

**Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, January 6, 2025, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Fetters
OTHERS PRESENT: Helenanne Cathey, Michael Hardman

David Collins called the meeting to order at 5:00 p.m.

- I. **Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District’s water system.
- II. **Minutes Approval –** David Collins moved to approve the minutes for the December 9, 2024, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. **Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer’s Report and pay bills as listed below and sign bank statements. Nancy Bock seconded. Motion carried unanimously. An invoice from Wyoming Association of Rural Water Systems – Invoice 19880 for a voting membership for 2025 for \$495.00 was not paid. The consensus of the Board is to not join at this time.

Water Account Balance Forward From Last Meeting:		\$9,099.77
12/1-12/9/24	Deposits – Water	\$440.00
Adjusted balance forward:		\$9,539.77
12/10-12/31/24	Deposits – Water	\$440.00
12/10/24	Deposit – Assessments	\$9,698.50
12/30/24	Powder River Energy – Electricity 10/1-11/1/24	\$589.47
12/31/24	Interest	\$6.80
01/05/25	Deposit – Xpress bill pay	\$1,210.00
Balance Prior to Bill Payments:		\$20,305.60*

Bills paid at this meeting:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO	Powder River Energy	Electricity 12/1/24–1/1/25	No bill yet.
1490	Cathey Consulting	Inv. 7918 – Dec., 2024 Admin/Books/Compl.	\$551.25
1491	Hawkins, Inc.	Inv. 6943260 – Azone 15	\$317.44
1492	Pineview ISD	11/30/24 Assessments to Roads Account	\$3,213.00
1493	Water Guy, LLC	Inv. 2024-1483– Dec., 2024 Water Operator/meters/ Billing \$879.30	\$879.30
TOTAL			\$4,960.99
BANK BALANCE END OF MEETING (WATER):			\$15,344.61*

**This balance does not reflect Water Guy deposits since the first of the month.
(Note: Loan payments due 10/15/25: \$8,122.93 + 3,881.05 = \$12,003.98)*

Roads Account Balance Forward From Last Meeting:		\$10,298.75
12/31/24	Interest	\$3.81

Roads Account Balance Prior to Meeting:		\$10,302.56	
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
No Bills Paid.			
Transfer from Water Account (11/30/24 Assessments for Roads)		\$3,213.00	
BANK BALANCE END OF MEETING (ROADS)			\$13,515.56

Water System Reserve Account Balance Forward From Last Meeting:		\$12,153.02
12/31/24	Interest	\$10.30

Water System Reserve Account Balance Prior to Meeting:
(Reserve account must have a minimum of \$12,003.98 at all times.)

\$12,163.32

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed.
- b. Water Guy sent a letter regarding any unknown lead service lines – if Water Guy does any repairs that affects the service line for an unknown line (not identified as not lead) – for example if they have to replace your water meter – they will offer a pitcher with a Brita filter.

V. Roads – Earth Work Solutions will be blading the roads and bringing in scoria. \$4,400 was authorized at the May 13, 2024, meeting. An additional \$4,000 was authorized at the November 11, 2024 meeting. David Collins reported that Evan at Earth Work Solutions hasn't got back to him yet.

VI. Unfinished Business

- a. David Collins is working on getting insurance quotes.
- b. Director Election (May 6, 2025 – Bock and Collins / 4-yr terms) – The first legal ad will run in the Gillette News-Record on January 14, 2025. Applications to be on the ballot are due between February 5, 2025 and February 25, 2025.

VII. New Business

- a. None

VIII. Upcoming Meetings:

2025 Meetings:

- Mon., Feb. 3, 2025, 5:00 p.m. / Mon., Mar. 3, 2025, 5:00 p.m.
- Mon., Apr. 28, 2025, 5:00 p.m. / Mon., May 12, 2025, 5:00 p.m. / Mon. June 23, 2025, 5:00 p.m.
- Mon., July 21, 2025, 5:00 p.m. / Mon., Aug. 18, 2025, 5:00 p.m. / Mon., Sep. 15, 2025, 5:00 p.m.
- Mon., Oct. 13, 2025, 5:00 p.m. / Mon., Nov. 10, 2025, 5:00 p.m. / Mon., Dec. 8, 2025, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:19 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

David Collins
Signature

Nancy Bock
Signature

David Collins
Printed Name

Nancy Bock
Printed Name

2-3-25
Date

2-3-25
Date

David Collins, President / Darlene Fetters, Vice President / Nancy Bock, Secretary/Treasurer