

Means First Extension Water & Sewer District
Regular Meeting Minutes
Tuesday, September 9, 2025, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Rod Blizzard, Dawn Brengle, Michael Ducey, Russ Opp, Bob Sinclair
OTHERS PRESENT: Helenanne Cathey

Russ Opp called the meeting to order at 5:30 p.m.

I. Customer Accounts / Concerns / Accounts Receivable Report

- a. Meter readings were reviewed and discussed. Account # 1763.01 is showing 0 usage, and a form was completed to have Water Guy check this meter. Russ Opp reported that Water Guy contacted him and explained that there was a leak on Account 457.01, but the leak was on the District's side so the water didn't go through the meter.
- b. DRM master meter – 10/8/24 Board approved DRM using building meter until the master meter is repaired. Russ Opp reported that he sent DRM a message and hasn't heard back from them.

II. Water System Update / Projects

- a. Water Tank Cleaning – Both tanks were cleaned, and videos were provided to the District. The videos were reviewed at this meeting. Written reports from the tank cleanings were also reviewed and discussed. There is some corrosion, and weather stripping should be addressed, but, for the most part, the tanks are in good shape. There was minimal sediment. Rod Blizzard moved to have Duaine Faucett (Water Guy) put a gasket on the north tank access hatch on top. Michael Ducey seconded. Motion carried unanimously.
- b. The District approved Water Guy to do PFAS testing on 3/11/25. No update.
- c. Permit closeout for water line to serve DRM – Waiting for compaction tests by DRM. No update.
- d. Markers for valves and meter pits – no update.
 - 1 Visionary / markers that were run over – Russ Opp reported that he talked to Ben at Visionary and hopes to meet with them in a couple of weeks.
- e. 6/10/25 – The Board authorized pursuing a ground storage tank with a generator for backup power. No update.
- f. Lead Service Lines Inventory – There was discussion on this item. Dawn Brengle is working on labels and a draft letter to mail.
- g. Issues with Hydrant (on Oil) – No update.

III. Minutes Approval –

Rod Blizzard moved to approve the minutes for the regular meeting on August 12, 2025, as presented. Michael Ducey seconded. Motion carried unanimously.

IV. Treasurer's Report Acceptance / Deposits Review / Bank Statements / Pay Bills

The bills and bank statements were reviewed. Dawn Brengle moved to accept the Treasurer's Report and pay the bills as presented. Rod Blizzard seconded. Motion carried unanimously. Total bills paid \$8,382.96. Account balances: First Northern Bank Checking: \$75,207.25 after bill payments (except does not include deposits since the end of the prior month – deposits are reconciled with bank statements on a monthly basis), Money Market Account: \$143,737.80 CD: \$174,049.43, Money Market/Reserves: \$448,867.65, CD/Reserves \$106,275.04. The total of the accounts is \$948,137.17. Bills and checks were reviewed, approved, and paid as follows:

CK #	Name	Invoice Number	Memo	Amount
AUTO	POWDER RIVER ENERGY	ACCT. 1980425	#3 WELL BY BARN - \$560.62	\$2,772.68
	8/1/25 - 9/1/25	ACCT. 2847725	COPPER WELL BY PARK - \$590.33	
		ACCT. 3144725	PUMP HOUSE - \$518.45	
		ACCT. 12167102	2011 WATER WELL - \$1,103.28	
4444	CATHEY CONSULTING	INV. 8255	AUGUST, 2025 ADMIN./BOOKS/COMPL/POSTAGE \$1,820.00	\$1,926.36
		INV. 8277	8/12/25 MEETING MEAL \$106.36	
4445	CHECKS & BALANCES	INV. 25-1577	SELF-AUDIT FOR FYE 6/30/25	\$400.00
4446	ENERGY LABORATORIES	INV. 728055	WATER TESTING	\$63.00
4447	HAWKINS, INC.	INV. 7168277	CHLORINE	\$10.00

4448	WATER GUY	INV. 2025-970	AUGUST, 2025 WATER OPER./METERS/BILLING \$2,927.10	\$3,210.92
		INV. 2025-1003	BOUNCED CHECK THRU XPRESS BILL PAY 8/20/25 \$18.75	
		INV. 2025-1021	8/22/25 LEAK IN METER PIT AT 508 GOLD - PIN HOLE REPAIRED \$265.07	
			TOTAL CHECKS / BILLS PAID	\$8,382.96

V. Unfinished Business

The Board reviewed and signed the annual reports to submit to the Wyoming Department of Audit along with the Self-Audit completed by Terri Klasinski and the Proof of Cash completed by Emily Cathey.

VI. New Business

a. HDR's pig roast is on September 18th from 11:30 to 2:30.

VII. Public Comment – There was an opportunity for public comment. There were no public comments.

VIII. Adjourn – Dawn Brengle moved to adjourn. Rod Blizzard seconded. The meeting was adjourned at 6:43 p.m.

NEXT REGULAR MEETING: TUESDAY, OCTOBER 14, 2025, 5:30 P.M.

2025 Meetings:

Tues., Oct. 14, 2025, 5:30 p.m. Tues., Nov. 11, 2025, 5:30 p.m. Tues., Dec. 9, 2025, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET)

Meeting Minutes are posted online at www.catheyconsulting.net – click on Means Water & Sewer.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



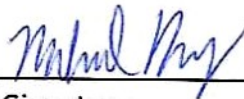
Signature

Russ Opp

Printed Name

11 Nov 2025

Date



Signature

MICHAEL DUCEY

Printed Name

11/11/2025

Date

Russ Opp, President (307-680-7750) / Bob Sinclair, Vice President (307-660-2023) /
Dawn Brengle, Secretary/Treasurer / Roderick (Rod) Blizzard, Director (307-299-0016) /
Michael Ducey, Director (307-670-4545)