

**Moon Ridge Improvement & Service District
Budget Hearing and Regular Meeting Minutes
Tuesday, June 3, 2025, 6:30 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette**

BOARD MEMBERS PRESENT: Howard Carl, Cooper DeBusk, Dave Nance
OTHERS PRESENT: Helenanne Cathey

BUDGET HEARING

Cooper DeBusk called the budget hearing to order at 6:30 p.m. The budget was reviewed. The assessments were reviewed and updated to include one additional occupied facility bringing the total assessments to \$30,000. There was an opportunity for public comment. There were no public comments. Cooper DeBusk adjourned the budget hearing at 6:42 p.m.

REGULAR MEETING

Cooper DeBusk called the meeting to order at 6:42 p.m.

- I. **Budget Approval** – Cooper DeBusk moved to adopt the budget for 7/1/25 – 6/30/26 for \$57,579 and adopt the resolution to assess and submit assessments to the County as approved in the budget. Dave Nance seconded. Motion carried by unanimous consent.
- II. **Minutes Approval** – Cooper DeBusk moved to approve the April 1, 2025, regular meeting minutes as presented. Dave Nance seconded. Motion carried by unanimous consent.
- III. **Treasurer’s Report** – The Treasurer’s Report, financial information and bills were reviewed. Cooper DeBusk moved to accept the Treasurer’s Report and pay the bills as presented. Dave Nance seconded. Motion carried with Cooper DeBusk and Dave Nance voting aye. Howard Carl abstained.

Bank Account Balance at the End of the Last Meeting:		\$13,842.34
04/10/25	Checks ordered through First National Bank	\$26.60
04/10/25	Deposit – Assessments	\$960.62
05/10/25	Deposit – Assessments	\$950.91
Bank Balance Prior to Bills:		\$15,727.27
Bills Paid:		
Ck# 1091	Cathey Consulting	\$650.00
	Inv. 8093 – Apr., 2025 Admin./Bookkeeping	\$325.00
	Inv. 8140 – May, 2025 Admin./Bookkeeping	\$325.00
Ck# 1092	Gillette News-Record	\$94.90
	Inv. 40587 – Budget hearing legal ad	\$94.90
Ck# 1093	Local Gov’t Liab. Pool	\$600.00
	Inv. 15852 – Liability Insurance 7/1/25-6/30/26	\$600.00
Ck# 1094	Wild Horse Creek ISD	\$227.50
	Inv. 2018-13485 – Cost share on area from mailboxes	\$227.50
	To intersection and from there going north on N Sage Hill Rd to interstate	
Ck# 1095	H&L Swabbing LLC	\$6,050.00
	Inv. 709 – Bladed road and hauled 9 loads of scoria & leveled	\$6,050.00
Total Bills Paid At Meeting:		\$7,622.40
Bank Account Balance After Paying Bills:		\$8,104.87
Receivables Balance: \$9,562.50		
(2024 assessments \$29,625.00)		

IV. Unfinished Business

A. Road Work

- i. \$2,000 authorized for blading the roads when needed.
- ii. 3/7/24 – Board authorized up to \$2,000 for a culvert to be installed to improve drainage under the interstate. No update.
- iii. 6/4/24 – \$7,000 to \$9,000 for road work was authorized as needed. \$6,050.00 was paid at today’s meeting for road work. Dave Nance moved to authorize another \$6,000 to

\$8,000 as needed for road work. Cooper DeBusk seconded. Motion carried with Cooper DeBusk and Dave Nance voting aye. Howard Carl abstained because Cooper DeBusk and Dave Nance would like Howard Carl's business to do the work. There was discussion on locations for additional rock.

iv. County Grant (Cooper DeBusk) – No update.

V. **New Business**

- a. The public records notice was signed to submit to the County stating that the District's records are stored at the office of Cathey Consulting.
- b. Cooper DeBusk moved to designate First National Bank as the official depository for 7/1/25 – 6/30/26. Dave Nance seconded. Motion carried by unanimous consent.
- c. The Local Government Liability Pool renewal application was submitted online by Helenanne Cathey. The application was reviewed and signed.

VI. **Adjourn** – Cooper DeBusk moved to adjourn. Dave Nance seconded. The meeting was adjourned at 6:56 p.m.

NEXT REGULAR MEETING: Tuesday, August 5, 2025, 6:30 p.m. at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street across from Arrow Printing).

2025 Meetings:

Tues., Aug. 5, 2025, 6:30 p.m. / Tues., Oct. 7, 2025, 6:30 p.m. / Tues., Dec. 2, 2025, 6:30 p.m.

The board will generally meet the first Tuesday of every other month at 6:30 p.m. at 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street). Meetings may be re-scheduled to accommodate board member schedules, inclement weather, holidays, etc. Special meetings may be scheduled if something comes up between meetings and as needed.


Facebook Page: Moon Ridge Living

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses any equipment or drags or does any work that causes damage to the roads without board authorization will be prosecuted for destruction of property and/or will be billed or assessed for any and all repairs.


Any homeowner who would like to receive minutes and updates by e-mail can call Helenanne Cathey at 685-8235 or e-mail her at hlcathey@collinscom.net to be added to the e-mail list. Minutes are also posted online at www.catheyconsulting.net.

4/4/23 Meeting minutes: "Dave Nance moved to not do anything under the bridge (from fence to fence) until written approval is received from the state. Howard Carl seconded. Motion carried unanimously."

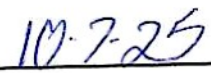
Respectfully submitted,
Helenanne Cathey, Assistant to the Board




Signature




Printed Name




Date



Signature



Printed Name



Date

Cooper DeBusk, President (307-660-8993) / Dave Nance, Vice President (601-416-3746)
Howard Carl, Secretary/Treasurer (307-257-3838)