

**Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, February 3, 2025, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Nancy Bock, David Collins, Darlene Fetters
OTHERS PRESENT: Helenanne Cathey, Michael Hardman, Scott Robinson

David Collins called the meeting to order at 5:04 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District’s water system.
- II. Minutes Approval –** David Collins moved to approve the minutes for the January 6, 2025, regular meeting as written. Nancy Bock seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed and discussed. David Collins moved to accept the Treasurer’s Report and pay bills as listed below. Bank statements aren’t available yet for last month. Nancy Bock seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting: \$15,344.61

1/1-1/31/25 January deposits from Water Guy are not finalized yet.
01/10/25 Deposit – Assessments \$759.50
01/28/25 Powder River Energy Electricity 12/1/24 – 1/1/25 \$614.00
01/31/25 Interest No statement yet.
02/05/24 Deposit – Xpress bill pay No statement yet.
Balance Prior to Bill Payments: \$15,490.11*

Bills paid at this meeting:

Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 1/1-2/1/25	No bill yet.
1494	Cathey Consulting	Inv. 7963 – Jan., 2025 Admin/Books/Compl.	\$551.25
1495	Gillette News-Record	Inv. 34451 – Director election legal ad	\$126.10
1496	Pineview ISD	12/31/24 Assessments to Roads Account	\$378.00
1497	Water Guy, LLC	Inv. 2025-62– Jan., 2025 Water Operator/meters/billing	\$879.30
TOTAL			\$1,934.65

BANK BALANCE END OF MEETING (WATER): \$13,555.46*

**This balance does not reflect Water Guy deposits since the first of the month as well as last month..
(Note: Loan payments due 10/15/25: \$8,122.93 + 3,881.05 = \$12,003.98)*

Roads Account Balance Forward From Last Meeting: \$13,515.56

01/31/25 Interest No statement yet.

Roads Account Balance Prior to Meeting: \$13,515.56

Check #	Payee	Purpose	Amount
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No Bills Paid.

Transfer from Water Account (12/31/24 Assessments for Roads) \$378.00

BANK BALANCE END OF MEETING (ROADS) \$13,893.56

Water System Reserve Account Balance Forward From Last Meeting: \$12,163.32

01/31/25 Interest No statement yet.

Water System Reserve Account Balance Prior to Meeting: \$12,163.32

(Reserve account must have a minimum of \$12,003.98 at all times.)

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed. Water Guy’s report showed that one property used 237,420 gallons in January. David Collins will contact Water Guy regarding the usage to see if the homeowner had a leak. David Collins reported that a homeowner had reported water quality issues. Water Guy recommends putting flushing hydrants on the line because the low usage, in the winter especially, can cause the water quality issues due to dead-end lines.
- b. No update on the lead service line inventory program.

V. Roads – Earth Work Solutions will be blading the roads and bringing in scoria when the weather warms up. \$4,400 was authorized at the May 13, 2024, meeting. An additional \$4,000 was authorized at the November 11, 2024 meeting. David Collins reported that Evan at Earth Work Solutions hasn’t got back to him yet.

VI. Unfinished Business

- a. David Collins is working on getting insurance quotes.
- b. Director Election (May 6, 2025 – Bock and Collins / 4-yr terms) – Applications to be on the ballot are due between February 5, 2025 and February 25, 2025.

VII. New Business

- a. None

VIII. Upcoming Meetings:

2025 Meetings:

Mon., Mar. 3, 2025, 5:00 p.m.

Mon., Apr. 28, 2025, 5:00 p.m. / Mon., May 12, 2025, 5:00 p.m. / Mon. June 23, 2025, 5:00 p.m.

Mon., July 21, 2025, 5:00 p.m. / Mon., Aug. 18, 2025, 5:00 p.m. / Mon., Sep. 15, 2025, 5:00 p.m.

Mon., Oct. 13, 2025, 5:00 p.m. / Mon., Nov. 10, 2025, 5:00 p.m. / Mon., Dec. 8, 2025, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:12 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,

Helennane Cathey, Assistant to the Board

David Collins
Signature

Nancy Bock
Signature

David Collins
Printed Name

Nancy Bock
Printed Name

3/3-25
Date

3/3/25
Date

David Collins, President / Darlene Fetters, Vice President / Nancy Bock, Secretary/Treasurer