

- i. Pay request 1 – Design Construction invoice \$19,411.00 / grant request of \$4,852.75
 - ii. The grant completion report and affidavit were completed to close out the County grant.
- c. Spring or fall review of ditches and culverts for maintenance plan to maintain proper drainage to protect the streets. (Motion at 3/7/24 meeting that if Means First Ext WSD cleans out valves and they see a culvert that is clogged or a ditch needing a repair, Russ Opp is authorized to have the contractor clean out the culvert or ditch while they are there, and Prairieview Champion ISD will pay for that invoice)

Gerald Williams (Inberg-Miller) provided a cost estimate for chip sealing and cleaning out drainage issues in the ditches and minor repairs to the streets. He advised that ditches are the top priority in maintaining the roads. Water is an enemy of roads. If you keep the water off the road, it will prolong the life of the road.

There was discussion on the culvert by the Moose that is already filling up with rock again because rock is being pushed off the property into the ditch and even across the road and into the ditch.

Gerald Williams and Russ Opp will drive through and do an inspection of the roads, ditches and culverts and take pictures of any areas that need to be addressed. The consensus is to work up a cost estimate for cleaning the ditches and culverts (addressing drainage) to be used to submit a County grant application. The consensus is also to do this work this summer.

There was discussion on the street maps. Russ Opp reported that the culverts are on the maps.

- d. Area by L & H filled in and compacted – The west end of the culvert has been dug out somewhat – water will flow, but they need to clean it up more. Marley Ziegler said he will take care of this in the spring.
- e. Budget for 7/1/25 – 6/30/26 –

A cost estimate for chip sealing, cleaning up the ditches, minor street repairs and engineering was discussed. The cost estimate will require a transfer out of reserves.

A tentative date of Wednesday, July 16, 2025, 8:00 a.m. was set for the budget hearing. A proposed budget will be approved at the next meeting.

V. New Business

- a. Susan Wilson moved to authorize signing a service agreement with Inberg-Miller (Gerald Williams) for the engineering for cost estimates and developing a plan for drainage improvements and a chip seal project. Russ Opp seconded. Russ Opp reported that he has concerns with the work Visionary did last year and would like Gerald Williams to evaluate these concerns as well. Susan Wilson recommended contacting Visionary first and asking them to address these items. The consensus is to involve Gerald Williams if necessary (if Visionary doesn't address the concerns). Motino carried unanimously.

VI. Adjourn

There being no further business to discuss, Susan Wilson moved to adjourn the meeting. Russ Opp seconded. The meeting was adjourned at 9:06 a.m.

Reminder: The minutes and information about the District are available online at www.catheyconsulting.net – click on Prairieview Champion. Cathey Consulting is the bookkeeper for the District. The District's records are stored at the office of Cathey Consulting located at 400 South Gillette Avenue, Suite 106 (K² Technologies Building – use the entrance on 4th Street). Contact the District at 307-685-8235.

UPCOMING MEETINGS:

Wednesday, April 9, 2025, 8:00 a.m. (Regular Meeting)

Wednesday, July 16, 2025, 8:00 a.m. (Budget Hearing and Regular Meeting – tentative date)

Meetings are held at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Russ Opp
Signature

Russ Opp
Printed Name

9 Apr 25
Date

Susan Wilson
Signature

Susan Wilson
Printed Name

April 9, 2025
Date

Russ Opp, President / Vacant, Vice President / Susan Wilson, Secretary/Treasurer