

**Cook Road Water District
Regular Meeting
MINUTES
Thursday, March 27, 2025, 5:30 p.m.
At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming**

BOARD MEMBERS PRESENT: Mike Fuller, Denise Nannemann, Eric Powers,
Angela Williams, Miles Williams
OTHERS PRESENT: Helenanne Cathey

Angela Williams called the meeting to order at 5:30 p.m.

I. Customer Requests / Public Comment –

- a. Mike Fuller moved to approve the waiver of a late fee (\$15) on Ron Jenkins' account (89 Montgomery). Denise Nannemann seconded. Motion carried unanimously.
- b. A resident in the District asked to be placed on the agenda. She was not at the meeting to address her concerns.

II. Water System Update – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.

III. Minutes Approval / Treasurer's Report / Bills – Financial reports and minutes were reviewed. Mike Fuller moved to approve the minutes for the regular meeting on February 27, 2025, accept the treasurer's report, and approve and pay the bills as presented. Miles Williams seconded. Motion carried unanimously.

Sinking Fund Balance Forward:	\$281,212.38
02/28/25 Interest \$226.60	
Sinking Fund Ending Balance:	\$281,438.98

Capital Expenditures Balance Forward:	\$39,442.86
02/28/25 Interest \$30.27	
Capital Expenditures Ending Balance:	\$39,473.13

Checking Account Balance Forward:	\$22,028.38
Deposits 2/1-2/27/25: \$8,057.01	
Adjusted Balance Forward:	\$30,085.39
2/28/25 Deposits–Water \$117.25	
02/28/25 Interest \$10.34	
Checking Account / QuickBooks Balance 2/28/25:	\$30,212.98
03/05/25 Xpress Bill Pay Dep. \$3,904.52	
03/05/25 Deposit – Tap Fee \$7,500.00	
Checking Account / QuickBooks Balance Prior to bills:	\$41,617.50

Bills Paid at Meeting:

Ck#	Vendor	Description	Amount
AUTO	Powder River Energy	Electricity – 2/1-3/1/25	\$882.64
1452	Cathey Consulting, LLC	Inv. 7989 – Feb. admin./books/compliance	\$656.25
1453	Hawkins, Inc.	Inv. 7007975 – Chlorine \$459.50	\$489.50
		Inv. 7013680 – Chlorine \$30.00	
1454	Water Guy	Inv. 2025–153 Feb. water operator/meters/ billing/Call out for no water \$2,207.20	\$2,244.70
		Inv. 2024-836 – Bounced check thru Xpress bill pay \$18.75	
		Inv. 2025-227 – Bounced check thru Xpress bill pay \$18.75	

TOTAL BILLS PAID:	\$4,273.09
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CBH Co-Op – No payment in March or April due to credit on account.

Checking Account Balance End of Meeting

\$37,344.41*

**Checking account balance does not include Water Guy deposits since the end of the prior month.*

V. Unfinished Business

a. None.

VI. New Business

a. Budget for 7/1/25 – 6/30/26 – The budget hearing and regular meeting will be held on June 26, 2025. The budget was reviewed.

Mike Fuller moved to adjourn. Eric Powers seconded. The meeting was adjourned at 5:32 p.m.

A reminder to landowners – when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!

Next Regular Meeting: Thursday, April 24, 2025, 5:30 p.m. at the office of Cathey Consulting.

2025 Meetings:

Thurs., Apr. 24, 2025, 5:30 p.m. / Thurs., May 22, 2025, 5:30 p.m. / Thurs., June 26, 2025, 5:30 p.m.

Thurs., July 24, 2025, 5:30 p.m. / Thurs., Aug. 28, 2025, 5:30 p.m. / Thurs., Sep. 25, 2025, 5:30 p.m.

Thurs., Oct. 23, 2025, 5:30 p.m. / Wed., Nov. 19, 2025, 5:30 p.m.* / Wed., Dec. 17, 2025, 5:30 p.m.*

**November and December meetings rescheduled due to Thanksgiving and Christmas holidays.*

MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET).

Respectfully submitted,

Helenanne Cathey, Assistant to the Board

Angela Williams

Signature

Angela Williams

Printed Name

4-24-25

Date

Denise Nannemann

Signature

Denise Nannemann

Printed Name

04-24-25

Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / *Vacant*, Treasurer /
Denise Nannemann, Secretary / Mike Fuller, Director