

**EIGHT MILE IMPROVEMENT & SERVICE DISTRICT
REGULAR MEETING MINUTES
THURSDAY, JANUARY 23, 2025, 11:00 A.M.
400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE**

BOARD MEMBERS PRESENT: Alan Clark, Jay Gomez, Warren Haramija
OTHERS PRESENT: Helenanne Cathey, Kodi Majors

This Meeting was originally scheduled for Monday, January 20, 2025, but was rescheduled to today.

Jay Gomez called the meeting to order at 11:03 a.m.

- I. Jay Gomez asked Duaine Faucett, Water Guy, to update the board on a water leak that occurred last weekend when the temperature was below zero. Duaine Faucett reported that they received a phone call at 7:00 a.m. from someone in High Plains (432 Force Road) regarding a leak. Duaine Faucett went to the area and isolated it and called One-Call. They had to wait for One-Call to do the locates and started digging at 12:30 p.m.

Duaine Faucett reported that the hydrant needs to be replaced, and they will need to go back in and clean it up when it dries up.

Warren Haramija moved to have a Board member contact the insurance company on the water break and get an investigation going. Alan Clark seconded. Motion carried unanimously. Jay Gomez will contact the insurance company.

The generator overheated. They can't read the control panel / board.

Any time they disturb the line, Water Guy has to provide a pitcher to any homeowner that could be affected by the work being done because they can't verify the material (confirming it is not lead) in the distribution lines.

The District has until 2027 to comply with the lead rules, and in 2027 a plan and schedule has to be in place. It is anticipated that the new Presidential administration may make changes to the rule.

- II. **Minutes** – Alan Clark moved to approve the minutes from the December 3, 2024, regular meeting. Warren Haramija seconded. Motion carried unanimously.
- III. **Treasurer's Report** – The Treasurer's Report and financial information were reviewed. Warren Haramija moved to accept the Treasurer's Report and pay bills as presented. Alan Clark seconded. Motion carried unanimously.

WYOSTAR ACCOUNT

BALANCE FORWARD		\$43,038.38
11/30/24	Interest	\$145.28
12/31/24	Interest	\$151.08
ENDING BALANCE:		\$43,334.74

CHECKING ACCOUNT

BALANCE FORWARD FROM LAST MEETING:		\$20,841.88
11/1-11/30/24	Deposits – Water	\$1,158.49
11/30/24	Interest	\$0.20
Adjusted Balance Forward:		\$22,000.57
12/1-12/31/24	Deposits – Water	
12/05/24	Deposit – Xpress Bill Pay	\$275.28
12/10/24	Deposit – Assessments	\$19,559.82
12/13/24	Deposit – Collins	\$175.00

12/17/24	Deposit – PR Energy Cap. Credits	\$622.91	
12/17/24	Deposit – PR Energy Cap. Credits	\$92.42	
12/16/24	AUTO PAY – City of Gillette – Bill 1973124 – Regional water 0 gal. 11/4-12/2/24		\$240.00
12/28/24	AUTO PAY – Powder River Energy – Electricity 11/1-12/1/24		\$705.32
12/31/24	Interest	\$0.32	
01/09/25	Deposit – Collins	\$175.00	
01/10/25	Deposit – Assessments	\$1,440.00	
BALANCE PRIOR TO MEETING:			\$43,396.00*

Bills Paid:

<u>Ck#</u>	<u>Payee – Purpose</u>	<u>Amount</u>
AUTO	City of Gillette	Inv. 1990362–Regional water 12/2-1/2/25 0 gal. \$240.00
AUTO	Powder River Energy	Acct 2245526 12/1/24-1/1/25 electricity \$755.36
2233	Cathey Consulting, LLC	Inv. 7904 – Dec. books/admin. \$472.50
2234	Hawkins, Inc.	Inv. 6938477 – Chlorine \$20.00
2235	Water Guy	Inv. 2024-1459 – Dec. Water Op./Meters/ Billing \$1,034.30 \$1,352.24
		Inv. 2024-1385 – Create, print, label, mail unknown lead line inventory notices to homeowners \$120.16
		Inv. 2024-1416 – 12/3/24 Clean strainer, make new screen, install psi gauge for setting prv and tweak prv settings \$197.78
TOTAL:		\$2,840.10
BALANCE AFTER TREASURER’S REPORT AND BILLS APPROVED:		\$40,555.90*

**Balance reflects water billing deposits through the end of the prior month but not from the start of the month through the current date.*

Bills not paid:

Wyoming Association of Rural Water Systems Invoice 19778 - \$495.00 for an annual membership. The Board doesn't see any benefit to membership at this time. .

Receivables Balance were reviewed.

IV. Water System / Well Update – The water system information was reviewed.

- a. Water Meters – Meter readings were reviewed. The meters showing 0 usage were reviewed. Several appear to be working now, but two additional 0 usages were on the December report. Helenanne Cathey will e-mail Water Guy on the two new 0 usages.
- b. Water Tank Replacement or Repairs / Roof Repair – Jay Gomez returned the 2010 water tank project books for the District's files. No update.
- c. Lead Rule / Service Lines Inventory – No other update.

V. Unfinished Business

- a. Speed monitor – No update.
- b. Speed limit signs at the City's warehouse facility (12/3/24 meeting) – Jay Gomez will pick up the signs.
- c. Blade roads April / May (12/3/24 meeting) – The roads are holding up well and will be evaluated in the spring.

VI. New Business

- a. None

Jay Gomez adjourned the meeting at 11:47 a.m.

Next Meeting: Monday, Feb. 17, 2025, 11:00 a.m. (Regular Meeting)

The District holds regular monthly meetings. The next regular meeting date is included in the meeting minutes for each meeting.

2025 Meeting Dates:

Mon., Feb. 17, 2025, 11:00 a.m./Mon., Mar. 17, 2025, 11:00 a.m.

Mon., Apr. 21, 2025, 11:00 a.m./Mon., May 19, 2025, 11:00 a.m./Mon., June 16, 2025, 11:00 a.m.

Mon., July 21, 2025, 11:00 a.m./Mon., Aug. 18, 2025, 11:00 a.m./Mon., Sept. 15, 2025, 11:00 a.m.

Mon., Oct. 20, 2025, 11:00 a.m./Mon., Nov. 17, 2025, 11:00 a.m./Mon. Dec. 15, 2025, 11:00 a.m.

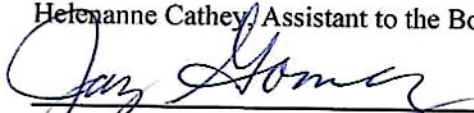
A reminder to drivers of the 20 mph speed limit on the roads. If you see anyone speeding, call in the vehicle description to the Campbell County Sheriff's office at 682-7271. They will investigate it.

Only the board members of the District have the authorization to direct the County on road work in the District. Any issues or concerns about activities of the District or road grading by the County should be directed to the board of directors. Homeowners are not authorized to be contacting the County to direct activities for the District.

UNLESS OTHERWISE INDICATED, MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K² TECHNOLOGIES BUILDING – USE ENTRANCE ON 4TH STREET).

Respectfully submitted,

Helene Cathey, Assistant to the Board



Signature

Jay Gomez

Printed Name

2-17-25

Date



Signature

WARREN HARAMIJA

Printed Name

2-17-25

Date

Ronald J. Gomez, President / Alan Clark, Secretary/Treasurer / Warren Haramija, Director