

Moon Ridge Improvement & Service District
Regular Meeting Minutes
Tuesday, December 2, 2025, 6:30 p.m.
Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette

BOARD MEMBERS PRESENT: Howard Carl, Cooper DeBusk (by phone), Dave Nance
 OTHERS PRESENT: Helenanne Cathey, Tammy Thompson

Dave Nance called the meeting to order at 6:30 p.m.

- I. Minutes Approval** – Dave Nance moved to approve the June 3, 2025, budget hearing and regular meeting minutes as presented. Howard Carl seconded. Motion carried by unanimous consent. (No meetings on August 5, 2025, or October 7, 2025)
- II. Treasurer’s Report** – The Treasurer’s Report, financial information and bills were reviewed. Dave Nance moved to accept the Treasurer’s Report and pay the bills as presented. Cooper DeBusk seconded. Motion carried with Cooper DeBusk and Dave Nance voting aye. Howard Carl abstained.

Bank Account Balance at the End of the Last Meeting:		\$8,104.87
06/10/25	Deposit – Assessments	\$6,034.30
07/10/25	Deposit – Assessments	\$1,563.98
Bank Balance 8/1/25:		\$15,703.15
Bills Paid August 5, 2025 (meeting cancelled):		
Ck# 1096	Cathey Consulting	Inv. 8185 – June, 2025 Admin./Bookkeeping \$325.00 \$666.00
		Inv. 8233 – July, 2025 Admin./Bookkeeping \$341.00
Ck# 1097	C N A Surety	Bond / Board – 9/7/25-9/7/26 \$105.00
Ck# 1098	H & L Swabbing LLC	Inv. 719 – Bladed road & hauled 2 loads of scoria \$900.00 to hill on Ridge Way
Ck# 1099	Leiker Trucking LLC	Inv. 914303 – 4 loads J-Base to subdivision roads \$3,000.00
Total:		\$4,671.00
08/10/25	Deposit – Assessments	\$1,003.06
09/10/25	Deposit – Assessments	\$1,231.25
Bills Paid October 7, 2025 (meeting cancelled):		
Ck# 1100	Cathey Consulting	Inv. 8279 – Aug., 2025 Admin./Bookkeeping \$325.00 \$682.00
		Inv. 8322 – Sept., 2025 Admin./Bookkeeping \$325.00
10/10/25	Deposit – Assessments	\$375.00
11/10/25	Deposit – Assessments	\$9,187.50
Bills Paid November 24, 2025:		
Ck# 1101	H & L Swabbing LLC	Inv. 799 – Hauled 3 loads of scoria \$1,500.00
Bank Balance Prior to Meeting:		\$20,646.96
Bills Paid at This Meeting:		
Ck# 1102	Cathey Consulting	Inv. 8378 – Oct., 2025 Admin./Bookkeeping \$341.00 \$682.00
		Inv. 8422 – Nov., 2025 Admin./Bookkeeping \$341.00
Ck# 1103	Wild Horse Creek ISD	Cost share on blading area from mailboxes to \$405.00 Intersection & from there going north
Total Bills Paid At Meeting:		\$1,087.00
Bank Account Balance After Paying Bills:		\$19,559.96
Receivables Balance: \$20,437.50 (Assessments)		
(2025 assessments \$30,000.00)		

III. Unfinished Business

- A. Road Work – There was discussion on hauling in rock for the roads. Coyote needs rock. Dave Nance moved to approve at least \$5,000 to bring in rock for the roads. Cooper DeBusk seconded. There was discussion on the material that should be used – scoria or J-Base? There was discussion on using both in different areas. Motion carried with Dave Nance and Cooper Debusk voting aye. Howard Carl abstained since he does road work for the District.

- i. \$2,000 authorized for blading the roads when needed.
- ii. 3/7/24 – Board authorized up to \$2,000 for a culvert to be installed to improve drainage under the interstate. No update.
- iii. County Grant (Cooper DeBusk) – No update.

IV. New Business

- A. Annual election of officers – Dave Nance moved to keep the same slate of officers for the next year (Cooper DeBusk, President / Dave Nance, Vice President / Howard Carl, Secretary/Treasurer). Howard Carl seconded. Motion carried by unanimous consent.
- B. Assessments - \$375 per lot (every lot in the District) + \$375 for each additional occupied facility on any lot.
 - 1) \$375 is for EVERY lot – vacant lots and up to one occupied facility
 - 2) \$375 for each ADDITIONAL occupied facility on any lot

Postlewaits informed the Board that they moved a house off their property and asked that their assessment to be reduced. This will be updated on the 2026 assessments.

Tammy Thompson came to the meeting to discuss the assessment on Parcel 35480 (under Wanda Steel Trust). She reported that there are only 2 of the trailers that are lived in. There are two other trailers that are being removed. They were assessed for 5 total, but she asked that 3 be removed. There are only 2 living units. This will be updated on the 2026 assessments.

A reminder to homeowners that the District will be assessing the same in 2026 as was done in 2025. If a homeowner has any changes (fewer or more living units), please contact the Board and let them know. Assessments will be reviewed in the spring, probably starting in April. Postlewait and Steel parcels will be reduced to a total of 2 unless additional living units are added back on them next year. There was discussion on a few other properties.

- V. **Adjourn** – Dave Nance moved to adjourn. Howard Carl seconded. The meeting was adjourned at 6:53 p.m.

NEXT REGULAR MEETING: Tuesday, February 3, 2026, 6:30 p.m. at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street across from Arrow Printing).

2026 Meetings:

Tues., Feb. 3, 2026, 6:30 p.m. / Tues., April 7, 2026, 6:30 p.m. / Tues., June 2, 2026, 6:30 p.m.
 Tues., Aug. 4, 2026, 6:30 p.m. / Tues., Oct. 6, 2026, 6:30 p.m. / Tues., Dec. 1, 2026, 6:30 p.m.

The board will generally meet the first Tuesday of every other month at 6:30 p.m. at 400 South Gillette Avenue, Suite 106 (K² Technologies building – entrance is on 4th Street). Meetings may be re-scheduled to accommodate board member schedules, inclement weather, holidays, etc. Special meetings may be scheduled if something comes up between meetings and as needed.

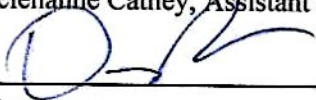
Facebook Page: Moon Ridge Living

No one is authorized to work on the roads except the County without board approval. Anyone that does any work on the roads or uses any equipment or drags or does any work that causes damage to the roads without board authorization will be prosecuted for destruction of property and/or will be billed or assessed for any and all repairs.


Any homeowner who would like to receive minutes and updates by e-mail can call Helenanne Cathey at 685-8235 or e-mail her at hcathey@collinscom.net to be added to the e-mail list. Minutes are also posted online at www.catheyconsulting.net.

4/4/23 Meeting minutes: “Dave Nance moved to not do anything under the bridge (from fence to fence) until written approval is received from the state. Howard Carl seconded. Motion carried unanimously.”

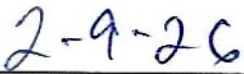
Respectfully submitted,
Helenanne Cathey, Assistant to the Board



Signature



Printed Name



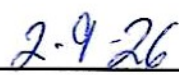
Date



Signature



Printed Name



Date

Cooper DeBusk, President (307-660-8993) / Dave Nance, Vice President (601-416-3746)
Howard Carl, Secretary/Treasurer (307-257-3838)