

**Cook Road Water District  
Regular Meeting  
MINUTES  
Thursday, August 28, 2025, 5:30 p.m.  
At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming**

BOARD MEMBERS PRESENT: Mike Fuller, Angela Williams, Miles Williams  
 BOARD MEMBERS APPROVED ABSENT: Denise Nannemann, Eric Powers  
 OTHERS PRESENT: Helenanne Cathey, Duaine Faucett

Angela Williams called the meeting to order at 5:30 p.m.

- I. **Customer Requests / Public Comment** – Water Guy e-mailed regarding a new tap at 7751 Red Rock Road. The consensus of the Board is to start billing the property this month because the tap / meter has been installed but to pro-rate from the time it was installed.
- II. **Water System Update** – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.
- III. **Minutes Approval / Treasurer’s Report / Bills** – Financial reports and minutes were reviewed. Mike Fuller moved to approve the minutes for the regular meeting on July 24, 2025, accept the treasurer’s report, and approve and pay the bills as presented. Miles Williams seconded. Motion carried unanimously.

<b>Sinking Fund Balance Forward:</b>	<b>\$282,428.43</b>
07/31/25 Interest	\$251.97
<b>Sinking Fund Ending Balance:</b>	<b>\$282,680.40</b>

<b>Capital Expenditures Balance Forward:</b>	<b>\$39,605.28</b>
07/31/25 Interest	\$33.65
<b>Capital Expenditures Ending Balance:</b>	<b>\$39,638.93</b>

<b>Checking Account Balance Forward:</b>	<b>\$64,415.55</b>
Deposits 7/1-7/24/25:	\$3,852.39
Adjusted Balance Forward:	\$68,267.94
7/25-7/31/25 Deposits–Water	\$1,558.82
07/31/25 Interest	\$27.39
Checking Account / QuickBooks Balance 7/31/25:	\$69,854.15
08/05/25 Xpress Bill Pay Dep.	\$4,862.76
08/10/25 Deposit – Assessments	\$2,264.39
<b>Checking Account / QuickBooks Balance Prior to bills:</b>	<b>\$76,981.30</b>
CBH Co-Op – \$0 monthly payment for the next year (May, 2025). \$1,880.79 credit balance.	

**Bills Paid at Meeting:**

Ck#	Vendor	Description	Amount
AUTO	City of Gillette	Inv. 2111533 July Regional water 0 gallons	\$570.00
AUTO	Powder River Energy	Electricity – 7/1-8/1/1/25	\$1,542.02
1470	Cathey Consulting, LLC	Inv. 8218 – July admin./books/compliance	\$720.00
1471	Energy Laboratories	Inv. 730733 – Water testing	\$199.00
1472	Hawkins, Inc.	Inv. 7170159 – Chlorine \$849.00	\$859.00
		Inv. 7168421 – Chlorine \$10.00	
1473	Water Guy	Inv. 2025–804 July water operator/meters/ billing \$2,079.70	\$5,311.30
		Inv. 2025-857 – Locates 6/13-6/26	\$112.50
		Inv. 2025-893 – Bounced check 7/21/25	\$18.75

Inv. 2025-888 – Bounced check 7/24/25 \$18.75  
Inv. 2025-881 – Install fence panels around well  
head & set corner posts for panels / repair meter  
pit to help customer avoid running it over &  
breaking it in the future \$2,456.00  
Inv. 2025-922 – Installed meter and radio at  
7751 Redrock \$625.60

TOTAL BILLS PAID:

\$9,201.32

**Checking Account Balance End of Meeting**

**\$67,779.98\***

*\*Checking account balance does not include Water Guy deposits since the end of the prior month.*

**V. Unfinished Business**

- a. Director Election November 4, 2025 (Nannemann, M. Williams, E. Powers) – A sample ballot was approved to be mailed between October 10<sup>th</sup> and October 20<sup>th</sup>, and Mike Fuller moved to run the following legal ad in the Gillette News-Record on October 21, 2025, after ballots have been mailed. Angela Williams seconded. Motion carried unanimously.

NOTICE OF DIRECTOR ELECTION  
COOK ROAD WATER DISTRICT  
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors within the Cook Road Water District for the purpose of electing three directors to the Board of Directors for four (4)-year terms. Candidates include Denise Nannemann, Eric Powers, and Miles Williams. Replacement ballots may be obtained from Cathey Consulting at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming, or by calling Helenanne Cathey at 307-685-8235. An "Elector Affidavit" form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Cook Road Water District by mail at P.O. Box 2682, Gillette, Wyoming, 82717, or delivered to Cathey Consulting by 5:00 p.m. on Tuesday, November 4, 2025, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, November 4, 2025, between 9:00 a.m. and 2:00 p.m.

Filing Officer: Denise Nannemann, Secretary  
COOK ROAD WATER DISTRICT

- b. Annual reports – The self-audit has been completed. The end of year reports were reviewed and signed and will be submitted to the Department of Audit as required.

**VI. New Business**

- a. None

**VII. Adjourn**

Mike Fuller moved to adjourn. Angela Williams seconded. The meeting was adjourned at 5:35 p.m.

**A reminder to landowners – when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!**

**Next Regular Meeting: Thursday, September 25, 2025, 5:30 p.m. at the office of Cathey Consulting.**

2025 Meetings:

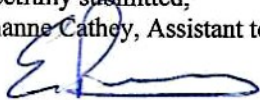
Thurs., Sep. 25, 2025, 5:30 p.m.

Thurs., Oct. 23, 2025, 5:30 p.m. / Wed., Nov. 19, 2025, 5:30 p.m.\* / Wed., Dec. 17, 2025, 5:30 p.m.\*

*\*November and December meetings rescheduled due to Thanksgiving and Christmas holidays.*

**MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K<sup>2</sup> TECHNOLOGIES BUILDING – ENTRANCE IS ON 4<sup>TH</sup> STREET).**

Respectfully submitted,  
Helenanne Cathoy, Assistant to the Board



Signature

Eric Powers

Printed Name

9-24-25

Date



Signature

Miles Williams

Printed Name

9-25-2025

Date



Signature

Angela Williams

Printed Name

9-25-25

Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / Miles Williams, Treasurer /  
Denise Nannemann, Secretary / Mike Fuller, Director

