

**EIGHT MILE IMPROVEMENT & SERVICE DISTRICT  
BUDGET HEARING AND REGULAR MEETING MINUTES  
MONDAY, JUNE 16, 2025, 11:00 A.M.  
400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE**

BOARD MEMBERS PRESENT: Alan Clark, Jeremy Torrez (by phone)  
BOARD MEMBERS NOT PRESENT: Jay Gomez  
OTHERS PRESENT: Helenanne Cathey

**BUDGET HEARING**

Alan Clark called the budget hearing to order at 11:15 a.m. The budget was reviewed. The balances of three past due accounts will be added to assessments. There was an opportunity for public comment. There were no public comments. Alan Clark adjourned the budget hearing at 11:20 a.m.

**REGULAR MEETING**

Alan Clark called the meeting to order at 11:20 a.m.

- I. **Budget** – Alan Clark moved to adopt the budget for 7/1/25 – 6/30/26 for \$119,064 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Jeremy Torrez seconded. Motion carried unanimously.
- II. **Minutes** – Alan Clark moved to approve the minutes from the May 19, 2025, regular meeting. Jeremy Torrez seconded. Motion carried unanimously.
- III. **Treasurer’s Report** – The Treasurer’s Report and financial information were reviewed. Alan Clark moved to accept the Treasurer’s Report and pay bills as presented. Jeremy Torrez seconded. Motion carried unanimously.

**WYOSTAR ACCOUNT (RESERVES)**

BALANCE FORWARD		\$43,918.24
05/31/25 Interest	Statement not available.	
<b>ENDING BALANCE:</b>		<b>\$43,918.24</b>

**CHECKING ACCOUNT**

BALANCE FORWARD FROM LAST MEETING:		\$23,087.62
05/10/25 Deposit – Assessments	\$720.00	
05/16/25 Deposit – Collins	\$175.00	
05/31/25 Interest	\$0.22	
06/05/25 Deposit – Collins	\$175.00	
06/10/25 Deposit – Assessments	\$20,279.82	
<b>BALANCE PRIOR TO MEETING:</b>		<b>\$44,437.66*</b>

**Bills Paid:**

<u>Ck#</u>	<u>Payee – Purpose</u>		<u>Amount</u>
AUTO	City of Gillette	Inv. 2076903–Regional water 5/1-6/1/25 0 gal.	\$240.00
AUTO	Powder River Energy	Acct 2245526 5/1-6/1/25 electricity	\$591.97
2250	Cathey Consulting, LLC	Inv. 8129 – May books/admin./compliance	\$472.50
2251	Gillette News-Record	Inv. 43027 – Budget hearing legal ad	\$102.70
2252	Hawkins, Inc.	Inv. 7067169 – Chlorine	\$30.00
2253	Water Guy	Inv. 2025-526 – May Water Op./Meters/ Billing \$1,034.30	\$2,675.64
		Inv. 2025-497 – Bid project – disconnect & Cap lines from tank to old tank \$678.84	
		Inv. 2025-605 – Meter replacements – 26 Edison, 14 Franklin, 434 Force Rd) \$962.50	
<b>TOTAL:</b>			<b>\$4,112.81</b>
<b>BALANCE AFTER TREASURER’S REPORT AND BILLS APPROVED:</b>			<b>\$40,324.85*</b>

*\*Balance reflects water billing deposits through the end of the prior month but not from the start of the month through the current date.*

Receivables Balance were reviewed.

**IV. Water System / Well Update** – The water system information was reviewed.

a. **Water Meters** – Meter readings were reviewed.

1) Concerns reported to Water Guy to investigate – invoice received for meter replacements. All showed usage in May.

1. 26 Edison Avenue (0 in Feb., Mar., and Apr.)

2. 434 Force Road (0 in Feb., Mar., and Apr.)

3. 14 Franklin

OTHER CONCERNS:

4. 13 Franklin / concerns with usage (higher than expected)

2) Meters reading 0 in May

1. 39 Franklin Ave (house is vacant – OK) – Water Guy removed the meter and shut off water at the property. The property no longer shows up on the meter reading proof report as having a tap on the water system.

2. 44 Franklin is reading 0 – Helenanne Cathey will e-mail Water Guy to investigate for the Board

b. **Old water tank**

1) The old tank serves as a wall for the pump house – since the tank will be empty, it will not provide insulation for the pump house so insulation will need to be put up on the tank wall. The Board will look into quotes for this work.

2) Repairs to the roof so the tank can be used for storage (Roof needs to be stabilized before the old tank can be used for storage) – Board members will get bids for repairing the tank roof.

3) A door will need to be added to the old tank in order to use it for storage. No discussion.

c. **Water tank cleaning** – The Board requested a bid last month from Water Guy (so that a County grant application can be submitted).

d. **Fire pump leaking and needs to be repaired** – The consensus is to have Greg's Welding look at this. Jeremy Torrez will contact Greg's Welding.

e. **Generator needs to be repaired** – An e-mail was sent to Water Guy to remind them to schedule this repair.

f. **Lead Rule / Service Lines Inventory** – No update.

g. **Flushing hydrant by 432 Force Road (Majors' place) to be repaired or replaced** – authorized Water Guy to do the work 5/19/25

h. **Insurance claim** – no upset.

**V. Unfinished Business**

a. **Speed monitor** – No update.

b. **Speed limit signs at City's warehouse facility** – No update.

c. **Road work (Blade and Mag Chloride)** – County grant was approved on 5/6/25 for blading and dust control. Project estimate \$9,814.00 / Grant (25% and 33%) \$3,093.38.

d. **Insurance Claim** – There has been no update from the insurance company.

**VI. New Business**

a. **Public Records Notice** – The annual notice was signed to submit to the County stating that the District's records are stored at the office of Cathey Consulting.

b. **Official Depository** – Alan Clark moved to designate Security State Bank and WyoStar as the official depositories for the District for 7/1/25 – 6/30/26. Jeremy Torrez seconded. Motion carried unanimously.

Alan Clark adjourned the meeting at 11:27 a.m.

**Next Meeting: Monday, July 21, 2025, 4:00 p.m.**

The District holds regular monthly meetings. The next regular meeting date is included in the meeting minutes for each meeting.

**2025 Meeting Dates:**

**NEW START TIME FOR MEETINGS: 4:00 P.M.**

Mon., July 21, 2025, 4:00 p.m./Mon., Aug. 18, 2025, 4:00 p.m./Mon., Sept. 15, 2025, 4:00 p.m.

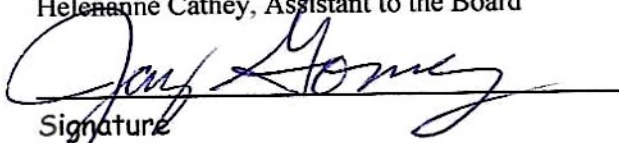
Mon., Oct. 20, 2025, 4:00 p.m./Mon., Nov. 17, 2025, 4:00 p.m./Mon. Dec. 15, 2025, 4:00 p.m.

A reminder to drivers of the 20 mph speed limit on the roads. If you see anyone speeding, call in the vehicle description to the Campbell County Sheriff's office at 682-7271. They will investigate it.

Only the board members of the District have the authorization to direct the County on road work in the District. Any issues or concerns about activities of the District or road grading by the County should be directed to the board of directors. Homeowners are not authorized to be contacting the County to direct activities for the District.

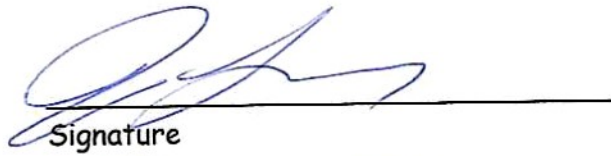
UNLESS OTHERWISE INDICATED, MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K<sup>2</sup> TECHNOLOGIES BUILDING – USE ENTRANCE ON 4<sup>TH</sup> STREET).

Respectfully submitted,  
Helennne Cathey, Assistant to the Board

  
Signature

Jay Gomez  
Printed Name

7-21-25  
Date

  
Signature

Jeremy Torrez  
Printed Name

7-23-25  
Date

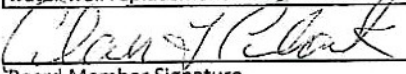
Ronald J. Gomez, President / Alan Clark, Secretary/Treasurer / Jeremy Torrez, Director

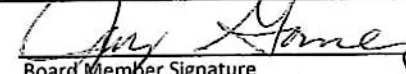
**Budget - Eight Mile ISD - 7/1/25 - 6/30/26**

**Budget Hearing: Monday, June 16, 2025, 11:00 a.m. at office of Cathey Consulting / c/o Cathey Cons., PO Box 471, Gillette, WY 82717**

	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/24 - 6/30/25	7/1/25 - 6/30/26
<b>CASH CARRYOVER (General Fund only)</b>	61,435	39,881	53,258	41,704
<b>Revenue</b>				
Assessments (40 X \$1,560 + 2 X \$120)	57,840	62,640	58,234	62,640
Assessments - Interest	266	100	100	100
Customer and other Billing	5,977	9,920	12,000	9,920
Grants - County	3,360	3,000	0	3,000
Interest from Bank	1,793	1,700	2,000	1,700
Transfer from reserves				
Other revenue (capital credits)	976		715	
<b>TOTAL REVENUE</b>	<b>70,212</b>	<b>77,360</b>	<b>73,049</b>	<b>77,360</b>
<b>TOTAL REVENUE PLUS CASH CARRYOVER</b>	<b>131,647</b>	<b>117,241</b>	<b>126,307</b>	<b>119,064</b>
<b>Expenditures</b>				
Capital Expenditures	0		13,441	
Administrative	6,290	6,670	6,500	7,004
Operations	40,630	86,518	42,030	88,007
Indirect	817	1,326	801	1,326
Debt Principal	17,638	17,867	17,937	17,867
Interest	3,689	3,460	3,390	3,460
To Reserves		1,400		1,400
<b>TOTAL EXPENDITURES</b>	<b>69,064</b>	<b>117,241</b>	<b>84,099</b>	<b>119,064</b>
Receivables Start of FY	866		4,011	
Payables Balance Start of FY	7,299		2,907	
	<b>6/30/2023</b>	<b>6/30/24 (EST)</b>	<b>6/30/2024</b>	<b>6/30/25 (EST)</b>
<b>BEGINNING OF FISCAL YEAR BALANCES</b>				
GENERAL FUNDS	61,435	39,881	53,258	41,704
RESERVES BALANCES	40,604	42,000	42,392	44,000
<b>TOTAL FUNDS BEGINNING OF YEAR</b>	<b>102,039</b>	<b>81,881</b>	<b>95,650</b>	<b>85,704</b>
Receivables Balance End of FY	4,011			
Payables Balance End of FY	2,907			
Undeposited Funds (Xpress)				
End of Year Bank Balance	95,650	42,000	85,704	44,000
<b>Net per year (Revenue minus Expenses)</b>		<b>0</b>	<b>42,208</b>	<b>0</b>
Reserves start of year	40,604	42,000	42,392	43,792
Deposits plus interest on reserves	1,788	1,400	1,400	1,400
Transfers out of reserves				
Reserves end of year	42,392	43,400	43,792	45,192

**Budget Message:** The District manages the roads and water. The District is connected to the regional water system. The WyoStar account is designated reserves for the long term management of the District for capital replacement and major repairs - things like water tank replacement and potentially water well replacement. The annual assessment will increase by \$120 per year.

  
Board Member Signature

  
Board Member Signature

Directors: Jay Gomez (Pres.), Alan Clark (Sec./Treas.) terms end March, 2026 / Warren Haramija term ends March, 2028  
 Meetings are held once a month, with the schedule determined at the start of the year, at 400 S Gillette Ave., Suite 106, Gillette.  
 Records are stored at 400 S Gillette Ac, Suite 106, Gillette. Meeting dates are published in minutes and posted online at [www.catheyconsulting.net](http://www.catheyconsulting.net).