

**Bennor Estates Improvement & Service District
Regular Meeting
MINUTES**

Tuesday, February 4, 2025, 12:00 p.m., 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Katie Balamut, Lynne Gray, Jason Snyder
OTHERS PRESENT: Helenanne Cathey, Caden Shields

Lynne Gray called the meeting to order at 12:09 p.m.

- I. Caden Shields came to the meeting to request putting a mailbox by the District’s mailboxes on Jocelynn. There are four owners on the other side of the interstate, and several of them have been working with the post office regarding their mail service. The post office told them that they have to put their mailboxes with the other mailboxes on Jocelynn. They can’t put them in front of their residences. The Board suggested the homeowner check to see if there are any unused boxes in the existing unit and use those if possible. If there aren’t any units left in the existing lock box unit, they should ensure that anything they do complies with post office regulations. Lynne Gray moved to fully utilize the existing boxes first before adding any new boxes. Katie Balamut seconded. Motion carried unanimously. If any new boxes will be required, it will be up to those homeowners to pay for them and install them.
- II. **Water System Review** – The water system information, billing and receivables balances were reviewed.
- III. **Minutes / Treasurer’s Report** – The minutes and financial information and reports were reviewed. Katie Balamut moved to approve the minutes for the regular meeting on January 7, 2025, accept the Treasurer’s report, pay bills, and transfer \$3,100.00 from the savings to the checking account. Jason Snyder seconded. Motion passed by consensus.

Account balances:

Reserve Fund (Balance from Last Meeting Minutes):	\$107,714.01	
01/31/25 Interest		No statement yet.
Reserve Fund Balance:		\$107,714.01

Savings Account (Balance from Last Meeting Minutes):	\$80,480.89	
1/1-1/7/25 Deposits – Water	\$0	
Adjusted Balance Forward:		\$80,480.89
1/8-1/31/25 Deposits - Water	\$0	
01/31/25 Interest		No statement yet.
02/05/25 Xpress bill pay deposit		No statement yet.
Savings Balance:		\$80,480.89*
02/04/25 Ck# 1221 Transfer to Checking	\$3,100.00	
Savings Balance End of Meeting:		\$77,380.89*

**Includes deposits through the end of the prior month but not since that date to the current date, except for the Xpress bill pay monthly deposit.*

Checking Account (Balance from Last Meeting Minutes):	\$4,852.34	
AUTO Powder River En. – Acct 9650701-12/1/24-1/1/25 electricity		\$417.87
Checking Balance Prior to Meeting:		\$4,434.47
Bills Paid at Current Meeting:		
AUTO City of Gillette – Bill 1990155 1/2-2/3/25		No bill yet.
AUTO Powder River En. – Acct 9650701-1/1-2/1/25 electricity		No bill yet.
Ck# 1760 Cathey Consulting – Inv. 7941 – Jan. Adm./Books	\$472.50	\$511.24
- Inv. 7934 – meeting meal for 1/7/25	\$38.74	
Ck# 1761 Water Guy – Inv. 2025-16 – Jan. Water/Billing		\$1,117.30
TOTAL BILLS:		\$1,628.54

Transfer from Savings \$3,100.00
Checking Account Balance at End of Meeting: \$5,905.93

IV. Unfinished Business

- a) Backup Generator / County grant – No update.
- b) The 2025 road project will include up to \$5,000 for crushed concrete/asphalt for thin spots and dust control on the roads. A grant application will be submitted for \$5,123.06, which is 25% of a project consisting of dust control (\$10,092.26 – last year’s bill) and blading/material (\$10,400).

V. New Business

- a) None

Lynne Gray adjourned the meeting at 12:34 p.m.

Next Meeting: Tuesday, March 4, 2025, 6:00 p.m. at the office of Cathey Consulting.

2025 Meetings:

Tues., Mar. 4, 2025, 6:00 p.m.

Tues., Apr. 1, 2025, 12:00 p.m./Tues., May 20, 2025, 12:00 p.m./Tues., June 17, 2025, 6:30 p.m./

Tues., July 15, 2025, 12:00 p.m.(Budget Hearing)

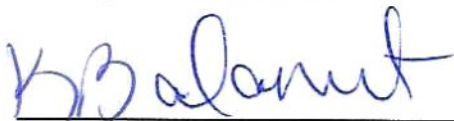
MEETINGS ARE HELD MONTHLY, GENERALLY ON A TUESDAY, AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106 (K2 TECHNOLOGIES BUILDING) – ENTRANCE IS ON 4TH STREET, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

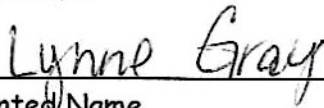




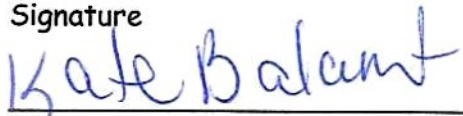
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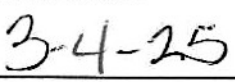
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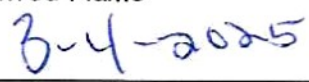
Printed Name



Printed Name



Date



Date

Lynne Gray, President / Jason Snyder, Vice President / Katie Balamut, Secretary/Treasurer