

**PIPER ACRES IMPROVEMENT & SERVICE DISTRICT
BUDGET HEARING AND REGULAR MEETING MINUTES**

Thursday, July 6, 2023, 10:00 a.m.

at the office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette

Board Members Present: Tom Civin, Tom Simons
Board Members Approved Absent: Cyral Callender
Others Present: Helenanne Cathey

BUDGET HEARING

The public budget hearing was opened at 10:00 a.m. Since there are no revenues or expenditures in the District at this time, the budget is \$0. There was an opportunity for public comments and there were no public comments. The budget hearing was adjourned at 10:01 a.m.

REGULAR MEETING

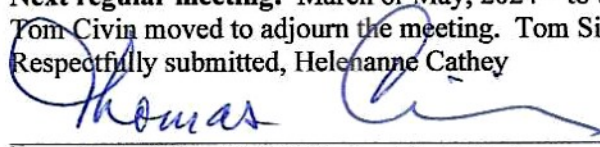
The regular meeting was called to order at 10:01 a.m.

- I. The consensus is to adopt the budget with no revenue and no expenditures (\$0).**
- II. Director Election Results**
Cyral Callender – 1 vote
Tom Simons – 1 vote
Oaths were completed as required.
- III. Consent Agenda – The consensus is to approve the consent agenda which includes minutes approval, acceptance of treasurer’s report (no bills to pay), Official Depository Designation (none at this time), and Public Records notice.**
 - a. **Minutes Approval – (Motion to approve minutes)** – The consensus is that the July 11, 2022, budget hearing and regular meeting minutes are acceptable. The minutes were signed.
 - b. **Treasurer’s Report Acceptance / Bills – None (Cathey Consulting paid the News-Record for the legal ads. Tom Civin will pay Cathey Consulting)**
 - c. **Official Depository Designation** – The statutes say the District shall designate the official depository on an annual basis. Since the District does not have any revenue, the form will indicate there is not a depository at this time.
 - d. **Public Records Notice** – Two board members will sign the notice to submit to the County and authorize Helenanne Cathey to register as the designated public records person with Wyoming Administration and Information
- IV. Unfinished Business – To be done at a later date:**
 - a. **By-Laws** – By-laws will be addressed when the District is more active.
 - b. **Rates / Assessments / Fees / Rules and Regulations or Guidelines** – None at this time.
 - c. **Insurance / Bond** – When the District opens a bank account and starts collecting fees, insurance and a bond for the Board will be discussed.
- V. New Business**
 - a. **Annual Election of Officers** - The consensus is to keep the same slate of officers for the year: Tom Civin, President / Cyral Callender, Vice President / Tom Simons, Secretary/Treasurer.
- VI. Schedule next meeting date / time** – Next meeting: March or May, 2024 (?)
Meetings will be held as needed and members of the governing body will be notified of meetings per state statutes.

Next regular meeting: March or May, 2024 – to be scheduled at a later date.

Tom Civin moved to adjourn the meeting. Tom Simons seconded. The meeting adjourned at 10:02 a.m.

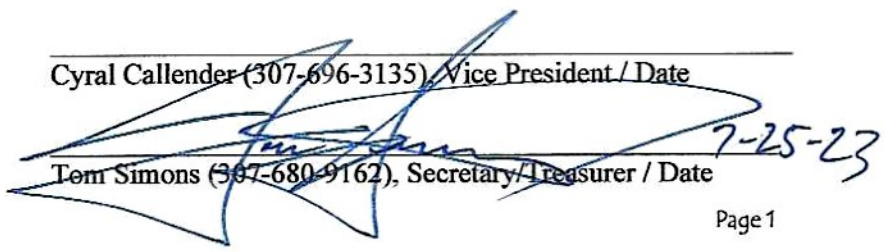
Respectfully submitted, Helenanne Cathey



Tom Civin (307-752-3200), President / Date



Cyral Callender (307-696-3135), Vice President / Date



Tom Simons (307-680-9162), Secretary/Treasurer / Date

7-25-23

