

**Pineview Improvement and Service District
Regular Meeting
MINUTES
Monday, October 13 2025, 5:00 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: David Collins, Darlene Fetters
 BOARD MEMBERS NOT PRESENT: Nancy Bock
 OTHERS PRESENT: Helenanne Cathey, Scott Robinson

David Collins called the meeting to order at 5:00 p.m.

- I. Customer Concerns / Requests –**
 - a. No update from the owner of 33 Pineview regarding the possibility of tapping into the District’s water system.
 - b. Account 2702.03 – The water was shut off to the property in September.
 - c. An e-mail was received from a customer that was upset that their address was in the minutes. The customer had e-mailed a request for a waiver of a late fee and included their address in the e-mail. At the meeting, the address was discussed because that was what was included in the e-mail and that was what went in the meeting minutes. In the future, however, we will try to include the account number in the meeting minutes rather than the address if possible.
- II. Minutes Approval –** David Collins moved to approve the minutes for the September 15, 2025, regular meeting as written. Darlene Fetters seconded. Motion carried unanimously.
- III. Treasurers Report / Pay Bills / Sign Bank Statements –** The bills were reviewed. David Collins moved to accept the Treasurer’s Report and pay bills as presented and listed below. Darlene Fetters seconded. Motion carried unanimously.

Water Account Balance Forward From Last Meeting:			\$2,590.17
9/1-9/15/25	Deposits – Water	\$660.00	
09/10/25	Deposit – Assessments	\$205.17	
Adjusted Balance Forward:			\$3,455.34
9/16-9/30/25	Deposits – Water	\$506.38	
09/30/25	Interest	\$4.20	
10/06/25	Deposit – Xpress bill pay	\$805.74	
Balance Prior to Bill Payments:			\$4,771.66*
Bills paid and transfers at this meeting:			
Check #	Payee	Purpose	Amount
AUTO	Powder River Energy	Electricity 9/1/25-10/1/25	\$658.38
1528	Cathey Consulting	Inv. 8326 – Sep., 2025 Admin/Books/Compl.	\$551.25
1529	Pineview ISD	8/31/25 Assessments to Roads Account	\$205.17
1530	Water Guy, LLC	Inv. 2025-1121– Sep, 2025 Water Operator/meters/ billing \$879.30	\$1,203.46
		Inv. 2025-1163– Locates – July \$324.16	
TOTAL			\$2,618.26
BANK BALANCE END OF MEETING (WATER):			\$2,153.40*

**This balance does not reflect Water Guy deposits since the first of the month..
 (Note: Loan payments due 10/15/25: \$8,122.93 + 3,881.05 = \$12,003.98)*

Roads Account Balance Forward From Last Meeting:			\$5,276.97
09/30/25	Interest	\$1.95	
Roads Account Balance Prior to Meeting:			\$5,278.92
10/13/25	8/31/25 Assessments transferred from	\$205.17	
Water Account for Roads			
BANK BALANCE END OF MEETING (ROADS)			\$5,484.09

Water System Reserve Account Balance Forward From Last Meeting:	\$16,516.43
09/30/25 Interest \$15.64	
Water System Reserve Account Balance Prior to Meeting:	\$16,532.07
<i>(Reserve account must have a minimum of \$12,003.98 at all times.)</i>	

Receivables were reviewed.

IV. Water System Update –

- a. The water system information was reviewed.
- b. Lead service line inventory / Water Guy – no update

V. Roads – David Collins moved to hire a contractor to blade the roads. Darlene Fetters seconded. Motion carried unanimously.

VI. Unfinished Business

- a. David Collins is researching insurance.

VII. New Business

- a. Letters were received from Water Guy and Wyoming Association of Rural Water regarding PFAS Testing. David Collins moved to call Water Guy to find out more about the program and to sign up for the testing that is free to the District. Darlene Fetters seconded. Motion carried unanimously.

VIII. Upcoming Meetings:

2025 Meetings:
 Mon., Nov. 10, 2025, 5:00 p.m. / Mon., Dec. 8, 2025, 5:00 p.m.

IX. Adjourn – David Collins adjourned the meeting at 5:19 p.m.

NOTES TO LANDOWNERS:

- **PLEASE DO NOT DRAG OR BLADE THE ROADS WITHOUT BOARD AUTHORIZATION. ANYONE INTERESTED IN HELPING TO MAINTAIN THE ROADS IS INVITED TO PLEASE ATTEND A DISTRICT MEETING!**
- **NO MUD BOGGING ON THE ROADS!**
- **SLOW DOWN ON THE ROADS AND STAY ON THE ROAD!**
- **WHENEVER THERE IS A PROBLEM WITH THE WATER SYSTEM, RESIDENTS NEED TO CALL WATER GUY AT 307-299-3544 OR 307-299-9911.**
- **A REMINDER TO STAY OUT OF METER PITS. ANY DAMAGE AS A RESULT OF GETTING INTO METERS, METER PIT, WIRES, ETC. WILL BE BILLED TO LANDOWNERS.**

Respectfully submitted,
 Helianne Cathey, Assistant to the Board

David Collins
 Signature

David Collins
 Printed Name

11-10-2025
 Date

Darlene Fetters
 Signature

Darlene Fetters
 Printed Name

11-10-2025
 Date

David Collins, President / Darlene Fetters, Vice President / Nancy Bock, Secretary/Treasurer