

Means, Carter & North Hannum Improvement & Service District

Regular Meeting

MINUTES

Tuesday, January 7, 2025, 5:00 p.m.

Office of Cathey Consulting, 400 South Gillette Ave, Suite 106, Gillette, WY

BOARD MEMBERS PRESENT: Montie Means, Ethan Strand
BOARD MEMBERS NOT PRESENT: Robert Holum
OTHERS PRESENT: Helennane Cathey, Patti & Tom Skubal, Shaun Thomas

Montie Means called the meeting to order at 5:01 p.m.

I. Customer Concerns

a. **Mailboxes** – There was discussion on mailboxes, and several people requested the District install locked mailboxes. Several homeowners shared their experiences with mail being stolen or damaged. Concerns were reported to the Sheriff’s Office, but the Sheriff’s Office referred them to the post office. The post office said there wasn’t anything they could do. There was discussion on the building that Sleepy Hollow has for post office boxes, but something like that may be cost prohibitive. There was discussion on potential location(s) for locked mailboxes. Patti Skubal will contact the post office for specifications and will research costs for locked box units.

Ethan Strand moved to authorize up to \$2,000 for surveying potential locations for mailboxes after

- 1) Patti Skubal has talked to the post office and confirmed specifications (including but not limited to the number of units required, if two locations can still be used or if one location can or should be used, what is required for the concrete base for the boxes, etc.); and

- 2) talking to Parks and Recreation about a possible location by the park.

Montie Means seconded. Motion carried unanimously.

b. **Roads / Visionary** – A complaint was raised regarding the condition of the roads after work was done for the Visionary project. The Board will address the roads in the spring after the ground is no longer frozen.

II. Minutes Approval – Ethan Strand moved to approve the minutes for the regular meeting on October 1, 2024, as written. Montie Means seconded. Motion carried unanimously.

III. Treasurer’s Report – The Treasurer’s Report and bills were reviewed. Ethan Strand moved to accept the Treasurer’s Report and pay bills as discussed and listed below. Montie Means seconded. Motion carried unanimously.

Bank balance forward:			\$60,925.22
09/30/24	Interest	\$23.21	
10/10/24	Deposit – Assessments	\$400.00	
10/31/24	Interest	\$23.48	
11/10/24	Deposit - Assessments	\$9,500.00	
11/30/24	Interest	\$25.33	
12/10/24	Deposit – Assessments	\$7,500.99	
12/31/24	Interest	\$29.06	

Bank Balance Prior to Bills: **\$78,427.29**

Bills Paid at Meeting:

<u>Ck#</u>	<u>Payee – Description</u>		<u>Amount</u>
1240	Cathey Consulting	Inv. 7828 – Oct. Adm./Bks/Post. \$325.00	\$975.00
		Inv. 7870 – Nov. Adm./Bks/Post. \$325.00	
		Inv. 7913 – Dec. Adm./Bks/Post. \$325.00	

Total Bills: \$975.00

Bank Balance End of Meeting: **\$77,452.29**

Receivables balances: \$15,000.00

IV. Unfinished Business / Roads

- a) Engineer to conduct traffic study on Gold Road and other subdivision roads if possible for an amount not to exceed \$5,000 – The Board is still looking for an engineer to conduct a traffic study. 7/2/24 – Robert Holum discussed the speed limit with the County. They won't support a decrease in the speed limit. 10/1/24 – There was discussion on drainage issues on Gold Road and putting in cross pans in the road. 1/7/25 – There was discussion on cross pans or speed bumps.
- b) Road work for spring / summer 2025 – The project estimate is \$15,680.95 with a grant amount of \$3,920.24 for dust control. The County grant was approved on 8/6/24. Ethan Strand moved to authorize rock from Quality Agg, similar to past years plus additional rock if the roads need it and dust control. Montie Means seconded. Motion carried unanimously. The work won't be done until spring, after the frost is out of the ground and will be done in conjunction with the dust control company's scheduling.

V. New Business

- a) No additional new business (customer concerns were discussed at the start of the meeting).

VI. Public Comment – There was an opportunity for public comment. There were no additional public comments.

Montie Means adjourned the meeting at 6:12 p.m.


UPCOMING MEETINGS: Tuesday, April 29, 2025, 5:00 p.m. (NOTE: Different date due to Board member conflicting schedules)

Tuesday, July 1, 2025, 5:00 p.m.

Tuesday, October 7, 2025, 5:00 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING, 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board




Signature

Montie L Means

Printed Name

April 29 2025

Date



Signature

Ethan Strand

Printed Name

4/29/25

Date

Montie Means, President / Ethan Strand, Vice President / Robert Holum, Secretary/Treasurer