

**Wild Horse Creek Improvement & Service (South) District
Budget Hearing & Regular Meeting
Minutes
Wednesday, July 2, 2025, 5:00 p.m.
Office of Cathey Consulting, 400 S Gillette Ave., Suite 106, Gillette**

BOARD MEMBERS PRESENT: Kim Holland, Mary Kindt
BOARD MEMBERS NOT PRESENT: Kristina Roswadowski
OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Mary Kindt called the budget hearing to order at 5:01 p.m. The budget was reviewed. There was an opportunity for public comment. There were no public comments. Mary Kindt adjourned the budget hearing at 5:10 p.m.

REGULAR MEETING

Mary Kindt called the meeting to order at 5:10 p.m.

- I. Budget** – Kim Holland moved to adopt the budget for 7/1/25 – 6/30/26 for \$64,171 and submit assessments to the County as approved in the budget. Marh Kindt seconded. Motion carried unanimously.
- II. Minutes** – Mary Kindt moved to approve the minutes for the regular meeting on May 7, 2025, as presented. Kim Holland seconded. Motion carried unanimously.
- III. Treasurer’s Report** – The financial information was reviewed. Mary Kindt moved to accept the Treasurer’s Report and pay bills as presented and as listed below. Kim Holland seconded. Motion carried unanimously.

Money Market Account Balance Summary:

Balance Forward (from last meeting minutes) \$2,168.40

05/31/25 Interest \$0.83

06/30/25 Interest \$0.80

Money Market Account Balance Prior To / End of Meeting: \$2,170.03

Checking Account Balance Summary:

Balance Forward (from last meeting minutes) \$8,459.83

05/10/25 Deposit – Assessments \$600.00

05/22/25 Deposit – County Grant \$780.00

06/05/25 Deposit – Moon Ridge \$227.50

06/10/25 Deposit – Assessments \$9,000.00

06/17/25 Ck# 1274 – J Finch Dirt Works Inv. 039658 – Haul 3 loads of W-base to JM Road/bladed JM and South Sage/cut washboard/recrowned Borderline Rd from mailboxes to intersection with N Sage Hill From intersection to end of subdivision road. \$2,110.00

Ck# 1275 – J.E.K. Productions, LLC – Inv. 10050 – 77.75 tons Of W-base limestone \$2,332.50

Balance Prior to Meeting: \$14,624.83

Bills Paid:

Ck#	Payee	Description	Amount
1276	Cathey Consulting	Inv. 8156 – May books/postage \$231.00	\$512.00
		Inv. 8204 – Check/grant processing between Meetings \$50.00	
		Inv. 8202 – June books/postage \$231.00	
1277	Gillette News-Record	Inv. 42579 – Budget hearing legal ad	\$102.70
TOTAL BILLS:			\$614.70
Balance After Bills:			\$14,010.13

Customers / Receivables Balance – Assessments \$2,700.00

IV. Unfinished Business

- a. Letter to new people in the District (discussed at the January, 2025, meeting – explaining the \$600 assessment includes \$365.23 for the loan payments which leaves \$234.77 for road maintenance). No update. (Saunda Phillips is working on the letter.)

- b. Board to attend a Moon Ridge meeting. Moon Ridge paid the \$227.50 / cost share on road work. There was discussion. The consensus is that if Moon Ridge wants to put rock down on part of that road, the Board has no issues with it as long as they don't narrow the road or damage the road. The Board would still like to attend a Moon Ridge Board meeting and talk to them about the \$4,000 every other year for the project on the road they all drive.
- c. Dead End, Stop Ahead and Speed Limit signs posted – Signs will be put up when possible.
- d. Road project – J Finch Dirt Works and JEK Productions provided rock and blading on the roads. The final pay request was submitted prior to June 30th as that was the deadline for submittals. A check was written for JEK Productions, but a W9 and voucher have not been received yet from them to release the check and close out the grant. The Board is pleased with the work that was done

	Invoices total	Grant Amount
Pay Request 1	\$19,783.10	\$8,733.43
Pay Request 2	\$2,210.00	\$780.00
Pay Request 3	\$4,442.50	\$1,273.13
	\$26,435.60	\$10,786.56

Grant amount not used: \$8,867.19

- e. Other Projects / Items: On hold
 - 1. Fire Department / Fire Station / Information (Research what amount insurance costs might decrease if there were a fire station in the area.) – After the recent fires, there was discussion on at least getting some equipment left out by the District. They may want it stored in at least a three-sided building. There are a number of people who have equipped themselves with some fire-fighting equipment. Board members will try to meet with fire department personnel about having a brush rig in the District during the summer months.
 - 2. Mailboxes (7 mailbox units and 2 parcel units) – On hold as of July 10, 2013, regular board meeting.

V. New Business

- a. Public Records Notice – A notice was signed that will be submitted to the County stating that the District's records are stored at the office of Cathey Consulting.
- b. Kim Holland moved to designate First National Bank as the official depository for the District for 7/1/25 – 6/30/26. Mary Kindt seconded. Motion carried unanimously.

Kim Holland moved to adjourn. Mary Kindt seconded. The meeting was adjourned at 5:23 p.m.

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses heavy equipment that causes damage to the roads without board authorization will be prosecuted for destruction of property.

Upcoming regular meetings (generally the first Wednesday of every other odd month at 5:00 p.m.):
Wed., Sep. 3, 2025, 5:00 p.m. / Wed., Nov. 5, 2025, 5:00 p.m.

Meetings are at the office of Cathey Consulting LLC, 400 South Gillette Avenue, Suite 106, Gillette.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



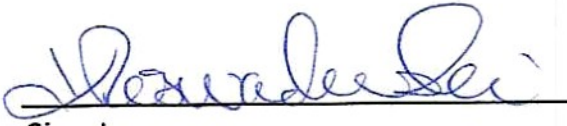
Signature

Mary T Kindt

Printed Name

9-3-25

Date



Signature

Kristina Roswadowski

Printed Name

9-3-25

Date

Mary Kindt, President / Kristina Roswadowski, Vice President / Kimberlee (Kim) Holland, Secretary/Treasurer

Budget - Wild Horse Creek South ISD - 7/1/25 - 6/30/26

Budget Hearing: Wednesday, July 2, 2025, 5:00 p.m. at the office of Cathey Consulting / PO Box 3502, Gillette, WY 82717

	Actual (F32) 7/1/23 - 6/30/24	Budget 7/1/24 - 6/30/25	Actual (EST) 7/1/24 - 6/30/25	Budget 7/1/25 - 6/30/26
CASH CARRYOVER	24,310	25,909	25,804	22,796
Revenue				
Assessments (47 lots X \$600)	28,200	28,200	28,200	28,200
Assessments - Interest	63	75	65	75
Customer and other billing	3,100	3,100	3,100	3,100
Grants - County		19,654	9,188	10,000
Interest from bank	21	0	10	0
TOTAL REVENUE	31,384	51,029	40,563	41,375
TOTAL REVENUE PLUS CASH CARRYOVER	55,694	76,938	66,367	64,171
Expenditures				
Capital Expenditures				
Administrative	2,842	3,500	3,760	3,800
Operations	5,133	55,646	21,993	19,783
Operations - Cash Carryover				22,796
Indirect	726	626	726	626
Debt Principal	9,698	10,203	8,731	10,203
Interest on debt	7,468	6,963	8,435	6,963
TOTAL EXPENDITURES	25,867	76,938	43,645	64,171
Reserves-Amount to be Added				
Reserves-Amount to be spent				
Ending Reserves balance				
Receivables Start of FY	600		600	
Payables Balance Start of FY	4,549		526	
	6/30/2023	6/30/24 (EST)	6/30/2024	6/30/25 (EST)
BEGINNING OF FISCAL YEAR BALANCES				
GENERAL FUNDS	24,310	25,909	25,804	22,796
RESERVES BALANCES				
TOTAL FUNDS BEGINNING OF YEAR	24,310	25,909	25,804	22,796
Receivables Balance End of FY	600			
Payables Balance End of FY	526			
End of Year Bank Balance	25,804		22,796	

\$17,166 loan & \$11,034 for 4.7 miles of roads, admin., & insur.

Loan \$17,166/yr. which is \$365.23 per yr.

CASH CARRYOVER

Net per year (Revenue minus Expenses) 0 0

Budget Message: The Wild Horse Creek I & S District maintains the roads. The District has no reserves at this time.

Board Member Signature

Board Member Signature

Directors: Kristina Roswadowski (Vice Pres.) term ends Nov., 2026 / Mary Kindt (Pres.) & Kimberlee Holland (Secretary/Treasurer) terms end Nov., 2028

Regular meetings are generally held the first Wednesday of every other odd month at 5:00 p.m. (Jan., Mar., May, July, Sept., Nov.)

Records are stored at 400 S Gillette Ave, Suite 106, Gillette.

5.3 miles of roads.

06/30/25 JPA-11572 Balance: \$95,237.60

06/30/25 JPA-13581 Balance: \$60,262.39

Total Loan Balances: \$155,499.99

JPA-11572 - 2011 - 30 yrs 4.98% / 2012 Payment #1 / 2041 final payment

JPA-13581 - 2015 - 30 yrs 5% / 2016 Payment #1 / 2045 final payment

Rate History:

2010-2011

\$300

Formation

2011-2012

\$350

1st increase

2013-2014

\$400

2nd increase

2017-2018

\$600

3rd increase

NOTES:

May / June 2021 Project Total: \$37,929 / Grant request total \$15,474.23 (Net District Cost: \$22,454.77)

County Grant approved for \$15,474.23 for the following three projects:

- Add J-Base to 3,330 feet of N Sage Hill Road from intersection of Borderline Road north to interstate (\$18,803.10 X 50% grant request)
- Add J-Base to approx. 3,000 feet of Borderline Rd from mailboxes off Lowery Rd to intersection of Borderline and Sage Hill Road (\$16,140 X 33% grant request)
- Add J-Base to 530 feet of S Sage Hill Rd from intersection of Borderline Road and Sage Hill Rd (going south) (\$2,985.90 X 25% grant request)

**1 - County commissioners approved this 50% request because only 14 of the 53 lots in Wild Horse Creek ISD drive this section of road whereas 100% of the landowners in Moon Ridge's 74 lot district drive that section of road. The County Commissioners approved it, taking 17% (the difference between the 33% that would normally be approved and the 50% requested in this grant request) from Moon Ridge's District Support Grant allotment.

Wildhorse	Feet	Miles
Borderline Rd	4740	0.90
J.M. Rd	6700	1.27
Kindt Rd	2006	0.38
Lowery Ranch Rd	1810	0.34
N Sage Hill Rd	2000	0.38
S Sage Hill Rd	7600	1.44
Total	24856	4.71

5,280 feet in a mile

23-24 Fiscal year - develop a maintenance plan
Borderline - how often, how much rock/
other heavily travelled roads?
general road maintenance -
what material is on each road
how many culverts
how often should rock be added to segments of roads
how much road should be done each year
(1 mile=every 5 years / 1/2 a mile=every 10 years)

**Similar project approved September, 2023 by County Commissioners - project estimate \$47,730 with grant of \$19,653.75 - Hope to do project fall of 2024 or spring of 2025.

.87 miles (4,610 feet) is all of Kindt Road but not all of that road is public. .30 is the distance that is in the District.