

North Rangeland Improvement & Service District
Regular Meeting
MINUTES
Thursday, March 20, 2025, 5:30 p.m., Office of Cathey Consulting
400 S Gillette Ave., Suite 106, Gillette

BOARD MEMBERS PRESENT: Guy Olson, Joe Waldner
 BOARD MEMBERS NOT PRESENT: Jed Davies
 OTHERS PRESENT: Helenanne Cathey

Guy Olson called the meeting to order at 5:31 p.m.

- I. **Minutes Approval** – Guy Olson moved to approve the minutes for the January 16, 2025, regular meeting as presented. Joe Waldner seconded. Motion carried by unanimous consent.
- II. **Treasurer’s Report** – The financial information and bills were reviewed. Guy Olson moved to accept the Treasurer’s Report and pay the bills as presented and as listed below. Joe Waldner seconded. Motion carried by unanimous consent.

Bank Balance End of Last Meeting:		\$40,387.13
02/10/25 Deposit – Assessments	\$240.00	
Bank Balance Prior to Bills:		\$40,627.13
Bills Paid		
Ck# 1251 Cathey Consulting	Inv. 7960 – Jan. books/admin./postage \$210.00	\$420.00
	Inv. 8004 – Feb. books/admin./postage \$210.00	
Total Bills		\$420.00
Bank Balance after Bill Payments:		\$40,207.13
Receivables Balance: \$3,600.00		

- III. **Unfinished Business**
 - a. Blading of roads if sufficient moisture (11/21/24 meeting) – There has finally been a little moisture. The roads will be bladed sometime this spring.
- IV. **New Business**
 - a. Budget for 7/1/25 – 6/30/26 – The budget was reviewed. The bond for the Board has not been paid yet this fiscal year because a bill has not been received. Helenanne Cathey will follow up with CNA Surety about the bill. Guy Olson moved to approve the proposed budget as discussed. Joe Waldner seconded. Motion carried by unanimous consent. The budget is attached to these minutes. The following legal ad will run in the Gillette News-Record on July 1, 2025:

LEGAL NOTICE OF PUBLIC BUDGET HEARING
NORTH RANGELAND IMPROVEMENT & SERVICE DISTRICT

North Rangeland Improvement and Service District will hold a public hearing to review the 7/1/25 – 6/30/26 budget followed by the regular District meeting to adopt the budget and conduct regular business at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, (City Hall Mall / K2 Technologies Building – entrance is on 4th Street across from Arrow Printing) on July 17, 2025, at 5:30 p.m. The budget is summarized below:

Expenses: Administrative \$3,046 / Indirect \$105 / Operations & Miscellaneous \$46,312
 Revenue and Rollover: \$49,463

The assessment will stay at \$480. A complete copy of the budget is available online at www.catheyconsulting.net – North Rangeland Minutes for March 17, 2025.

To contact the District or for special accommodations for the hearing,

call Helenanne Cathey at 307-685-8235.

NEXT MEETING: Thursday, May 15, 2025, 5:30 p.m. (Regular Meeting) – No meeting in April. Bills will be paid between meetings if needed.

2025 Meetings:

Thurs., May 15, 2025, 5:30 p.m. / Thurs., June 19, 2025, 5:30 p.m.

Thurs., July 17, 2025, 5:30 p.m. / Thurs., Aug. 21, 2025, 5:30 p.m. / Thurs., Sep. 18, 2025, 5:30 p.m.


Thurs., Oct. 9, 2025, 5:30 p.m. / Thurs., Nov. 20, 2025, 5:30 p.m. / Thurs., Dec. 18, 2025, 5:30 p.m.

The District holds regular monthly meetings generally on the third Thursday of each month at 5:30 p.m. at the office of Cathey Consulting, LLC, 400 South Gillette Avenue, Suite 106, Gillette. The next meeting date and time will be confirmed at each meeting and is subject to change depending on Board member schedules.


Joe Waldner moved to adjourn. Guy Olson seconded. The meeting was adjourned at 5:39 p.m.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

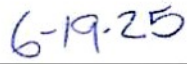
Minutes Approval:




 Signature



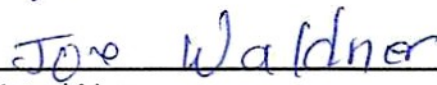
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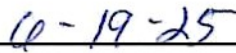
 Date



 Signature



 Printed Name



 Date

Guy Olson, President (307-660-9034) / Joe Waldner, Vice President (307-299-8079) / Jed Davies, Secretary/Treasurer (307-689-0569)

Budget - N Rangeland ISD - 7/1/25 - 6/30/26

Budget Hearing: Thursday, July 17, 2025, 5:30 p.m. at office of Cathey Consulting / PO Box 283, Rozet, WY 82727

	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/24 - 6/30/25	7/1/25 - 6/30/26
CASH CARRYOVER	38,271	43,360	43,905	40,283
Revenue				
Assessments (\$480 X 17 lots)	8,160	8,160	8,160	8,160
Assessments - Interest	47	20	20	20
Customer Billing				
Grants - County		1,000		1,000
TOTAL REVENUE	8,207	9,180	8,180	9,180
TOTAL REVENUE PLUS CASH CARRYOVER	46,478	52,540	52,085	49,463
Expenditures				
Capital Expenditures				
Administrative	2,677	2,920	3,115	3,046
Operations	5,663	49,515	2,500	46,312
Indirect	105	105	105	105
TOTAL EXPENDITURES	8,445	52,540	5,720	49,463
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY				
Payables Balance Start of FY	210		6,082	
	6/30/2023	6/30/24 (EST)	6/30/2024	6/30/25 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	38,271	43,360	43,905	40,283
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	38,271	43,360	43,905	40,283

Receivables Balance End of FY				
Payables Balance End of FY	6,082			
End of Year Bank Balance	43,905		40,283	
Net per year (Revenue minus Expenses)	38,033	0	46,365	0

Budget Message: The District manages the roads. Rates will stay the same. No major capital improvements are expected other than adding more rock to the roads and blading. The District does not have any reserves. The District maintains enough funds in the account to maintain the roads and make road repairs as needed.

Board Member Signature _____

Board Member Signature _____

Directors: Jed Davies (Sec./Treas.) term ends Nov., 2026 / Guy Olson (Pres.) & Joe Waldner (Vice Pres.) terms end Nov., 2028
 Meetings are the third Thursday of each month at 5:30 p.m. at 400 S Gillette Ave., Suite 106, Gillette.
 Records are stored at 400 S Gillette Ae, Suite 106, Gillette.

Streets	Approx. Feet
North Rangeland (N-S)	1,381
Cross Lane	1,851
Sandy Trail	707
Dovetail Ct	996
North Rangeland (E-W)	1,397
Candy Lane	766
TOTAL	7,098
5,280 feet in a mile	
Approx. Miles	1.34

Rate History

District formed November, 2010
 \$660 per year assessment from the beginning
 7/1/21 - 6/30/22
 \$480 / year new (reduced) assessment