

Crestview Improvement & Service District
Regular Meeting
Minutes
Thursday, October 9, 2025, 4:00 p.m.
Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, WY 82716
Revised 10/13/25

Board Members Present: AnnaMarie Nebel, Loren Tucker
 Others Present: Helenanne Cathey, Dustin Wheeler, Barry Crago

AnnaMarie Nebel called the meeting to order at 4:00 p.m.

I. Water and Wastewater Update

Dustin Wheeler reported that the application for the Permit to Construct was submitted, and DEQ has decided that the City of Gillette will do the review for the Permit to Construct and the repairs. The City will only approve it with a signed agreement or at least contingent on a signed agreement for the conveyance of the wastewater system.

Barry Crago provided an update on the Agreement to Convey the Water System and Sewer System between Crestview Improvement and Service District and the City of Gillette. Barry Crago reported on his conversations with the City of Gillette and provided a copy of the most recent written agreement. The City has included System Development Charges for the regional system in the agreement, which hasn't been included in the past.

The lagoon abandonment and lagoon system repair costs are going to be higher than originally anticipated in part due to additional requirements by the City of Gillette. The cost is now anticipated around \$1.5 million. The District doesn't have the money to cover those costs. If the City charges additional fees for the water system, the District doesn't have the money to pay those fees.

There was discussion on dissolving the District. The consensus is to have Barry Crago mail out a letter to everyone in the District to let them know the issues we are dealing with and asking people to attend a town hall type meeting to get their input. This meeting will be held on Thursday, December 4, 2025, at 5:30 p.m. at the George Amos Memorial Building. The Crestview regular monthly meeting will be held the same date at 5:00 p.m. (Thursday, December 4, 2025, at 5:00 p.m. – also at the George Amos Memorial Building).

II. Billing / Accounts Receivable / Aging Report

Reports were available for review.

III. Minutes Approval

AnnaMarie Nebel moved to approve the minutes for the regular meeting on September 11, 2025, as written. Loren Tucker seconded. Motion carried unanimously.

IV. Treasurer's Report / Payables / Receivables

The bills and financial information were reviewed. AnnaMarie Nebel moved to accept the Treasurer's Report and pay bills. Loren Tucker seconded. Motion carried unanimously.

Wyostar Account Balance (End of last meeting):	\$1,059,437.47
08/31/25 Interest	\$3,580.36
Balance in Wyostar Account Balance End of Meeting:	\$1,063,017.83
Checking Account Balance (End of last meeting):	\$127,950.55*
9/1-9/11/25 Deposits – Water	\$253.00
Adjusted Balance Forward:	\$128,203.55
9/12-9/30/25 Deposits – Water	\$10,051.10
09/30/25 Interest	\$53.18

10/05/25 Xpress bill pay deposit

\$6,982.94

Balance Prior to meeting:

\$145,290.77*

(*Balance does not reflect Water Guy deposits recorded since the end of the prior month.)

Bills Paid:

	Date	Num	Memo	Open Balance
Cathey Consulting, LLC				
	09/30/2025	8309	September, 2025, Administrative/Bookkeeping/Compliance Services	2,000.00
Total Cathey Consulting, LLC			Ck# 3217	2,000.00
City of Gillette Department of Finance				
	09/30/2025	Acct 20501 9/2-10/1	Acct 20501 Electricity/Wastewater 9/2/25 - 10/1/25 Bill # 2146794	658.14
	09/30/2025	Acct 20765 9/2-10/1	Acct 20765 Electricity Water 9/2/25 - 10/1/25 Bill # 2146832	1,301.76
Total City of Gillette Department of Finance			AUTO PAY	1,959.90
Don & Vickie Miller				
	10/06/2025	237.01 Refund	6513 Robin Drive - refund credit balance	119.23
Total Don & Vickie Miller			Ck# 3218	119.23
DOWL LLC				
	09/30/2025	5063.28046.01-15	Engineering - Collection System Repairs & Lagoon 8/24-9/27/25	1,611.00
Total DOWL LLC			Ck# 3219	1,611.00
Energy Laboratories, Inc.				
	09/26/2025	738888	Testing - wastewater	284.00
Total Energy Laboratories, Inc.			Ck# 3220	284.00
Hawkins, Inc.				
	09/10/2025	7193775	Chlorine	475.73
	09/15/2025	7197250	Chlorine	10.00
Total Hawkins, Inc.			Ck# 3221	485.73
Water Guy, LLC				
	09/29/2025	2025-1148	Locates - July	150.00
	09/29/2025	2025-1088	Bounced checks (\$37.50) & Endorsement stamp for deposits	154.86
	09/30/2025	2025-1087	September, 2025 Water Operator / Wastewater Operator / Meter Readings / Billing	4,169.60
Total Water Guy, LLC			Ck# 3222	4,474.46
TOTAL				10,934.32

Checking Account Balance End of Meeting:

\$134,356.45*

V. Unfinished Business

- a. None

VI. New Business

- a. Donie Miller submitted a letter of resignation. AnnaMarie Nebel moved to accept Donie Miller's resignation. Loren Tucker seconded. Motion carried unanimously. The Board needs to appoint someone to serve on the Board of Directors until the next election. Anyone interested on serving on the Board of Directors is asked to please e-mail AnnaMarie Nebel at wy.girl.14@gmail.com.
- b. AnnaMarie moved to waive one of the late fees on Account 335.04. Loren Tucker seconded. Motion carried unanimously.
- c. There was discussion on Dan Barton's billing. This will be discussed at the next meeting.
- d. Water Guy sent a letter to the District along with a letter from Wyoming Association of Rural Water Systems regarding PFAS testing and a program that will pay for the initial testing at no cost to the District. AnnaMarie Nebel contacted DEQ regarding the testing program. Loren Tucker moved to go ahead and request the free testing for PFAS through Rural Water / DEQ. AnnaMarie Nebel seconded. Motion carried unanimously. AnnaMarie Nebel will fill out the paperwork to sign Crestview up for the Drinking Water Monitoring Assistance Program.
- e. A reminder to everyone – Regular City Council meetings are held on the first and third Tuesdays of each month in Council chambers at City Hall.

VII. Executive Session – There was no Executive Session.

Next Regular Meeting: Thursday, November 13, 2025, 4:00 p.m. at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106 , K² Technologies Building – Entrance is on 4th Street).

2025 meetings:

Thurs., Nov. 13, 2025, 4:00 p.m.

December meeting – moved to the first Thursday instead of the second Thursday – note different location:

Thurs., Dec. 4, 2025 – Meetings to be held at in the Cottonwood Room at the George Amos Memorial Building, 412 S Gillette Avenue, Gillette. The building is located next to the Campbell County Courthouse. Ample downtown parking is available.

5:00 p.m. Regular Meeting

5:30 p.m. Crestview Town Hall – Crestview residents are asked to attend to discuss the Crestview wastewater and water systems and dissolution of the District

All meetings of the Crestview Improvement and Service District are open to the public and the public are always welcome.

AnnaMarie Nebel adjourned the meeting at 5:21 p.m.

Respectfully submitted,
Helenanne Cathey,
Assistant to the Board of Directors

AnnaMarie Nebel
Signature

ANNA MARIE NEBEL
Printed Name

November 13th '25
Date

Loren Tucker
Signature

Loren Tucker
Printed Name

11-13-25
Date

AnnaMarie Nebel, President / Loren Tucker, Vice President / *Vacant*, Secretary/Treasurer