NO BANK STATEMENT YET FOR DECEMBER		
12/31/15	Interest	
<b>Ending Money Market – Infrastructure Fund Balance:</b>		<b>\$107,014.62</b>

Money Market Account – Pump Replacement end of last meeting:		\$20,246.36
11/30/15	Interest	\$1.66
12/31/15	Interest	\$1.72
<b>Ending Money Market – Pump Replacement Account Balance:</b>		<b>\$20,249.74</b>

Checking Account Balance end of last meeting:		\$6,861.45	
12/14/15	Ck# 138 – Stone Gate (December bills) – Deposit	\$3,400.00	
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	3126125 10/10/15-11/10/15	\$214.92
AUTO	Powder River Energy	8443000 10/10/15-11/9/15	\$363.75
2106	Cathey Consulting	Inv. 3127 – Updated meter readings \$50.00	\$450.00
		Inv. 3157 – Dec. Admin/Books \$400.00	
2107	Energy Laboratories	Inv. 351200089 – Testing	\$25.00
2108	Gillette News-Record	Ad 0304878 – Director election	\$74.25
2109	Hawkins, Inc.	Inv. 3802697 – Chlorine	\$5.00
2110	Water Guy, LLC	Inv. 2015-1210 – Nov. Oper./Meters \$936.50	\$2,249.48
		Inv. 2015-1207 – Meter pit pillow \$40.05	
		Inv. 2015-1206 – Fire hydrant on Stone Tr \$1,272.93	
<b>TOTAL:</b>			<b>\$3,382.40</b>
Checking Account Balance Prior to Current Meeting:		\$6,879.05	
Bills Paid At Meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	3126125 11/10-12/9/15	\$208.62
AUTO	Powder River Energy	8443000 11/9-12/9/15	\$182.92
2111	Bobby Schmitz	Reimbursement – Advertising	\$99.99
2112	Cathey Consulting	Inv. 3196 Dec. Admin/Books/Compliance	\$400.00
2113	Hawkins, Inc.	Inv. 3817201 – Chlorine	\$10.00
2114	Water Guy, LLC	Inv. 2015-1305 – Dec. water oper./meters	\$936.50
<b>TOTAL:</b>			<b>\$1,838.03</b>
01/11/16	Ck# 139 – Stone Gate (January bills) – Deposit	\$1,850.00	
<b>Checking Account Balance End of Meeting:</b>			<b>\$6,891.02</b>
Receivables were reviewed.			

**V. Unfinished Business**

- a. Review customer / construction issues
  - i. No construction requests.
- b. Road Connecting to Red Hills – No action or updated needed
- c. Roads – No update.
- d. Director Election (Schmitz (4 years), Terry (2 years)) – March 22, 2016 – The first ad ran November 25<sup>th</sup>. Anyone interested in being on the board and having their name on the ballot needs to submit an application between December 23, 2015, and January 12, 2016. The application is online at [www.catheyconsulting.net](http://www.catheyconsulting.net) – click on Election Documents.

**VI. New Business –**

- a. E-mail from landowner regarding the number of cats in the area – A landowner has some ideas on how to deal with the cats in the area. There wasn't anything the Board can do on this issue.
- b. Budget – Charlotte Terry moved to amend the current year budget to decrease the reserves by \$32,000 and increase Operations – Water System Repairs by \$32,000. Bobby Schmitz seconded. Motion carried unanimously.
- c. Budget for 7/1/16 – 6/30/17 – There were initial discussions on next year's budget. There was discussion on the asphalt approaches in the District. There are four of them. The biggest concern is the one on Stone Trail. Bobby Schmitz will work on estimates. There is a gouge on Stone Lake that was done when the water line was installed. Equipment was unloaded that may have caused that problem. Bobby Schmitz will get an estimate for this repair as well. The information will be reviewed at the March meeting.

**VII. Date for next meeting – Monday, March 14, 2016, 7:00 p.m.**

**VIII. Meeting adjourn – Charlotte Terry moved to adjourn the meeting. Bobby Schmitz seconded. The meeting adjourned at 7:37 p.m.**

**MEETINGS ARE NORMALLY HELD ON THE 2<sup>ND</sup> MONDAY OF EVERY OTHER MONTH**

**UPCOMING MEETINGS:**

**MONDAY, MARCH 14, 2016, 7:00 P.M. / REGULAR MEETING**

**Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K<sup>2</sup> Technologies Building, Suite 106) –  
Entrance is on 4<sup>th</sup> Street**

**NOTES:** The board reminds homeowners of the following:

- a. Water meter repair costs are to be split equally between the District and the homeowner.
- b. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner's responsibility.
- c. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- d. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board of Directors, Stone Gate Estates Improvement & Service District

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Dave Daigle, President (687-1785)

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Charlotte Terry, Treasurer (670-2725)

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Robert (Bobby) Schmitz, Secretary (686-0991)