

Means First Extension Water & Sewer District
Regular Meeting Minutes
Tuesday, August 12, 2025, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Rod Blizzard, Dawn Brengle, Michael Ducey, Russ Opp, Bob Sinclair
 OTHERS PRESENT: Helenanne Cathey

Russ Opp called the meeting to order at 5:30 p.m.

I. Customer Accounts / Concerns / Accounts Receivable Report

- a. Meter readings were reviewed and discussed. There was discussion on Weed and Pest's usage.
- b. DRM master meter – 10/8/24 Board approved DRM using building meter until the master meter is repaired. No update.

II. Water System Update / Projects

- a. Water Tank Cleaning – Midco completed the tank cleaning and inspection and has advised that reports and videos are processed and distributed within 3-4 weeks of job completion.
- b. The District approved Water Guy to do PFAS testing on 3/11/25. No update.
- c. Water Guy repaired the leaks on the tanks.
- d. Permit closeout for water line to serve DRM – Waiting for compaction tests by DRM. No update.
- e. Board members continue to install markers for valves and meter pits. Russ Opp reported that there is a marker that keeps getting run over.
 - 1 Visionary / markers that were run over – Russ Opp reported that he talked to someone from Visionary. They will be addressing the issue.
 - 2 There was discussion on the locating service that Water Guy provides and the billing for locates.
- f. 6/10/25 – The Board authorized pursuing a ground storage tank with a generator for backup power. Justin Starck is working on the funding application.
- g. Lead Service Lines Inventory – There was discussion on this item. Dawn Brengle is working on labels and a draft letter to mail.
- h. Issues with Hydrant (on Oil) – No update.

III. Minutes Approval –

Rod Blizzard moved to approve the minutes for the budget hearing and regular meeting on July 8, 2025, as presented. Bob Sinclair seconded. Motion carried unanimously.

IV. Treasurer's Report Acceptance / Deposits Review / Bank Statements / Pay Bills

The bills and bank statements were reviewed. Dawn Brengle moved to accept the Treasurer's Report and pay the bills as presented. Rod Blizzard seconded. Motion carried unanimously. Total bills paid \$13,832.89. Account balances: First Northern Bank Checking: \$69,026.60 after bill payments (except does not include deposits since the end of the prior month – deposits are reconciled with bank statements on a monthly basis), Money Market Account: \$143,615.82 CD: \$174,049.43, Money Market/Reserves: \$448,486.74, CD/Reserves \$106,275.04. The total of the accounts is \$941,453.63 Bills and checks were reviewed, approved, and paid as follows:

CK #	Name	Invoice Number	Memo	Amount
AUTO	POWDER RIVER ENERGY	ACCT. 1980425	#3 WELL BY BARN - \$775.30	\$2,757.53
	7/1/25 - 8/1/25	ACCT. 2847725	COPPER WELL BY PARK - \$817.47	
		ACCT. 3144725	PUMP HOUSE - \$527.07	
		ACCT. 12167102	2011 WATER WELL - \$637.69	
4440	CATHEY CONSULTING	INV. 8231	JULY, 2025 ADMIN./BOOKS/COMPL/POSTAGE \$1,820.00	\$1,944.66
		INV. 8208	7/8/25 MEETING MEAL \$124.66	
4441	HAWKINS, INC.	INV. 7131992	CHLORINE \$20.00	\$474.50
		INV. 7136980	CHLORINE \$474.50	
4442	MIDCO DIVING & MARINE SERVICES, INC.	INV. 6190	TANK CLEANING AND REPORTS AND VIDEOS	\$4,466.00
4443	WATER GUY	INV. 2025-829	JULY, 2025 WATER OPER./METERS/BILLING \$2,927.10	\$4,190.20

	INV. 2025-871	LOCATES JUNE, 2025 \$525.00	
	INV. 2025-761	TIGHTEN BOLTS ON TANK WHERE LEAKING \$112.50	
	INV. 2025-900	CHANGED OUT METER & RADIO AT 2806 COULTER PER BOARD \$625.60	
		TOTAL CHECKS / BILLS PAID	\$13,832.89

V. Unfinished Business

The self-audit and annual reports have not been completed yet.

VI. New Business

a. HDR's pig roast is on September 18th from 11:30 to 2:30.

VII. Public Comment – There was an opportunity for public comment. There were no public comments.

VIII. Adjourn – Rod Blizzard moved to adjourn. Michael Ducey seconded. The meeting was adjourned at 6:06 p.m.

NEXT REGULAR MEETING: TUESDAY, SEPTEMBER 9, 2025, 5:30 P.M.

2025 Meetings:

Tues., Sep. 9, 2025, 5:30 p.m.

Tues., Oct. 14, 2025, 5:30 p.m.

Tues., Nov. 11, 2025, 5:30 p.m.

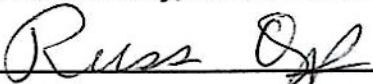
Tues., Dec. 9, 2025, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET)

Meeting Minutes are posted online at www.catheyconsulting.net – click on Means Water & Sewer.

Respectfully submitted,

Helenanne Cathey, Assistant to the Board



Signature

Russ Opp

Printed Name

9 Sep 2025

Date



Signature

Robert Sinclair

Printed Name

8/9/25

Date

Russ Opp, President (307-680-7750) / Bob Sinclair, Vice President (307-660-2023) /
Dawn Brengle, Secretary/Treasurer / Roderick (Rod) Blizzard, Director (307-299-0016) /
Michael Ducey, Director (307-670-4545)