

**Cook Road Water District
Regular Meeting
MINUTES**

Thursday, July 24, 2025, 5:30 p.m.

At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Mike Fuller, Denise Nannemann, Eric Powers,
Miles Williams
BOARD MEMBERS APPROVED ABSENT: Angela Williams
OTHERS PRESENT: Helenanne Cathey

Eric Powers called the meeting to order at 5:30 p.m.

I. Customer Requests / Public Comment – None

II. Water System Update – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.

III. Minutes Approval / Treasurer’s Report / Bills – Financial reports and minutes were reviewed. Mike Fuller moved to approve the minutes for the budget hearing and regular meeting on June 26, 2025, accept the treasurer’s report, and approve and pay the bills as presented. Denise Nannemann seconded. Motion carried unanimously.

Sinking Fund Balance Forward:	\$282,184.80
06/30/25 Interest \$243.63	
Sinking Fund Ending Balance:	\$282,428.43
Capital Expenditures Balance Forward:	\$39,572.74
06/30/25 Interest \$32.54	
Capital Expenditures Ending Balance:	\$39,605.28
Checking Account Balance Forward:	\$58,589.11
Deposits 6/1-6/26/25: \$4,024.89	
Adjusted Balance Forward:	\$62,614.00
6/27-6/30/25 Deposits–Water \$2,043.41	
06/30/25 Interest \$24.17	
Checking Account / QuickBooks Balance 6/30/25:	\$64,681.58
07/05/25 Xpress Bill Pay Dep. \$4,757.51	
Checking Account / QuickBooks Balance Prior to bills:	\$69,439.09

CBH Co-Op – \$0 monthly payment for the next year (May, 2025).

\$229 Propane delivered 6/9/25 (CBH Co-Op also billed sales tax \$11.45 – upon calling them, they said the sales tax would be credited from the bill.)
(Credit balance forward: \$2,109.79 less \$229 for propane delivered = \$1,880.79 credit balance remaining.)

Bills Paid at Meeting:

Ck#	Vendor	Description	Amount
AUTO	City of Gillette	Inv. 2094082 – June Regional water 0 gallons	\$570.00
AUTO	Powder River Energy	Electricity – 6/1-7/1/1/25	\$1,170.16
1466	Cathey Consulting, LLC	Inv. 8170 – June admin./books/compliance	\$656.25
1467	Gillette News-Record	Inv. 41565 – Director election legal ad	\$98.80
1468	Hawkins, Inc.	Inv. 7132131 – Chlorine	\$30.00
1469	Water Guy	Inv. 2025–665 June water operator/meters/ Billing \$2,079.70	\$2,498.33

Inv. 2025-734 – Bounced check \$18.75
Inv. 2025-772 – No water at 7350 Red Rock –
Repair line in pit \$399.88

TOTAL BILLS PAID: \$5,023.54
Checking Account Balance End of Meeting \$64,415.55*
**Checking account balance does not include Water Guy deposits since the end of the prior month.*

V. Unfinished Business

a. Director Election November 4, 2025 (Nannemann, M. Williams, E. Powers) –Applications to be on the ballot are due between August 6th and August 26th.

VI. New Business

a. Mike Fuller moved to have Crystal Ninas complete the Self-Audit for fiscal year ending 6/30/25. Miles Williams seconded. Motion carried unanimously.

VII. Adjourn

Mike Fuller moved to adjourn. Miles Williams seconded. The meeting was adjourned at 5:31 p.m.

A reminder to landowners – when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!

Next Regular Meeting: Thursday, August 28, 2025, 5:30 p.m. at the office of Cathey Consulting.

2025 Meetings:

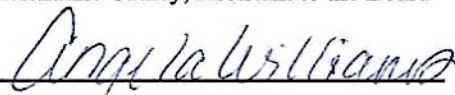


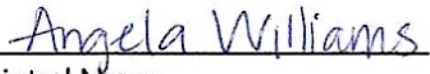
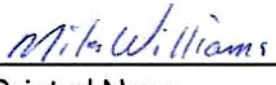
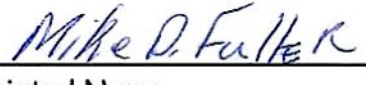
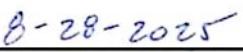
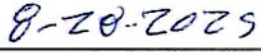
Thurs., Aug. 28, 2025, 5:30 p.m. / Thurs., Sep. 25, 2025, 5:30 p.m.

Thurs., Oct. 23, 2025, 5:30 p.m. / Wed., Nov. 19, 2025, 5:30 p.m.* / Wed., Dec. 17, 2025, 5:30 p.m.*

**November and December meetings rescheduled due to Thanksgiving and Christmas holidays.*

MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

 _____ Signature	 _____ Signature	 _____ Signature
 _____ Printed Name	 _____ Printed Name	 _____ Printed Name
_____ Date	 _____ Date	 _____ Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / Miles Williams, Treasurer /
Denise Nannemann, Secretary / Mike Fuller, Director