

**Cook Road Water District  
Regular Meeting  
MINUTES**

**Thursday, February 27, 2025, 5:30 p.m.**

**At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming**

BOARD MEMBERS PRESENT: Mike Fuller, Denise Nannemann, Eric Powers,  
Angela Williams  
OTHERS PRESENT: Helenanne Cathey

Angela Williams called the meeting to order at 5:33 p.m.

- I. **Customer Requests / Public Comment** – Marci Young, 12 North Valley Avenue, Lot 4, requested a tap on the water system. The lot is in the District. The tap fee is \$7,500 plus the cost of the meter pit, curb stop, etc. (District pays for the water meter, but the customer pays for everything else). Mike Fuller moved to approve the tap for 12 North Valley Avenue, Lot 4. Denise Nannemann seconded. Motion carried unanimously.
- II. **Water System Update** – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.
- III. **Minutes Approval / Treasurer’s Report / Bills** – Financial reports and minutes were reviewed. Angela Williams moved to approve the minutes for the regular meeting on January 23, 2025, accept the treasurer’s report, and approve and pay the bills as presented. Mike Fuller seconded. Motion carried unanimously.

<b>Sinking Fund Balance Forward:</b>	<b>\$280,961.72</b>
01/31/25 Interest	\$250.66
<b>Sinking Fund Ending Balance:</b>	<b>\$281,212.38</b>

<b>Capital Expenditures Balance Forward:</b>	<b>\$39,409.38</b>
01/31/25 Interest	\$33.48
<b>Capital Expenditures Ending Balance:</b>	<b>\$39,442.86</b>

<b>Checking Account Balance Forward:</b>	<b>\$8,968.71</b>
Deposits 1/1-1/23/25:	\$10,527.59
Adjusted Balance Forward:	\$19,496.30
1/24-1/31/25 Deposits–Water	\$249.50
01/31/25 Interest	\$8.74
Checking Account / QuickBooks Balance 1/31/25:	\$19,754.54
02/05/25 Xpress Bill Pay Dep.	\$4,417.75
02/12/25 Deposit – Collins	\$1,500.00
<b>Checking Account / QuickBooks Balance Prior to bills:</b>	<b>\$25,672.29</b>

**Bills Paid at Meeting:**

Ck#	Vendor	Description	Amount
AUTO	Powder River Energy	Electricity – 1/1-2/1/1/25	\$794.46
1448	Cathey Consulting, LLC	Inv. 7945 – Jan. admin./books/compliance	\$656.25
1449	CBH Co-Op	Even Energy Plan Payment	\$46.00
1450	Hawkins, Inc.	Inv. 6985953 – Chlorine	\$30.00
1451	Water Guy	Inv. 2025–27 Jan. water operator/meters/ billing \$2,079.70	\$2,117.20
		Inv. 2025-102 – Locate 11/13/24	\$37.50

TOTAL BILLS PAID:	\$3,643.91
<b>Checking Account Balance End of Meeting</b>	<b>\$22,028.38*</b>

*\*Checking account balance does not include Water Guy deposits since the end of the prior month.*

V. **Unfinished Business**

- a. Appointment to the Board – Mike Fuller moved to appoint Miles Williams to serve in the open director position (Treasurer). Eric Powers seconded. Motion carried unanimously. The oath will be completed as required.

VI. **New Business**

- a. None.

Mike Fuller moved to adjourn. Eric Powers seconded. The meeting was adjourned at 5:40 p.m.

A reminder to landowners – **when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!**

**Next Regular Meeting: Thursday, March 27, 2025, 5:30 p.m. at the office of Cathey Consulting.**

2025 Meetings:

Thurs., Mar. 27, 2025, 5:30 p.m.

Thurs., Apr. 24, 2025, 5:30 p.m. / Thurs., May 22, 2025, 5:30 p.m. / Thurs., June 26, 2025, 5:30 p.m.

Thurs., July 24, 2025, 5:30 p.m. / Thurs., Aug. 28, 2025, 5:30 p.m. / Thurs., Sep. 25, 2025, 5:30 p.m.

Thurs., Oct. 23, 2025, 5:30 p.m. / Wed., Nov. 19, 2025, 5:30 p.m.\* / Wed., Dec. 17, 2025, 5:30 p.m.\*

*\*November and December meetings rescheduled due to Thanksgiving and Christmas holidays.*

**MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K<sup>2</sup> TECHNOLOGIES BUILDING – ENTRANCE IS ON 4<sup>TH</sup> STREET).**

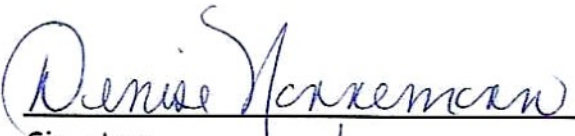
Respectfully submitted,

Helennane Cathey, Assistant to the Board

  
 \_\_\_\_\_  
 Signature

Angela Williams  
 \_\_\_\_\_  
 Printed Name

3-27-25  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Signature

Denise Nannemann  
 \_\_\_\_\_  
 Printed Name

03-27-25  
 \_\_\_\_\_  
 Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / *Vacant*, Treasurer /  
 Denise Nannemann, Secretary / Mike Fuller, Director