

Moon Ridge Improvement & Service District
Regular Meeting Minutes
Tuesday, April 1, 2025, 6:30 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Howard Carl, Cooper DeBusk
 BOARD MEMBERS NOT PRESENT: Dave Nance
 OTHERS PRESENT: Helenanne Cathey

Cooper DeBusk called the meeting to order at 6:32 p.m.

- I. Minutes Approval** – Cooper DeBusk moved to approve the December 3, 2024, regular meeting minutes as presented. Howard Carl seconded. Motion carried by unanimous consent. There was no meeting in February.
- II. Treasurer’s Report** – The Treasurer’s Report, financial information and bills were reviewed. Cooper DeBusk moved to accept the Treasurer’s Report and pay the bills as presented. Howard Carl seconded. Motion carried by unanimous consent.

Bank Account Balance at the End of the Last Meeting:	\$15,857.86
12/10/24 Deposit – Assessments	\$6,562.59
01/10/25 Deposit – Assessments	\$2,812.50
2/4/25 Ck# 1090 Cathey Consulting	\$650.00
Inv. 7914 – Dec., 2024 Admin./Bookkeeping/Compliance Services	\$325.00
Inv. 7959 – Jan., 2025 Admin./Bookkeeping/Compliance Services	\$325.00
02/10/25 Deposit – Assessments	\$375.00
03/10/25 Deposit – Assessments	\$1,534.39
Bank Balance Prior to Bills:	\$26,492.34
Bills Paid:	
Ck# 1002 Cathey Consulting Inv. 8003 – Feb., 2025 Admin./Bookkeeping	\$650.00
Inv. 8046 – Mar., 2025 Admin./Bookkeeping	\$325.00
Ck# 1003 Leiker Trucking LLC Inv. 914301 – 16 loads J-base to subdivision roads	\$12,000.00
Ck# 1004 VOID	
Total Bills Paid At Meeting:	\$12,650.00
Bank Account Balance After Paying Bills:	\$13,842.34
Receivables Balance: \$11,437.50	
(2024 assessments \$29,625.00)	

III. Unfinished Business

A. Road Work

- i. \$2,000 authorized for blading the roads when needed.
- ii. 3/7/24 – authorized up to \$2,000 for a culvert to be installed to improve drainage under the interstate. No update.
- iii. 6/4/24 – \$7,000 to \$9,000 for road work authorized as needed. The consensus is that after the roads are bladed, more rock will be added.
- iv. County Grant (Cooper DeBusk) – No update.

IV. New Business

- a. A quote was received for blading the roads for a time estimate of 2.5 days (10 hours a day – includes mobilization) for a cost of \$5,817.50. The Board felt the quote was high. Howard Carl said he could possibly blade the roads, but he doesn’t have much time. There was discussion on the roads. The Board is happy with the J-Base. The Board noted there are some thin spots on the roads, but, overall, the roads are holding up well.
- b. Cooper DeBusk moved to authorize Helenanne Cathey to order checks for the District. Howard Carl seconded. Motion carried by unanimous consent.

- c. Budget for 7/1/25 – 6/30/26 – The budget for the next fiscal year was discussed. The budget hearing will be June 3, 2025. Assessments were discussed. Cooper DeBusk moved to approve the proposed budget. Howard Carl seconded. Motion carried by unanimous consent. The proposed budget is attached to these minutes. The following legal ad will run in the Gillette News-Record on May 20, 2025.

**LEGAL NOTICE OF PUBLIC BUDGET HEARING
MOON RIDGE IMPROVEMENT & SERVICE DISTRICT**

Moon Ridge Improvement and Service District will hold a public hearing to review the 7/1/25 – 6/30/26 proposed budget followed by a regular District meeting to adopt the budget and conduct regular business at 400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting – K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) in Gillette, Wyoming, on Tuesday, June 3, 2025, at 6:30 p.m. Budget summary:

Expenses: Administrative \$5,000 / Indirect \$705 / Operations & Misc. \$51,499
Cash Carryover / Revenue: \$57,204

Assessments will stay at \$375 per lot plus \$375 for each additional occupied facility if more than one on a lot. A complete copy of the budget can be found online at www.catheyconsulting.net.

To contact the District or to request special accommodations for the hearing, call Cathey Consulting at 307-685-8235.

- V. **Adjourn** – Cooper DeBusk moved to adjourn. Howard Carl seconded. The meeting was adjourned at 6:51 p.m.

NEXT REGULAR MEETING (and Budget Hearing): Tuesday, June 3, 2025, 6:30 p.m. at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street across from Arrow Printing).

2025 Meetings:

Tues., June 3, 2025, 6:30 p.m. (Budget Hearing and Regular Meeting)

Tues., Aug. 5, 2025, 6:30 p.m. / Tues., Oct. 7, 2025, 6:30 p.m. / Tues., Dec. 2, 2025, 6:30 p.m.

The board will generally meet the first Tuesday of every other month at 6:30 p.m. at 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street). Meetings may be re-scheduled to accommodate board member schedules, inclement weather, holidays, etc. Special meetings may be scheduled if something comes up between meetings and as needed.

Facebook Page: Moon Ridge Living

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses any equipment or drags or does any work that causes damage to the roads without board authorization will be prosecuted for destruction of property and/or will be billed or assessed for any and all repairs.

Any homeowner who would like to receive minutes and updates by e-mail can call Helenanne Cathey at 685-8235 or e-mail her at hlcathey@collinscom.net to be added to the e-mail list. Minutes are also posted online at www.catheyconsulting.net.

4/4/23 Meeting minutes: “Dave Nance moved to not do anything under the bridge (from fence to fence) until written approval is received from the state. Howard Carl seconded. Motion carried unanimously.”

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Howard Carl

Signature

Howard Carl

Printed Name

6-3-25

Date

Dave Nance

Signature

Dave Nance

Printed Name

6-3-25

Date

Cooper DeBusk, President (307-660-8993) / Dave Nance, Vice President (601-416-3746)
Howard Carl, Secretary/Treasurer (307-257-3838)

