

Spring Hill Ranch Improvement & Service District
Regular Meeting Minutes
Wednesday, January 15, 2025, 4:00 p.m.
at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Gary Carter, Jason Percifield, Bowman Stinson (by phone)
 Others Present: Helenanne Cathey, Riley Kleven

Bowman Stinson called the meeting to order at 4:02 p.m.

- I. **Minutes** – Jason Percifield moved to approve the July 10, 2024, budget hearing and regular meeting minutes as presented. Gary Carter seconded. Motion carried by unanimous consent.
- II. **Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Jason Percifield moved to accept the Treasurer’s Report and pay the bills as presented. Gary Carter seconded. Motion carried by unanimous consent.

Checking Account Balance End of Last Meeting: **\$17,738.68**

07/11/24	Deposit	\$560.00	
07/31/24	Interest	\$0.81	
08/08/24	Deposit	\$480.00	
08/13/24	Ck# 1158 – Design Construction – Invoice 3399 – Crackfill with routing per 7/22/24 proposal		\$2,340.00
08/15/24	Deposit	\$80.00	
08/31/24	Interest	\$0.73	
09/06/24	Deposit	\$1,040.00	
09/18/24	Deposit	\$80.00	
09/30/24	Interest	\$0.74	
10/11/24	Deposit	\$240.00	
10/11/24	Deposit	\$80.00	
10/24/24	Deposit	\$640.00	
10/31/24	Interest	\$0.76	
11/10/24	Deposit – Assessments	\$1,954.00	
11/21/24	Deposit	\$80.00	
11/30/24	Interest	\$0.80	
12/10/24	Deposit – Assessments	\$1,954.00	
12/12/24	Deposit	\$80.00	
12/19/24	Deposit	\$240.00	
12/31/24	Interest	\$0.97	
01/02/25	Deposit	\$480.00	
01/10/25	Deposits	\$1,520.00	

Bank Balance Prior to Start of Meeting: **\$24,911.49**

Bills Paid At Meeting;

Ck# 1159	Cathey Consulting	Inv. 7702 – July, 2024 Admin/Books \$176.00	\$1,056.00
		Inv. 7741 – Aug., 2024 Admin/Books \$176.00	
		Inv. 7783 – Sept., 2024 Admin/Books \$176.00	
		Inv. 7842 – Oct., 2024 Admin/Books \$176.00	
		Inv. 7884 – Nov., 2024 Admin/Books \$176.00	
		Inv. 7927 – Dec., 2024 Admin/Books \$176.00	

Total Bills Paid: \$1,056.00

Checking Account Balance End of Meeting: **\$23,855.49**

Wyo-Star II Account Balance End of Last Meeting: **\$17,151.47**

07/31/24	Earnings	\$38.80	
08/31/24	Earnings	\$44.17	
09/30/24	Earnings	\$40.44	

10/31/24	Earnings	\$65.80
11/30/24	Earnings	\$59.13
12/31/24	Earnings	\$61.15

Wyo-Star II Account Balance End of Meeting: **\$17,460.96**

Accounts Receivable – One account owes for more than one month. All other accounts are current or paid ahead. Assessments due by the end of the fiscal year: \$5,862.00.

III. Unfinished Business

- a. Roads – Nothing scheduled yet for the following:
 - 1) Crushed concrete/asphalt for sides of road – To be done when DRM can do this.
 - a. 300 tons for \$18 per ton = \$5,400
 - b. Trucking \$100 per hour X 19 hours = \$1,900
 - c. \$50 per hour DRM truck with conveyor 8 hours a day X 3 days = \$1,200
- b. Crack sealing to be done annually –22’ wide road / 2023 cost \$1,950.00 / 2024 cost \$2,340.00

IV. New Business

- a. Riley Kleven (4601 Spring Hill Road) brought plans for his house and shop to the meeting and asked for approval for the plans. He reviewed and explained the plans. The building that holds both the shop and barn will be 30 X 80 / pole barn building. 3 bedroom, 2 bathroom – 2,699 feet on main floor / garage 1,000 sq. foot. They will start building next spring. The Board had no issues with the plans. Gary Carter moved to accept the plans from Riley Kleven as presented. Jason Percifield seconded. Motion carried unanimously.
- b. Road work this spring/summer – The rock on the sides will hopefully be done this year. There was discussion on doing a chip seal on the roads at some point.
- c. Budget for 7/1/25 – 6/30/26 – There was discussion on the budget. The monthly rate increased from \$50 to \$80 per month in July, 2022. The consensus is to get a cost from Simon or someone for chip sealing the road, and the rate may need to be increased to save for that expense. Money will be transferred to the WyoStar II account to earn more interest on the money that is reserved for chip sealing or other major projects.

Next Meeting:

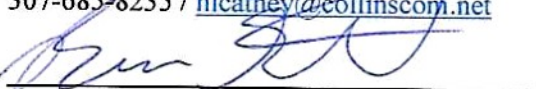
Wednesday, March 12, 2024, 4:00 p.m. (Regular Meeting)

Wednesday, July 16, 2025, 4:00 p.m. (Budget Hearing and Regular Meeting)

Meetings are held at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Gary Carter moved to adjourn the meeting. Bowman Stinson seconded. The meeting was adjourned at 4:32 p.m.

Respectfully Submitted,
 Helenanne Cathey, Bookkeeper/Assistant to the Board
 307-685-8235 / hlcathey@collinscom.net



Signature

Bowman Stinson

Printed Name

3-12-25

Date



Signature

Gary L. Carter

Printed Name

3-12-2025

Date

Bowman Stinson, President / Gary Carter, Vice President / Jason Percifield, Secretary/Treasurer