

**Fox Ridge Subdivision Improvement & Service District**  
**Regular Meeting Minutes**  
**Tuesday, November 4, 2025, 5:30 p.m.**  
**400 South Gillette Avenue, Suite 106, Gillette**  
*Revised 11/6/25*

BOARD MEMBERS PRESENT: Meldene Goehring, William Languemi, Aric Peterson  
 OTHERS PRESENT: Helenanne Cathey

Meldene Goehring called the meeting to order at 5:30 p.m.

**I. Customer Concerns / Billing –**

- a. A homeowner sent an e-mail to express their support for the ADU but opposition to mag chloride on the roads. No update on the ADU.

**II. Next meeting –** The next regular meeting is scheduled for: Monday, January 26, 2026, 5:30 p.m.

**III. Consent Agenda –** Aric Peterson moved to approve the minutes, the treasurer’s report, bank statements, pay bills, have Helenanne Cathey sign up an automatic bill pay for the City bill and transfer \$5,000 from the Money Market to Checking Account. William Languemi seconded. Motion carried unanimously.

- a. **Minutes Approval –** September 22, 2025, regular meeting. Meeting minutes are e-mailed after they have been approved and posted online at [www.catheyconsulting.net](http://www.catheyconsulting.net).
- b. **Treasurer’s Report / Bills Paid**

**MONEY MARKET / SAVINGS ACCOUNT:**

<b>BALANCE END OF LAST MEETING:</b>			<b>\$42,983.59</b>
9/1-9/22/25	Deposits – Water	\$1,416.13	
<b>ADJUSTED BALANCE FORWARD:</b>			<b>\$44,399.72</b>
9/23-9/30/25	Deposits – Water	\$340.00	
09/30/25	Interest	\$47.32	
<b>QUICKBOOKS BALANCE 09/30/25:</b>			<b>\$44,787.04</b>
10/05/25	Deposit – Xpress bill pay	\$2,232.96	
10/1-10/31/25	Deposits – Water	\$1,423.47	
10/31/25	Interest	\$40.01	
<b>MONEY MKT / SAVINGS BALANCE PRIOR TO START OF MEETING:</b>			<b>\$48,483.48*</b>
11/04/25	Ck# 122 – Transfer to Checking Account	\$5,000.00	
<b>MONEY MKT / SAVINGS BALANCE ENDING BALANCE:</b>			<b>\$43,483.48*</b>

*\*Water Guy deposits recorded at the end of each month when reconciling bank statements.  
 This number doesn’t include deposits made between the first of the month and this meeting.*

**RESERVES ACCOUNT:**

<b>BALANCE END OF LAST MEETING:</b>			<b>\$92,855.31</b>
09/30/25	Interest	\$76.35	
10/31/25	Interest	\$78.96	
<b>RESERVES ACCOUNT BALANCE END OF MEETING:</b>			<b>\$93,010.62</b>

**CHECKING ACCOUNT:**

<b>BANK BALANCE END OF LAST MEETING:</b>			<b>\$20,533.15</b>
<b>Bills Paid in October:</b>			
AUTO	Powder River Energy	Acct 11476806 9/1-10/1/25	\$1,064.15
1526	Cathey Consulting	Inv. 8312 – September Admin./Books/Comp.	\$500.00
1527	Hawkins, Inc.	Inv. 7226536 – Chlorine	\$10.00
1528	J Finch Dirtworks	Inv. 039663 – Crushed concrete for Fox Ridge & Arctic / Blade roads / Water truck	\$8,048.90

1529	Water Guy	Inv. 2025-1099 – Sep. Water Op./Meters/ billing \$1,094.50	\$1,132.00
		Inv. 2025-1155 – Locate 7/17/25 \$37.50	
<b>TOTAL BILLS:</b>			<b>\$10,755.05</b>
<b>CHECKING ACCOUNT BALANCE PRIOR TO START OF MEETING:</b>			<b>\$9,778.10</b>
Bills Paid at this Meeting:			
AUTO	Powder River Energy	Acct 11476806 10/1-11/1/25	No bill yet.
AUTO	City of Gillette	Bill 2164620 – Regional water 10/7-11/3 3,000 gallons	\$316.77
1530	Cathey Consulting	Inv. 8368 - October Admin./Books/Comp.	\$500.00
1531	Water Guy	Inv. 2025-1241 – Oct. Water Op./Meters/ billing	\$1,094.50
<b>TOTAL BILLS:</b>			<b>\$1,911.27</b>
Transfer from Money Market Account:		\$5,000.00	
<b>CHECKING ACCOUNT BALANCE END OF MEETING:</b>			<b>\$12,866.83</b>

**IV. Water System –**

- a. There has been no update from Water Guy on the connection for regional water.
- c. Water Guy reports / billing / meter readings were reviewed.

**V. Unfinished Business**

- a) Roads / project for 2024 – County grant approved 4/16/24 \$6,000.00 / The County approved a six month extension so the District has until October 16, 2025, to close out the grant. (Redtail project cancelled / material for Arctic and Fox Ridge delivered / spring and fall maintenance blading).
    - 1) Maintenance blading – 2 to 3 times per year included in this grant application.
      - i. 5/2024: J Finch Dirt Works did the spring blading
      - ii. 10/2/24 – Board approved Jason Finch to blade the roads, using water from the District if possible.
- 6/19/24 Pay Request 1 \$5,581.68 / Grant amount: \$1,395.42  
Spring blading, delivery of and spreading material on Arctic and Fox Ridge
- 12/11/24 Pay Request 2 \$2,329.00 / Grant amount: \$582.25 – The Board reviewed and signed the pay request for fall blading (J Finch invoice).
- 4/16/25 – Pay Request 3 for \$373.75 (25% of J Finch Dirtworks invoice \$1,495) was submitted last month.
- 10/15/25 – Submitted pay request 4 for \$2,012.23 (25% of J Finch invoice \$8,0489.90)  
Total Grant amount used: \$4,363.65  
10/15/25 – Grant closed / amount turned back to the County : \$1,636.35

There was discussion on getting bids to apply for the County grant for road work next year.

**VI. New Business**

- a. Letters were received from Water Guy and Wyoming Association of Rural Water regarding funding for initial PFAS sampling testing. Aric Peterson moved to have Meldene Goehring apply for the funding for the PFAS initial testing. William Languemi seconded. Motion carried unanimously.
- b. EPA contact updates for Fox Ridge Subdivision ISD – Meldene Goehring will contact Water Guy to see if they will update the Board member contacts with EPA for the District.
- c. Officer Elections (December) – William Languemi moved to keep the officers the same for the next year (Meldene Goehring, President / Aric Peterson, Vice President / William Languemi, Secretary/Treasurer). Aric Peterson seconded. Motion carried unanimously.

Next Meeting:

**Monday, January 26, 2026, 5:30 p.m. (Regular Meeting).**

All meetings of the District are open public meetings, and all residents are encouraged to attend.

Road Coordinator: William Languemi (307-680-1022)

Anyone interested in receiving minutes by e-mail should contact Cathey Consulting ([hcathey@collinscom.net](mailto:hcathey@collinscom.net) or 307-685-8235) to be added to the e-mail list.

Minutes are posted online at [www.catheyconsulting.net](http://www.catheyconsulting.net).

Meldene Goehring adjourned the meeting at 5:48 p.m.


**MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE, WYOMING (K<sup>2</sup> TECHNOLOGIES BUILDING – USE ENTRANCE ON 4<sup>TH</sup> STREET).**

Respectfully submitted,  
Helenanne Cathey, Assistant to the Board

  
Signature

Meldene Goehring  
Printed Name

1/26/2026  
Date

  
Signature

WILLIAM J. LANGUEMI  
Printed Name

1-26-2026  
Date

Meldene Goehring, President (307-689-8064) / Aric Peterson, Vice President (307-680-1006) /  
William Languemi, Secretary/Treasurer (307-680-1022)