

**EIGHT MILE IMPROVEMENT & SERVICE DISTRICT  
REGULAR MEETING MINUTES  
THURSDAY, MARCH 17, 2025, 11:00 A.M.  
400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE**

BOARD MEMBERS PRESENT: Alan Clark (by phone), Jay Gomez

BOARD MEMBERS NOT PRESENT: Warren Haramija

OTHERS PRESENT: Helenanne Cathey

Duaine Faucett and Stefanie Brown (Water Guy – by phone for part  
of the meeting)

Jay Gomez called the meeting to order at 11:07 a.m.

I. **Minutes** – Alan Clark moved to approve the minutes from the February 17, 2025, regular meeting. Jay Gomez seconded. Motion carried unanimously.

II. **Treasurer’s Report** – The Treasurer’s Report and financial information were reviewed. Alan Clark moved to accept the Treasurer’s Report and pay bills as presented. Jay Gomez seconded. Motion carried unanimously.

**WYOSTAR ACCOUNT**

BALANCE FORWARD		\$43,488.06
02/28/25 Interest	\$134.77	
<b>ENDING BALANCE:</b>		<b>\$43,622.83</b>

**CHECKING ACCOUNT**

BALANCE FORWARD FROM LAST MEETING:		\$33,253.49
2/1-2/17/25 Deposits – Water	\$0	
Adjusted Balance Forward:		\$33,253.49
02/28/25 Interest	\$0.32	
03/10/25 Deposit – Assessments	\$1,473.02	
<b>BALANCE PRIOR TO MEETING:</b>		<b>\$34,726.83*</b>

Bills Paid:

Ck#	Payee – Purpose		Amount
AUTO	City of Gillette	Inv. 2007649–Regional water 2/3-3/3/25 0 gal.	\$240.00
AUTO	Powder River Energy	Acct 2245526 2/1-3/1/25 electricity	\$795.52
2240	Cathey Consulting, LLC	Inv. 7993 – Feb. books/admin.	\$472.50
2241	Hawkins, Inc.	Inv. 6985938 – Chlorine	\$30.00
2242	Water Guy	Inv. 2025-163 – Jan. Water Op./Meters/ Billing \$1,034.30	\$3,048.45
		Inv. 2025-164 – Replaced meters 43 & 39 Franklin \$803.05	
		Inv. 2025-234 – Changed out meters at 8, 12 and 35 Edison \$1,211.10	
TOTAL:			\$4,586.47
<b>BALANCE AFTER TREASURER’S REPORT AND BILLS APPROVED:</b>			<b>\$30,140.36*</b>

*\*Balance reflects water billing deposits through the end of the prior month but  
not from the start of the month through the current date.*

Receivables Balance were reviewed.

III. **Water System / Well Update** – The water system information was reviewed.

- a. **Water Meters** – Meter readings were reviewed. One of the meter replacements on Water Guy’s invoices is a vacant house. Stefanie Brown explained that the operator replaced it because it was zero, but the Board asked that they take it out and compensate or credit the District for it since the house is vacant.
- b. **Water Tank Replacement or Repairs / Roof Repair** – Duaine Faucett advised that the EPA is saying that the District needs to abandon the tank (cut off the piping so it isn’t connected to the

water system) or fix the tank. Duaine Faucett will get the District a cost estimate to abandon the old water tank. A District Support Grant will be submitted to the County.

- c. Lead Rule / Service Lines Inventory – No update.

**IV. Unfinished Business**

- a. Speed monitor – No update.
- b. Speed limit signs at the City’s warehouse facility (12/3/24 meeting) – Jay Gomez will pick up the signs. Concerns were expressed about the high speed the school bus is traveling, especially on the big hill on Franklin. Several complaints have been lodged with the School District’s Transportation Department.
- c. Blade roads April / May (12/3/24 meeting) – The consensus is to get bids for dust control and submit a grant application and to blade the roads after the snow storm that is forecasted for this week.
- d. Insurance claim – There was discussion on the insurance claim. Jay Gomez will contact the insurance company and remind them that they need to talk to Water Guy and the homeowner if they need information.

**V. New Business**

- a. Budget – The budget for the next fiscal year was discussed. The budget hearing will be June 16, 2025, 11:00 a.m. The assessment will increase to \$1,560 instead of \$1,440 per year. (This was approved last year but didn’t make it on the assessment schedule that was submitted to the County.)
- b. There was discussion on the WyoStar program and rule changes. The program now only allows transactions one day a month, and a Board member will need to be registered to make transactions through the online portal.

Jay Gomez adjourned the meeting at 11:41 a.m.

**Next Meeting: Monday, April 21, 2025, 11:00 a.m. (Regular Meeting)**

**The District holds regular monthly meetings. The next regular meeting date is included in the meeting minutes for each meeting.**

**2025 Meeting Dates:**

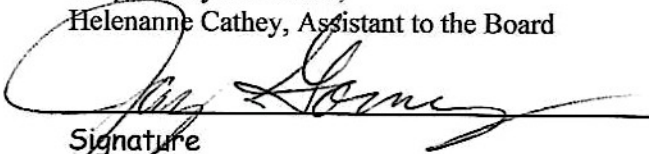
Mon., Apr. 21, 2025, 11:00 a.m./Mon., May 19, 2025, 11:00 a.m./Mon., June 16, 2025, 11:00 a.m.  
Mon., July 21, 2025, 11:00 a.m./Mon., Aug. 18, 2025, 11:00 a.m./Mon., Sept. 15, 2025, 11:00 a.m.  
Mon., Oct. 20, 2025, 11:00 a.m./Mon., Nov. 17, 2025, 11:00 a.m./Mon. Dec. 15, 2025, 11:00 a.m.

**A reminder to drivers of the 20 mph speed limit on the roads. If you see anyone speeding, call in the vehicle description to the Campbell County Sheriff’s office at 682-7271. They will investigate it.**

**Only the board members of the District have the authorization to direct the County on road work in the District. Any issues or concerns about activities of the District or road grading by the County should be directed to the board of directors. Homeowners are not authorized to be contacting the County to direct activities for the District.**

**UNLESS OTHERWISE INDICATED, MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K<sup>2</sup> TECHNOLOGIES BUILDING – USE ENTRANCE ON 4<sup>TH</sup> STREET).**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

  
Signature

Jay Gomez  
Printed Name

4-21-25  
Date

  
Signature

Alan L Clark  
Printed Name

April 21 2025  
Date

Ronald J. Gomez, President / Alan Clark, Secretary/Treasurer / Warren Haramija, Director