

**Cook Road Water District
Regular Meeting
MINUTES
Wednesday, November 19, 2025, 5:30 p.m.
At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming**

BOARD MEMBERS PRESENT: Mike Fuller, Denise Nannemann, Angela Williams,
Miles Williams
BOARD MEMBERS APPROVED ABSENT: Eric Powers
OTHERS PRESENT: Helennane Cathey

Angela Williams called the meeting to order at 5:30 p.m.

I. Customer Requests / Public Comment –

a. Mike Fuller moved to deny a request for a waiver of a late fee for account 220.02. Denise Nannemann seconded. Motion carried unanimously.

II. Water System Update – The water system billing, meter readings, delinquent and shut off accounts, and general water system information were reviewed.

a. PFAS Testing – Water Guy signed up Cook Road for the free PFAS testing with Angela Williams as a point of contact.

III. Minutes Approval / Treasurer’s Report / Bills – Financial reports and minutes were reviewed. Mike Fuller moved to approve the minutes for the regular meeting on October 23, 2025, accept the treasurer’s report, and approve and pay the bills as presented. Angela Williams seconded. Motion carried unanimously.

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|---|---------------------|
| Sinking Fund Balance Forward: | \$283,176.88 |
| 10/31/25 Interest \$252.64 | |
| Sinking Fund Ending Balance: | \$283,429.52 |

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| Capital Expenditures Balance Forward: | \$39,705.23 |
| 10/31/25 Interest \$33.74 | |
| Capital Expenditures Ending Balance: | \$39,738.97 |

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|---|--------------------|
| Checking Account Balance Forward: | \$28,220.68 |
| Deposits 10/1-10/23/25: \$5,983.73 | |
| Adjusted Balance Forward: | \$34,204.41 |
| 10/24-10/31/25 Deposits–Water \$1,854.35 | |
| 10/31/25 Interest \$33.61 | |
| Checking Account / QuickBooks Balance 10/31/25: | \$36,092.37 |
| 11/05/25 Xpress Bill Pay Dep. \$4,945.81 | |
| 11/10/25 Assessments Deposit \$653.75 | |
| Checking Account / QuickBooks Balance Prior to bills: | \$41,691.93 |

Bills Paid at Meeting:

| Ck# | Vendor | Description | Amount |
|------|------------------------|--|----------|
| AUTO | City of Gillette | Inv. 2164132 October Regional water 0 gallons | \$570.00 |
| AUTO | Powder River Energy | Electricity – 10/1-11/1/25 | \$813.63 |
| 1484 | Cathey Consulting, LLC | Inv. 8363 – Oct. admin./books/compl. \$720.00 Inv. 8397 – Create list of landowners who are billed from meter readings & not in the District \$210.00 | \$930.00 |
| 1485 | Gillette News-Record | Inv. 49645 – Director election legal ad | \$98.80 |

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|--|-----------|--|---------------------|
| 1486 | Water Guy | Inv. 2025–1225 Oct. water operator/meters/ billing \$2,079.70 | \$2,778.86 |
| | | Inv. 2025-1319 – Locates – September | \$699.16 |
| TOTAL BILLS PAID: | | | \$5,191.29 |
| Bills paid by credit on account: | | | |
| CBH Co-Op – \$0 monthly payment for the next year (May, 2025). \$0 for LP Rental / \$1,830.79 credit balance. | | | |
| Checking Account Balance End of Meeting | | | \$36,500.64* |
| <i>*Checking account balance does not include Water Guy deposits since the end of the prior month.</i> | | | |

V. Unfinished Business

- a. Director Election November 4, 2025 – Ballots were canvassed on November 7, 2025 by Mike Fuller, Angela Williams and Helenanne Cathey. Election results:
 - Votes for 3 directors to serve 4-year terms:
 - Miles Williams – 26 votes
 - Denise Nannemann – 25 votes
 - Eric Powers – 25 votes
 - Mike Fuller – 1 vote
 - Oaths were completed as required by Miles Williams, Denise Nannemann and Eric Powers.
- b. Update District map / enlargement for the District – There are four lots that are on the water system but are not in the District. The consensus is to wait until there are 9 lots on water that aren't in the District to redo the map. It will be quite costly to update the mapping. The Ag taps were granted for easements across hundreds of acres of land, and those larger acreages are not in the District which was part of the agreement for the easements.

VI. New Business

- a. Mike Fuller moved to keep the same slate of officers for the year – Angela Williams, Chairman / Eric Powers, Vice Chairman / Miles Williams, Treasurer / Denise Nannemann, Secretary. Denise Nannemann seconded. Motion carried unanimously.
- b. 2026 meetings – November and December meetings in 2026 will be moved to accommodate the holidays, the same as this year.

VII. Adjourn

Mike Fuller moved to adjourn the meeting. Denise Nannemann seconded. The meeting was adjourned at 5:35 p.m.

A reminder to landowners – when the red light is flashing at the top of the water tank, turn off your outdoor watering until the light is off!

Next Regular Meeting: Wednesday, December 17, 2025, 5:30 p.m. at the office of Cathey Consulting.

2025 Meetings:

*Wed., Dec. 17, 2025, 5:30 p.m.**

** December meeting rescheduled due to Christmas holiday.*

2026 Meetings:

Thurs., Jan. 22, 2026, 5:30 p.m. / Thurs., Feb. 26, 2026, 5:30 p.m. / Thurs., Mar. 26, 2026, 5:30 p.m.

Thurs., Apr. 23, 2026, 5:30 p.m. / Thurs., May 28, 2026, 5:30 p.m. / Thurs., June 25, 2026, 5:30 p.m.

Thurs., July 23, 2026, 5:30 p.m. / Thurs., Aug. 27, 2026, 5:30 p.m. / Thurs., Sept. 24, 2026, 5:30 p.m.

Thurs., Oct. 22, 2026, 5:30 p.m. / Wed., Nov. 18, 2026, 5:30 p.m. / Wed., Dec. 16, 2026, 5:30 p.m.

**November and December meetings rescheduled due to Thanksgiving and Christmas holidays.*

MEETINGS: BOARD MEETINGS ARE NORMALLY HELD THE FOURTH THURSDAY OF EACH MONTH AT 5:30 P.M. AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET).

Respectfully submitted,
Helenanne Cathey, Assistant to the Board

Denise Nannemann
~~12-17-25~~

Mike D. Fuller

Signature

Signature

Signature

Angela Williams

Denise Nannemann

Mike D. Fuller

Printed Name

Printed Name

Printed Name

12-17-26

12-17-26

12-17

Date

Date

Date

Angela Williams, Chairman / Eric Powers, Vice-Chairman / Miles Williams, Treasurer /
Denise Nannemann, Secretary / Mike Fuller, Director