

**Cook Road Water District
Regular Meeting
MINUTES**

Thursday, September 25, 2025, 5:30 p.m.

At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Mike Fuller, Eric Powers, Angela Williams, Miles Williams
 BOARD MEMBERS APPROVED ABSENT: Denise Nannemann
 OTHERS PRESENT: Helenanne Cathey

Angela Williams called the meeting to order at 5:30 p.m.

- I. Customer Requests / Public Comment** – There was discussion on meter readings and the Water Guy monthly report. For the month of August, the main meter on Water Guy’s monthly report is 511,000 gallons; the main meter with the meter readings is 1,801,000 and the total water meters is 1,565,733. Mike Fuller will talk to Water Guy.
- II. Water System Update** – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.
- III. Minutes Approval / Treasurer’s Report / Bills** – Financial reports and minutes were reviewed. Eric Powers moved to approve the minutes for the regular meeting on August 28, 2025, accept the treasurer’s report, and approve and pay the bills as presented. Miles Williams seconded. Motion carried unanimously.

Sinking Fund Balance Forward:	\$282,680.40
08/31/25 Interest	\$252.20
Sinking Fund Ending Balance:	\$282,932.60

Capital Expenditures Balance Forward:	\$39,638.93
08/31/25 Interest	\$33.68
Capital Expenditures Ending Balance:	\$39,672.61

Checking Account Balance Forward:	\$67,779.98
Deposits 8/1-8/28/25:	\$13,774.88
Adjusted Balance Forward:	\$81,554.86
8/29-8/31/25 Deposits–Water	\$487.25
08/31/25 Interest	\$32.59
Checking Account / QuickBooks Balance 8/31/25:	\$82,074.70
09/05/25 Xpress Bill Pay Dep.	\$4,641.91
Checking Account / QuickBooks Balance Prior to bills:	\$86,716.61

CBH Co-Op – \$0 monthly payment for the next year (May, 2025). \$1,880.79 credit balance.

Bills Paid at Meeting:

Ck#	Vendor	Description	Amount
AUTO	City of Gillette	Inv. 2129032 August Regional water 0 gallons	\$570.00
AUTO	Powder River Energy	Electricity – 8/1-9/1/1/25	\$1,576.53
1474	9S Consulting, LLC	Inv. 2025-372 – Self-audit for 7/1/24-6/30/25	\$500.00
1475	Cathey Consulting, LLC	Inv. 8264 – August admin./books/compliance	\$720.00
1476	Hawkins, Inc.	Inv. 7196064 – Chlorine	\$855.50
1477	Water Guy	Inv. 2025–941 August water operator/meters/ billing \$2,079.70	\$3,044.08
		Inv. 2025-1059 – Locates July	\$412.50
		Inv. 2025-1002 – Bounced check 8/21/25	\$18.75
		Inv. 2025-1044 – Chlorine pump leaking – seal	

was bad / replaced pump \$533.13

TOTAL BILLS PAID:

\$7,266.11

Checking Account Balance End of Meeting

\$79,450.50*

*Checking account balance does not include Water Guy deposits since the end of the prior month.

V. Unfinished Business

- a. Director Election November 4, 2025 (Nannemann, M. Williams, E. Powers) – Ballots will be mailed between October 10th and October 20th. Ballots will be canvassed by Helenanne Cathey, Mike Fuller and Angela Williams within 7 days of the election.

VI. New Business

- a. Mike Fuller moved to approve a letter of support for Elata “Eli” Leturgey as a voting delegate in the Wyoming Association of Rural Water. Miles Williams seconded. Motion carried unanimously.
- b. There was discussion on updating the District’s map to include additional taps on the water system.

VII. Adjourn

Angela Williams adjourned the meeting at 5:35 p.m.

A reminder to landowners – **when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!**

Next Regular Meeting: **Thursday, October 23, 2025, 5:30 p.m. at the office of Cathey Consulting.**

2025 Meetings:

Thurs., Oct. 23, 2025, 5:30 p.m. / Wed., Nov. 19, 2025, 5:30 p.m.* / Wed., Dec. 17, 2025, 5:30 p.m.*

*November and December meetings rescheduled due to Thanksgiving and Christmas holidays.

MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Signature

Miles Williams

Printed Name

10-23-2025

Date

Signature

Mike D. Fuller

Printed Name

10-23-25

Date

Signature

Denise Nannemann

Printed Name

10-23

Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / Miles Williams, Treasurer /
Denise Nannemann, Secretary / Mike Fuller, Director