

MCKENNEY IMPROVEMENT & SERVICE DISTRICT
(PO Box 1113, Gillette, WY 82717)
BUDGET HEARING & REGULAR MEETING MINUTES

Thursday, June 26, 2025, 4:00 P.M.

400 South Gillette Avenue, Suite 106 (Office of Cathey Consulting, LLC)

Board Members Present: Bob Maul, Zach Poitra, Deb Shaw
 Others Present: Helenanne Cathey

BUDGET HEARING

Bob Maul called the budget hearing to order at 4:01 p.m. The budget was reviewed. There was an opportunity for public comment. There were no public comments. Bob Maul adjourned the budget hearing at 4:14 p.m.

REGULAR MEETING

Bob Maul called the meeting to order at 4:15 p.m.

- I. **Budget** – Zach Poitra moved to adopt the budget for 7/1/25 – 6/30/26 for \$82,400 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Deb Shaw seconded. Motion carried unanimously.
- II. **Minutes Approval** – Zach Poitra moved to approve the minutes for the May 22, 2025, regular meeting as written. Deb Shaw seconded. Motion carried unanimously.
- III. **Treasurer’s Report Acceptance / Bills** – The bills and financial reporting were reviewed. Zach Poitra moved to accept the Treasurer’s Report and pay bills as presented. Deb Shaw seconded. Motion carried unanimously. The bank statements were reviewed and signed. Accounts receivable balances and reports from Water Guy were reviewed.

Bank Balance End of Previous Meeting:		\$47,150.53
5/1-5/22/25 Deposits – Water Guy	\$297.00	
Adjusted Balance Forward:		\$47,447.53
5/23-5/31/25 Deposits – Water Guy	\$0	
05/31/25 Interest	\$18.49	
06/04/25 AUTO PAY City of Gillette Invoice 2070897 – Water 4/22-5/21/25 74,000 gallons	\$569.65	
06/05/25 Deposit – Xpress bill pay	\$1,742.36	
06/10/25 Deposit – Assessments	\$1,201.68	
Bank Balance Prior to Start of Meeting:		\$49,840.41

Bills paid:

Ck#	Payee	Description	Amount
AUTO	City of Gillette	Inv. 2088293 – Water 5/21-6/23/25 – 106,000 gal.	\$738.93
1870	Cathey Consulting	Inv. 8136 – May Admin./Books/Compl/Postage	\$393.75
1871	Gillette News-Record	Inv. 43447 – Budget hearing legal ad	\$75.40
1872	Water Guy	Inv. 2025-541 – May monthly billing	\$289.48
Total Bills Paid:			\$1,497.56
Bank Balance After These Bills:			\$48,342.85

**Bank Balance does not include Water Guy deposits between start of month and meeting date except for the Xpress bill pay deposit.*

- IV. **Water System Review** – Water system usage and billing were reviewed.
- V. **Unfinished Business**
 - a. Water line moved to Kelly Reynolds / Petition to enlarge the District – This should be installed soon.
 - b. Roads – Grant application for road work – extending culverts and putting in additional culverts where needed. A scope of work will be developed for getting bids for road improvements. Bob Maul has talked to the County to ensure the District’s road project will follow the County’s

requirements. They require a minimum of 20', but the consensus is 22' to 24' would be better because of the number of horse trailers that travel the road. There was discussion on road work.

Bob Maul reported that Dave Shannon has his grader in town. The consensus is to have him blade the roads.

VI. New Business

- a. Public Records Notice – The Board reviewed and signed the Public Records Notice to submit to the County that reports that the District’s records are stored at the offices of Cathey Consulting and Water Guy.
- b. Deb Shaw moved to designate First National Bank as the official depository for the District for 7/1/25 – 6/30/26. Zach Poitra seconded. Motion carried unanimously.

VII. Next Regular Meeting: Thursday, July 24, 2025, 4:00 p.m. at the office of Cathey Consulting (400 S Gillette Avenue, Suite 106, Gillette). The District holds regular monthly meetings, generally on the fourth Thursday of each month at 4:00 p.m.

2025 MEETINGS:

Thurs., July 24, 2025, 4:00 p.m. Thurs., Aug. 28, 2025, 4:00 p.m. Thurs., Sep. 25, 2025, 4:00 p.m.
 Thurs., Oct. 23, 2025, 4:00 p.m. Thurs., Nov. 20, 2025, 4:00 p.m.* Thurs., Dec. 18, 2025, 4:00 p.m.*

Generally, the fourth Thursday of each month

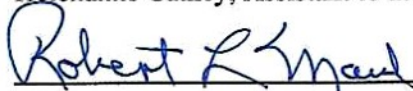
**November and December meetings are moved to the third Thursday of the month instead of the fourth Thursday due to holidays.*

NOTES:


- **Landowners need to move equipment and any other items out of the road right-of-way so that the District can work on ditches and roads as needed.**
- **There should be no shooting of guns in the Improvement and Service District and for safety reasons within a half a mile of the District in any direction.**

Zach Poitra moved to adjourn the meeting. Deb Shaw seconded. The meeting was adjourned at 4:25 p.m.


Respectfully submitted,
Helenanne Cathey, Assistant to the Board



 Signature



 Signature



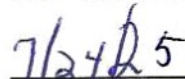
 Printed Name



 Printed Name



 Date




 Date

Robert (Bob) Maul, President / Zachary (Zach) Poitra, Vice President / Deb Shaw, Secretary/Treasurer

Budget - McKenney ISD - 7/1/25 - 6/30/26				
Budget Hearing: Thursday, June 26, 2025, 4:00 p.m. at the office of Cathey Consulting / PO Box 1113, Gillette, WY 82717				
	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/24 - 6/30/25	7/1/25 - 6/30/26
CASH CARRYOVER	39,636	47,481	44,562	52,265
Revenue				
Assessments	4,800	4,800	4,800	4,800
Assessments - Interest	91	65	5	65
Customer and other Billing	15,020	10,270	18,145	10,270
Grants - County		15,000		15,000
Interest from bank			105	
TOTAL REVENUE	19,911	30,135	23,055	30,135
TOTAL REVENUE PLUS CASH CARRYOVER	59,547	77,616	67,617	82,400
Expenditures				
Capital Expenditures				
Administrative	5,128	5,500	4,952	5,626
Operations	10,072	71,996	10,420	76,654
Indirect	120	120	120	120
TOTAL EXPENDITURES	15,320	77,616	15,492	82,400
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY	1,306		1,398	
Payables Balance Start of FY	1,487		1,258	
	6/30/2023	6/30/24 (EST)	6/30/2024	6/30/25 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	39,636	47,481	44,562	52,265
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	39,636	47,481	44,562	52,265
Receivables Balance End of FY	1,398			
Payables Balance End of FY	1,258			
Undeposited Funds (Xpress)	656			
End of Year Bank Balance	44,562		52,265	
Net per year (Revenue minus Expenses)	44,227	0	52,125	0

BUDGET MESSAGE: The District maintains the roads and water system. The District is planning to do a road improvement project this year to improve drainage and the roads in the District. There are no reserves at this time.


Board Member Signature


Board Member Signature

Directors: Bob Maul (President) (Mar., 2027), Zach Poitra (Vice President) (Mar., 2025), Deb Shaw (Secretary/Treasurer) - (Mar., 2027)
Regular meetings held at the office of Cathey Consulting (400 S Gillette Ave., Suite 106, Gillette) on the second Wednesday of each month at 4:00 p.m.
Records are stored at the office of Cathey Consulting.

McKenney	Feet	Miles
McKenney St	630	0.12
P.J. Rd	3570	0.68
Total	4200	0.80

5,280 feet in a mile