

Means First Extension Water & Sewer District
Regular Meeting Minutes
Tuesday, January 13, 2026, 5:30 p.m.
400 South Gillette Avenue, Suite 106, Gillette, Wyoming
Revised 2/9/26

BOARD MEMBERS PRESENT: Rod Blizzard, Dawn Brengle, Michael Ducey, Russ Opp, Bob Sinclair
 OTHERS PRESENT: Helenanne Cathey, Tyler Miller

Russ Opp called the meeting to order at 5:30 p.m.

I. Customer Accounts / Concerns / Accounts Receivable Report

- a. Tyler Miller, Earth Work Solutions, was at the meeting to talk to the Board about the potential of tapping into the District's water system. They are at 2506 Little Powder River Road and are considering putting up a new facility (shop and office at the corner of Little Powder River Road and Northern Drive). They would have to construct about a mile of water line. The new building will require a sprinkler system. They would have to pay to run the water line, and the District would need to be enlarged to include the property, the costs of which Earth Work Solutions would have to pay. There would also be tap fees. The District would like to see a looped system constructed.
- b. Water Guy sent an e-mail requesting a waiver of a \$10 late fee on Account 503.01. The account balance and history were reviewed. Dawn Brengle moved to waive the late fee on Account 503.01. Rod Blizzard seconded. Motion carried unanimously.
- c. DRM master meter – 10/8/24 Board approved DRM using building meter until the master meter is repaired. There was discussion. The master meter has not been repaired or replaced.

II. Water System Update / Projects

- a. Permit Closeout for water line to serve DRM – Campbell County Public Works requires a signature from the District to close out the Permit to Construct. At the December meeting, Justin Starck explained that DRM's compaction tests did not yield favorable results. They are trying to figure out what to do. There was no update at this meeting.
- b. Markers for valves and meter pits installed
 - 1 Visionary – markers that were run over – No update.
- c. Lead Service Line Inventory Update – Letters were mailed to houses with service lines made of unknown materials, requesting pictures of water lines. There have been a few phone calls, and there was discussion on some of the questions that people have had.
- d. Issues with Hydrants / Parts are in / City to replace the seat and parts provided by the District. Nothing has been done.

III. Minutes Approval – Rod Blizzard moved to approve the minutes for the regular meeting on December 9, 2025, as presented. Michael Ducey seconded. Motion carried unanimously.

IV. Treasurer's Report Acceptance / Deposits Review / Bank Statements / Pay Bills

The bills and bank statements were reviewed. The CD was renewed at 4.25% in December. Dawn Brengle moved to accept the Treasurer's Report and pay the bills as presented. Michael Ducey seconded. Motion carried unanimously. Total bills paid \$7,090.79. Account balances: First Northern Bank Checking: \$98,257.83 after bill payments (except does not include deposits since the end of the prior month – deposits are reconciled with bank statements on a monthly basis), Money Market Account: \$144,218.84, CD: \$177,998.42, Money Market/Reserves: \$450,369.86, CD/Reserves \$108,686.30. The total of the accounts is \$979,531.25. Bills and checks were reviewed, approved, and paid as follows:

CK #	Name	Invoice Number	Memo	Amount
AUTO	POWDER RIVER ENERGY	ACCT. 1980425	#3 WELL BY BARN - \$226.13	\$1,705.91
	12/1/25 - 1/1/26	ACCT. 2847725	COPPER WELL BY PARK - \$263.52	
		ACCT. 3144725	PUMP HOUSE - \$588.41	
		ACCT. 12167102	2011 WATER WELL - \$627.85	
4472	CATHEY CONSULTING	INV. 8465	DECEMBERR, 2025 ADMIN./BOOKS/COMPL/POSTAGE \$1,820.00	\$2,222.78

		INV. 8443	12/9/25 MEETING MEAL \$122.78	
		INV. 8487	MAILED LETTER TO CUSTOMERS REQUESTING PHTOS FOR LEAD SERVICE LINE INVENTORY \$280.00	
4473	DAWN BRENGLE	2ND QTR FYE 2026	2ND QUARTER BOARD MEETING ATTENDANCE	\$50.00
4474	HAWKINS, INC.	INV. 7281440	CHLORINE	\$10.00
4475	MICHAEL DUCEY	2ND QTR FYE 2026	2ND QUARTER BOARD MEETING ATTENDANCE	\$50.00
4476	ROBERT SINCLAIR	2ND QTR FYE 2026	2ND QUARTER BOARD MEETING ATTENDANCE	\$50.00
4477	RODERICK BLIZZARD	2ND QTR FYE 2026	2ND QUARTER BOARD MEETING ATTENDANCE	\$25.00
4478	RUSSELL OPP	2ND QTR FYE 2026	2ND QUARTER BOARD MEETING ATTENDANCE	\$50.00
4479	WATER GUY	INV. 2025-1521	DECEMBER, 2025 WATER OPER./METERS/BILLING	\$2,927.10
			TOTAL CHECKS / BILLS PAID	\$7,090.79

V. Unfinished Business

a. None

VI. New Business

a. A memo was received from Water Guy explaining their rate increases in 2026 – labor rates increased January 1st, and the monthly fee will increase by 6% starting July 1st.

VII. Public Comment – There was an opportunity for public comment. There were no public comments.

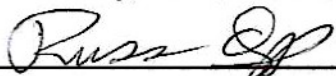
VIII. Adjourn – Dawn Brengle moved to adjourn. Rod Blizzard seconded. The meeting was adjourned at 6:22 p.m.

NEXT REGULAR MEETING: TUESDAY, FEBRUARY 10, 2026, 5:30 P.M.

2026 Meetings: Tues., Feb. 10, 2026, 5:30 p.m. / Tues., Mar. 10, 2026, 5:30 p.m.
 Tues., Apr. 14, 2026, 5:30 p.m. / Tues., May 12, 2026, 5:30 p.m. / Tues., June 9, 2026, 5:30 p.m.
 Tues., July 14, 2026, 5:30 p.m. / Tues., Aug. 11, 2026, 5:30 p.m. / Tues., Sept. 8, 2026, 5:30 p.m.
 Tues., Oct. 13, 2026, 5:30 p.m. / Tues., Nov. 10, 2026, 5:30 p.m. / Tues., Dec. 8, 2026, 5:30 p.m.

MEETINGS ARE HELD AT THE OFFICE OF CATHEY CONSULTING AT 400 SOUTH GILLETTE AVENUE, SUITE 106, GILLETTE (K² TECHNOLOGIES BUILDING – ENTRANCE IS ON 4TH STREET) Meeting Minutes are posted online at www.catheyconsulting.net – click on Means Water & Sewer.


Respectfully submitted,
 Helenanne Cathey, Assistant to the Board



 Signature
 Russ Opp

 Printed Name
 10 Feb 2026

 Date



 Signature
 Robert Sinclair

 Printed Name
 2/10/26

 Date

Russ Opp, President (307-680-7750) / Bob Sinclair, Vice President (307-660-2023) / Dawn Brengle, Secretary/Treasurer / Roderick (Rod) Blizzard, Director (307-299-0016) / Michael Ducey, Director (307-670-4545)