

Stone Gate Estates Improvement & Service District
Regular Meeting
MINUTES
Monday, March 10, 2025, 9:00 a.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Travis Given, Bobby Schmitz, Tim Volk
 OTHERS PRESENT: Helenanne Cathey

Bobby Schmitz called the meeting to order at 9:06 a.m.

- I. **Water System Update** – The water system information was reviewed and discussed. There is one account that had a higher usage in January and February (Account 1715.01). A request will be sent to Water Guy to look at this account.
- II. **Minutes / Treasurer’s Report** – Travis Given moved to approve the January 13, 2025, regular meeting minutes as presented. Tim Volk seconded. Motion carried unanimously.
- III. **Treasurer’s Report** – The financial information and accounts receivable balances were reviewed. Travis Given moved to accept the Treasurer’s Report, pay bills and transfer \$10,000.00 from the money market to checking account. Tim Volk seconded. Motion carried unanimously.

RESERVES WyoStar I Account – Balance End of Last Meeting:	\$51,925.94
12/31/24 Interest	\$181.67
01/31/25 Interest	\$184.36
02/28/25 Interest	No statement yet.
(Minimum deposit \$1,000)	
Ending WyoStar Account Balance:	\$52,291.97

RESERVES WyoStar II Account – Balance End of Last Meeting:	\$258,533.98
12/31/24 Interest	\$908.62
Interest / Investment return now posted quarterly (Minimum deposit \$25,000)	
Ending WyoStar II Account Balance:	\$259,442.60

Money Market Account Balance end of last meeting:	\$97,407.81
1/1-1/13/25 Deposits – Water	\$0
01/10/25 Deposit – Xpress bill pay	\$4,826.65
01/10/25 Deposit – Assessments	\$2,880.00
Adjusted Balance Forward:	\$105,114.46
1/14-1/31/25 Deposits – Water	\$18.04
01/31/25 Interest	\$95.25
2/1-2/28/25 Deposits – Water	\$46.33
02/05/25 Deposit – Xpress bill pay	\$2.46
02/28/25 Interest	\$84.82
03/05/25 Deposit – Xpress bill pay	No statement yet.
Balance in Account Prior to Meeting:	\$105,361.36
03/10/25 Ck# 9071 – Transfer to Checking:	\$10,000.00
Balance in Account End of Meeting:	\$95,361.36
*Balance does not reflect any water overage payments since the end of the prior month	

Checking Account Balance end of last meeting: \$15,121.43

February Bills:

Check #	Payee	Purpose	Amount
AUTO PAY	City of Gillette	Bill 1/2-2/4/25 Regional water/0 gal.	\$487.50
AUTO PAY	Powder River Energy	Acct 3126125 Electricity 1/1-2/1/25	\$295.91
AUTO PAY	Powder River Energy	Acct 8443000 Electricity 1/1-2/1/25	\$203.43
2649	Cathey Consulting	Inv. 7973 – Jan. Admin/Books/post.	\$630.00

2650	Hawkins, Inc.	Inv. 6960933 – Chlorine	\$20.00
2651	One-Call of Wyoming	Inv. 74504 – Group III 2025 Membership	\$25.00
2652	Water Guy	Inv. 2025-73 – Jan. Oper./Meters/Billing \$1,690.10	\$1,952.60
		Inv. 2025-122 – Locate 11/20/24 \$262.50	
TOTAL:			\$3,614.44
Checking Account Balance Prior to Meeting:			\$11,506.99
Bills Paid at This Meeting:			
<u>Check #</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
AUTO PAY	Powder River Energy	Acct 3126125 2/1-3/1/25	No bills yet.
AUTO PAY	Powder River Energy	Acct 8443000 2/1-3/1/25	
AUTO PAY	City of Gillette	Regional Water Bill 2/4-3/4/25	No bill yet.
		0 gallons	
2653	Cathey Consulting	Inv. 8017 – Feb., Admin/Books/Compliance/postage	\$630.00
2654	Hawkins, Inc.	Inv. 6983522 – Chlorine \$459.50	\$469.50
		Inv. 6985840 – Chlorine \$10.00	
2655	Water Guy	Inv. 2025-201 – Feb. Oper./Meters/Billing	\$1,690.10
TOTAL:			\$2,789.60
Transfer from Money Market:		\$10,000.00	
Checking Account Balance End of Meeting:			\$18,717.39

IV. Unfinished Business

- a. Review customer / construction issues - None
 - i. For minutes: Project Actions

V. New Business

- a. Road project for 2025 – Bobby Schmitz will send out bid requests for blading, gravel, and dust control. The roads will be evaluated over the coming weeks to see where rock is needed. Stone Lake is the next road in the rotation for rock. A grant application will be prepared and submitted to the County.
- b. Budget for 7/1/25 – 6/30/26 – The budget for the next fiscal year was reviewed. Rates were discussed. This year’s budget hearing and regular meeting will be July 14, 2025, at 9:00 a.m. Tim Volk moved to approve the proposed budget as presented. Travis Given seconded. Motion carried unanimously. The proposed budget is attached to these minutes.

VI. Upcoming Meetings – Monday, May 12, 2025, 9:00 a.m.

2025 Meetings:

Mon., May 12, 2025, 9:00 a.m. / Mon., July 14, 2025, 9:00 a.m. (Budget Hearing and Regular Meeting)
Mon., Sep. 8, 2025, 9:00 a.m. Mon., Nov. 10, 2025, 9:00 a.m.

MEETINGS ARE NORMALLY HELD ON THE 2ND MONDAY OF EVERY OTHER MONTH

Location: Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106
(K² Technologies Building, Suite 106) – Entrance is on 4th Street

VII. Meeting adjourn – Travis Given moved to adjourn. Tim Volk seconded. The meeting was adjourned at 9:29 a.m.

NOTES: The board reminds homeowners of the following:

- a. Only authorized people are to be opening water meter pits. Any damages that occur because of an unauthorized person entering the meter pit will be 100% the homeowner’s responsibility.
- b. Keep the area mowed and/or free of debris around meter pits and readouts. If necessary, the District will hire someone to mow and/or clean it up and the homeowner will be billed.
- c. If you see the red light flashing on the water tank, please call Water Guy at 307-299-9911.
- d. 3/27/23 – Any Board member authorized to call a contractor out to plow snow if needed.
- e. Check out Water Guy’s Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryguywyoming.com for a link and for other information.
- f. Minutes will be distributed to the email list and online after the Board has approved the minutes at meetings. Draft minutes will not be e-mailed or posted online.
- g. Annual Reserves Transfer for 24-25 - \$29,824.78 was the overages for 23-24, but due to well repair expenses, no transfer will be done to reserves in 24-25.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board of Directors

Bobby Schmitz
Signature

JAG
Signature

Bobby Schmitz
Printed Name

Timothy Volk
Printed Name

5/12/25
Date

5/12/25
Date

Robert (Bobby) Schmitz, President (680-4920) / Travis Given, Treasurer / Tim Volk, Secretary

Budget - Stone Gate ISD - 7/1/25 - 6/30/26				
Budget Hearing: Monday, July 14, 2025, 9:00 a.m. at office of Cathey Consulting / PO Box 992, Gillette, WY 82717				
	Actual (F32)	Budget	Actual (EST)	Budget
	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/24 - 6/30/25	7/1/25 - 6/30/26
CASH CARRYOVER	96,252	124,104	85,707	153,238
Revenue				
Assessments	95,040	95,040	94,453	95,040
Assessments - Interest	218	110	260	110
Customer and other Billing	31,580	50,255	60,970	50,255
Grants - County	34,520	25,000	25,000	25,000
Interest from Bank	6,918		5,200	
Transfer from reserves (Budget only)				
Other revenue (capital credits)	2,819		1,572	
TOTAL REVENUE	171,095	170,405	187,455	170,405
TOTAL REVENUE PLUS CASH CARRYOVER	267,347	294,509	273,162	323,643
Expenditures				
Capital Expenditures	52,527			
Administrative	9,575	9,660	8,000	10,400
* Operations	163,573	246,838	60,000	259,888
Indirect	2,301	3,355	2,301	3,355
To Reserves		34,656		50,000
TOTAL EXPENDITURES	227,976	294,509	70,301	323,643
Receivables Start of FY	16,649		31,856	
Payables Balance Start of FY	6,218		73,671	
Undeposited Funds (Xpress)	110		192	
	6/30/2023	6/30/24 (EST)	6/30/2024	6/30/25 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	96,252	124,104	85,707	153,238
RESERVES BALANCES (WyoStar Accounts)	299,991	302,022	305,818	313,818
TOTAL FUNDS BEGINNING OF YEAR	396,243	426,126	391,525	467,056
Receivables Balance End of FY	31,856			
Payables Balance End of FY	73,671			
Undeposited Funds (Xpress)	192			
End of Year Bank Balance	391,526	302,022	467,056	313,818
Net per year (Revenue minus Expenses)	39,371	0	202,861	0
Reserves start of year	299,991	302,022	305,818	302,022
Deposits plus interest on reserves	6,756	34,656	8,000	50,000
Transfers out of reserves for repairs	929	100,000		100,000
Reserves end of year	305,818	236,678	313,818	252,022

*Operations includes cash carryover

Budget Message: The District manages the roads and water and covenants. The amount billed for meter readings each fiscal year is transferred to reserves in July or September for capital improvements and major repairs. However, no transfer was done to reserves in the 24-25 fiscal year due to a well repair of over \$52,000. No change in rates is anticipated.

Board Member Signature _____ Board Member Signature _____

Directors: Bobby Schmitz (Pres.) and Travis Given (Treasurer) terms end Mar., 2026 / Tim Volk (Secretary) term ends Mar. 2028
 Meetings are held on the second Monday of every other odd month at 400 S Gillette Ave., Suite 106, Gillette, at 9:00 a.m.
 Records are stored at 400 S Gillette Ave, Suite 106, Gillette.

Stone Gate			Assessments history:	
Friday St	1120	0.21	2022	\$1,440
Stone Crest Dr	5930	1.12	2018	\$1,278
Sone Gate Ave	4050	0.77	2006 & prior	\$960
Stone Lake Ave	4080	0.77	(2006 also had an additional \$750 assessment for water meter)	
Sone Field Ct	660	0.13		
Stone Place Ave	5440	1.03		
Stone Ridge Ct	1710	0.32		
Stone Trail Ave	6730	1.27	2008 - started billing for water meter usage / overages / base gallons = 20,000 gallons	
Total	29720	5.63		

2025
 2024 Stone Trail - 1,484.99 tons of W-Roadbase Dust control for all roads 14,030 gallons
 2023
 2022
 2021
 2020

9/9/24 No transfer to be done this year (7/1/24 - 6/30/25) due to well repair expenses over \$52k in June, 2024.