

| | |
|---|---------------------|
| TOTAL | \$367.50 |
| CHECKING BALANCE AFTER BILLS: | \$173,909.89 |
| Receivables Balance: \$10,260.00 (2024 Assessments) | |
| <u>Bill Not Paid:</u> | |
| Inberg-Miller Engineers – Inv. 24742LE01 Engineering PV and CV Culvert & Drainage Improvements through 3/29/25 \$1,427.00 | |

IV. Unfinished Business

- a. Cleaning ditches and culverts / cost estimate / county grant application / bids – This was discussed earlier in the meeting. The District hasn't received the service agreement yet with Inberg-Miller, but once the agreement has been signed, the engineer should be able to move forward with the engineering.
- b. Chip Seal Project 2026 – On hold for now.
- c. Area by L & H filled in and compacted – Russ Opp reported that he told the engineer that Russ Opp will meet with L & H, and if L & H doesn't want to clean the ditch up on their own then the District will do it and then bill L & H for the engineering and work.
- d. Budget for 7/1/25 – 6/30/26 – The budget was reviewed. Susan Wilson moved to approve the proposed budget. Russ Opp seconded. Motion carried unanimously. The budget is attached to these minutes. The following legal ad will run in the Gillette News-Record on July 1, 2025:

**LEGAL NOTICE OF PUBLIC BUDGET HEARING
PRAIRIEVIEW CHAMPION IMPROVEMENT & SERVICE DISTRICT**

Prairieview Champion Improvement & Service District will hold a public hearing at the office of Cathey Consulting (400 S Gillette Avenue, Suite 106, Gillette, Wyoming) on Wednesday, July 16, 2025, at 8:00 a.m., for the purpose of considering the 7/1/25-6/30/26 budget. The budget will be adopted at the regular meeting immediately following the hearing. The proposed budget is as follows:

Expenses – Administrative \$5,500 / Indirect \$900 / Operations/Major Expenses \$393,123
Revenue \$122,240 / Estimated Cash Carryover \$177,283 / Reserves start of year: \$212,610

The maintenance assessment is anticipated to remain the same as last year at \$760 per lot for the annual and long-term maintenance required to maintain more than 4 miles of paved streets. Some of the reserves will be used for the cost for a chip seal project in 2026.

Prairieview Champion Improvement and Service District meeting minutes are posted online at www.catheyconsulting.net. The proposed budget is also posted on the website.

V. New Business

- a. None

VI. Adjourn

There being no further business to discuss, Susan Wilson moved to adjourn the meeting. Melinda McKillop seconded. The meeting was adjourned at 8:58 a.m.

Reminder: The minutes and information about the District are available online at www.catheyconsulting.net – click on Prairieview Champion. Cathey Consulting is the bookkeeper for the District. The District's records are stored at the office of Cathey Consulting located at 400 South Gillette Avenue, Suite 106 (K² Technologies Building – use the entrance on 4th Street). Contact the District at 307-685-8235.

UPCOMING MEETINGS:

Wednesday, July 16, 2025, 8:00 a.m. (Budget Hearing and Regular Meeting)

Meetings are held at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Russ Opp
Signature

Russ Opp
Printed Name

16 July 25
Date

Susan Wilson
Signature

Susan Wilson
Printed Name

7-16-25
Date

Russ Opp, President / Melinda (Mindy) McKillop, Vice President / Susan Wilson, Secretary/Treasurer

| Budget - Prairieview Champion ISD - 7/1/25 - 6/30/26 | | | | |
|---|------------------|------------------|------------------|------------------|
| Budget Hearing: Wednesday, July 16, 2025, 8:00 a.m. at office of Cathey Consulting / c/o Cathey Cons., PO Box 471, Gillette, WY 82717 | | | | |
| | Actual (F32) | Budget | Actual (EST) | Budget |
| | 7/1/23 - 6/30/24 | 7/1/24 - 6/30/25 | 7/1/24 - 6/30/25 | 7/1/25 - 6/30/26 |
| CASH CARRYOVER | 183,150 | 127,923 | 123,248 | 177,283 |
| Revenue plus Transfers from Reserves | | | | |
| Assessments (\$760 X 79 lots) | 60,040 | 60,040 | 60,040 | 60,040 |
| Assessments - Interest | 507 | 200 | | 200 |
| Customer and other Billing | | | | |
| Grants - County | 4,853 | 5,000 | 0 | 50,000 |
| Interest from Bank | 7,359 | 12,000 | 12,000 | 12,000 |
| Transfer from reserves | | | | 100,000 |
| Other revenue (capital credits) | | | | |
| TOTAL REVENUE | 72,759 | 77,240 | 72,040 | 222,240 |
| TOTAL REVENUE PLUS CASH CARRYOVER | 248,550 | 205,163 | 183,288 | 399,523 |
| Expenditures | | | | |
| Capital Expenditures | | | | |
| Administrative | 4,381 | 5,500 | 4,500 | 5,500 |
| * Operations / Repairs / Maintenance | 20,656 | 147,363 | 10,000 | 393,123 |
| Indirect | 900 | 800 | 900 | 900 |
| Debt Principal | 0 | 0 | 0 | 0 |
| Interest | 0 | 0 | 0 | 0 |
| To Reserves | | 51,500 | 0 | 0 |
| TOTAL EXPENDITURES | 25,937 | 205,163 | 15,400 | 399,523 |
| Receivables Start of FY | 3,420 | | 5,700 | |
| Payables Balance Start of FY | 1,050 | | 2,000 | |
| | 6/30/2023 | 6/30/24 (EST) | 6/30/2024 | 6/30/25 (EST) |
| BEGINNING OF FISCAL YEAR BALANCES | | | | |
| GENERAL FUNDS | 183,150 | 127,923 | 123,248 | 177,283 |
| RESERVES BALANCES | 100,912 | 206,305 | 206,305 | 212,610 |
| TOTAL FUNDS BEGINNING OF YEAR | 284,062 | 334,228 | 329,553 | 389,893 |
| Receivables Balance End of FY | 5,700 | | | |
| Payables Balance End of FY | 2,000 | | | |
| Undeposited Funds (Xpress) | | | | |
| End of Year Bank Balance | 329,554 | 206,305 | 389,893 | 212,610 |
| Net per year (Revenue minus Expenses) | 222,613 | 0 | 167,888 | 0 |
| Reserves start of year | 0 | 206,305 | 206,305 | 212,610 |
| Deposits plus interest on reserves | 106,305 | 51,500 | 6,305 | 0 |
| Transfers out of reserves | | | | 100,000 |
| Reserves end of year | 106,305 | 257,805 | 212,610 | 112,610 |

Budget Message: The District manages approximately 4.2 miles of roads in the District, most of which were paved in 2003 for a cost of approximately \$1.5 million. The last chipseal was in 2012 and was approximately \$168,000. Chipsealing will be done in this next fiscal year, and the estimated cost with cleaning out ditches and minor repairs and engineering is \$357,000. The District will not transfer any money to reserves in the 23-24 or 24-25 fiscal year because of the chip sealing project. \$100,000 will be transferred from reserves to be used for the street project.

Board Member Signature _____

Board Member Signature _____

Directors: Russ Opp (Pres.) & Melinda McKillop (Vice Pres.) terms end Nov., 2026 / Susan Wilson (Sec./Treas.) term ends Nov., 2028

The District holds a regular meeting approximately once each quarter. The next meeting date is scheduled at each meeting.

Meetings are held and records are stored at 400 S Gillette Ae, Suite 106, Gillette.

Roads paved 2003 / Final loan payment: October, 2022 - last assessment was 2021

| Streets | Feet (Cty. Mapping) | Round up / 100 |
|------------------------|---------------------|----------------|
| Oil Drive | 1,979 | 2,000 |
| Gold Road | 2,573 | 2,600 |
| Hays Drive | 2,665 | 2,700 |
| Ratcliff Dr. | 2,808 | 2,900 |
| Garman | 3,984 | 4,000 |
| Coulter | 3,917 | 4,000 |
| Hackathorn | 3,928 | 4,000 |
| Total | 21,854 | 22,200 |
| Feet in a mile = 5,280 | | |
| # of miles | 4.1 | 4.2 |

Loan for street paving paid off in 2022.