

Meadow Springs Improvement & Service District

Regular Meeting

MINUTES

Thursday, October 2, 2025, 6:30 p.m.

Office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Aaron Johnson, Mike Zmiewski

BOARD MEMBERS APPROVED ABSENT: Jennifer Zmiewski

OTHERS PRESENT: Helenanne Cathey

Mike Zmiewski called the meeting to order at 6:31 p.m.

I. Minutes Approval – Aaron Johnson moved to approve the September 11, 2025, regular meeting minutes as presented. Mike Zmiewski seconded. Motion carried unanimously.

II. Treasurer’s Report – The financial information was reviewed. Mike Zmiewski moved to approve the Treasurer’s Report, pay bills as presented (listed below), and sign bank statements. Aaron Johnson seconded. The automatic Xpress bill pay deposit and another deposit are not included in the report below. These additional deposits will bring the ending balance to around \$1,200 by the end of next week so no transfer was done this month. Motion carried unanimously.

Money Market (Savings) Account Balance From last Meeting: \$17,518.39
09/30/25 Interest No statement yet.
BALANCE IN SAVINGS ACCOUNT PRIOR TO MEETING: \$17,518.39

Checking Account Balance From last Meeting: \$1,532.80
Deposits / Other Account Activity:
9/1-9/11/25 Deposits – Water \$0
Adjusted Balance Forward: \$1,532.80
9/12-9/19/25 Deposits – Water \$595.00
09/30/25 Bank Service Charge -\$2.00
Checking Account Balance Prior to Bills: \$2,125.80*

BILLS PAID AT MEETING:

Table with 5 columns: CHECK #, Vendor, Purpose, Amount. Rows include AUTO Powder River Energy, 1944 Cathey Consulting, 1945 Hawkins, Inc., 1946 Water Guy, and totals for TOTAL BILLS PAID and ENDING BALANCE IN CHECKING ACCOUNT.

III. Well / Water Report – The water, meter readings and electricity usages were reviewed. The updated billing rate will start with the October billing (\$55 plus \$5.50 per 1,000 gallons over 1,000 gallons a month). A bright pink notice was included with the September customer billing that explained the new rate. There was discussion on the meter readings. A couple of readings are pretty high.

IV. Unfinished Business

- a. Water System Projects – No update.
i. On hold for now: Well / Pumphouse – Add more insulation (spray) to walls & top of the bldg.
ii. Lead / Service Line Inventory – Waiting for pictures from one property.

V. New Business

- a. Mike Zmiewski reported that a call was received a day or two after the last meeting reporting low water pressure. There was water on the floor in the pumphouse. A fitting had partially come

apart in the vault, so a repair was done to correct the problem. A bill will be coming for this repair.

- b. Regional water is still not available to Meadow Springs at this time. When the regional water is connected, the District will have a supply of 30 gpm instead of the 15 gpm that we have at the current time. The regional water will be turned on for summer months and if there are problems with the well, and we need the water (like the well repairs this summer).
- c. Mike Zmiewski reported that Wyoming Association of Rural Water has sent information to Water Guy that they will be passing on to the District. A company has been hired by DEQ to help with PFAS testing. PFAS testing will be required by every water system twice a year. It looks like it will start in 2027. They have a program where the PFAS testing can be free, but in order to get it and have them do the testing, the District has to sign up for it by December 5th. The consensus is to sign up for the program but it will be discussed further at the next meeting.

VI. Next Regular Meeting: Thursday, November 13, 2025, 6:30 p.m. at the office of Cathey Consulting at 400 South Gillette Avenue, Suite 106 (K² Technologies Building – Entrance is on 4th Street), Gillette. Meetings are generally the second Thursday of the month at 6:30 p.m. However, meeting dates may be changed to accommodate Board member schedules.

2025 meetings:

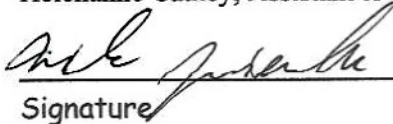
Thurs., Nov. 13, 2025, 6:30 p.m. / Thurs., Dec. 11, 2025, 6:30 p.m.

VII. Adjourn: Mike Zmiewski adjourned the meeting at 7:18 p.m.

NOTES:

- a. When the red flashing light comes on, it indicates the pump has stopped. CALL A BOARD MEMBER.
- b. Homeowner payments must be received no later than 5:00 p.m. the 20th of the month to avoid the \$20 late fee and possible disruption of service. Payments can be delivered to the office of Water Guy 512 WY-50.
- c. Check out Water Guy's Facebook page for information regarding water system issues. They will post information there when they are working on projects and when they are having issues with water systems. Go to www.wateryuywyoming.com for a link and for other information.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Signature

Mike Zmiewski

Printed Name

12-11-25

Date



Signature

Jennifer Zmiewski

Printed Name

12-11-2025

Date

Mike Zmiewski, President (299-9902) / Aaron Johnson, Vice President /
Jennifer Zmiewski, Secretary/Treasurer (682-2187)