

**Bennor Estates Improvement & Service District
Regular Meeting
MINUTES**

Tuesday, January 7, 2025, 12:00 p.m., 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Katie Balamut, Lynne Gray, Jason Snyder
OTHERS PRESENT: Helenanne Cathey

Lynne Gray called the meeting to order at 12:05 p.m.

I. Water System Review – The water system information, billing and receivables balances were reviewed.

II. Minutes / Treasurer’s Report – The minutes and financial information and reports were reviewed. Katie Balamut moved to approve the minutes for the regular meeting on December 10, 2024, accept the Treasurer’s report, pay bills, and transfer \$2,600.00 from the savings to the checking account. Jason Snyder seconded. Motion passed by consensus.

Account balances:

Reserve Fund (Balance from Last Meeting Minutes):	\$107,618.26	
12/31/24 Interest	\$95.75	
Reserve Fund Balance:		\$107,714.01

Savings Account (Balance from Last Meeting Minutes):	\$56,604.74	
12/1-12/10/24 Deposits – Water	\$614.57	
12/10/24 Deposit – Assessments	\$25,223.65	
10/15/24 Adjusted Balance Forward		\$82,442.96
12/10-12/31/24 Deposits - Water	\$234.39	
12/31/24 Interest	\$64.50	
01/05/25 Xpress bill pay deposit	\$339.04	
Savings Balance:		\$83,080.89*
01/07/25 Ck# 1220 Transfer to Checking	\$2,600.00	
Savings Balance End of Meeting:		\$80,480.89*

**Includes deposits through the end of the prior month but not since that date to the current date, except for the Xpress bill pay monthly deposit.*

Checking Account (Balance from Last Meeting Minutes):	\$4,816.11	
Checking Balance Prior to Meeting:		\$4,816.11
Bills Paid at Current Meeting:		
AUTO City of Gillette – Bill 1990155 12/2-1/2/25 188,000 gal. water	\$933.42	
AUTO Powder River En. – Acct 9650701-12/1-1/1/25 electricity		No bill yet.
Ck# 1758 Cathey Consulting – Inv. 7897 – Dec. Adm./Books	\$472.50	\$513.05
- Inv. 7891 – meeting meal for 12/10/24		\$40.55
Ck# 1759 Water Guy – Inv. 2024-1438 – Dec. Water/Billing		\$1,117.30
TOTAL BILLS:		\$2,563.77
Transfer from Savings	\$2,600.00	
Checking Account Balance at End of Meeting:		\$4,852.34

III. Unfinished Business

- a) Backup Generator / County grant – No update.
- b) Snow Removal – An update on snow removal – Strand’s will be providing snow removal, not High Country.

IV. New Business

- a) Lynne Gray will call for bids for road work in order to apply for the County grant.

- b) Water Guy sent an e-mail update regarding the lead/service line inventory. If a service line is made of unknown material (in other words, could be lead) and Water Guy works on anything that affects the service line, they have to offer a Brita filtration pitcher to the landowner.

Lynne Gray adjourned the meeting at 12:20 p.m.

Next Meeting: Tuesday, February 4, 2025, 12:00 p.m. at the office of Cathey Consulting.

2025 Meetings:

Tues., Feb. 4, 2025, 12:00 p.m./Tues., Mar. 4, 2025, 6:00 p.m./

Tues., Apr. 1, 2025, 12:00 p.m./Tues., May 20, 2025, 12:00 p.m./Tues., June 17, 2025, 6:30 p.m./

Tues., July 15, 2025, 12:00 p.m.(Budget Hearing)

MEETINGS ARE HELD MONTHLY, GENERALLY ON A TUESDAY, AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106 (K2 TECHNOLOGIES BUILDING) – ENTRANCE IS ON 4TH STREET, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Signature

Katie Balamut

Printed Name

2/4/2025

Date



Signature

JASON SNYDER

Printed Name

2/4/25

Date

Lynne Gray, President / Jason Snyder, Vice President / Katie Balamut, Secretary/Treasurer