

Spring Hill Ranch Improvement & Service District
Regular Meeting Minutes
Wednesday, October 15, 2025, 4:00 p.m.
at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette, Wyoming

Board Members Present: Gary Carter, Jason Percifield, Bowman Stinson
 Others Present: Helenanne Cathey

Bowman Stinson called the meeting to order at 4:06 p.m.

- I. **Minutes** – Jason Percifield moved to approve the July 16, 2025, budget hearing and regular meeting minutes as presented. Bowman Stinson seconded. Motion carried by unanimous consent.
- II. **Treasurer’s Report Acceptance** – The bank statements, financial information, and bills were reviewed. Jason Percifield moved to accept the Treasurer’s Report and pay the bills as presented. Bowman Stinson seconded. Motion carried by unanimous consent.

Checking Account Balance End of Last Meeting:		\$23,878.75
07/17/25	Deposit	\$80.00
07/22/25	Ck# 1165 – Design Construction, LLC – Inv. 3576 – Crackfill with routing Spring Hill Road maintenance	\$2,250.00
07/31/25	Interest	\$1.04
08/07/25	Deposit	\$480.00
08/13/25	Deposit	\$1,160.00
08/26/25	Deposit – Carter / Road work Reimburse district for driveway	\$255.00
08/31/25	Interest	\$0.91
09/04/25	Deposit	\$80.00
09/04/25	Deposit	\$480.00
09/11/25	Deposit	\$80.00
09/30/25	Interest	\$1.06
10/14/25	Deposit	\$80.00
Bank Balance Prior to Start of Meeting:		\$24,326.76
Bills Paid At Meeting;		
Ck# 1166	Cathey Consulting	\$555.00
	Inv. 8247 – July, 2025 Admin/Books	\$185.00
	Inv. 8293 – Aug., 2025 Admin/Books	\$185.00
	Inv. 8336 – Sept., 2025 Admin/Books	\$185.00
Total Bills Paid:		\$555.00
Checking Account Balance End of Meeting:		\$23,771.76
Wyo-Star II Account Balance End of Last Meeting:		\$17,754.34
08/31/25	Interest	\$191.86
Wyo-Star II Account Balance End of Meeting:		\$17,946.20

Accounts Receivable – One account owes \$20. All other accounts are current or paid ahead.
 Assessments due by the end of the fiscal year: \$9,770.00

- III. **Unfinished Business**
 - a. WyoStar II account – There was discussion on the WyoStar II account. Money can be deposited or transferred out only one day per quarter. The consensus is to leave the funds in that account for now.
 - b. Roads – Work approved at the March 29, 2023 meeting:
 - 1) Crushed concrete/asphalt for sides of road – No update.
 - a. 300 tons for \$18 per ton = \$5,400
 - b. Trucking \$100 per hour X 19 hours = \$1,900
 - c. \$50 per hour DRM truck with conveyor 8 hours a day X 3 days = \$1,200

- c. Crack sealing to be done annually – 22' wide road / 2023 cost \$1,950.00 / 2024 cost \$2,340.00 / 2025 cost \$2,250.
- d. Director Election – May 5, 2026 (Carter, Stinson) – The first legal ad will run in the Gillette News-Record on January 6, 2026. Applications to be on the ballot are due between February 4, 2026 and February 24, 2026.
- e. The rate will increase to \$100 per month starting January 1, 2026 (January 31, 2026 invoices). The July minutes that included information on the rate increase were e-mailed to the e-mail list after the July meeting. There was no one at the meeting to discuss the rate increase and there were no written comments received regarding the increase. Board members did not hear from anyone on the rate increase.

IV. New Business

- a. There was discussion on mowing along the road. Each property owner is asked to mow the area along the road by their property.

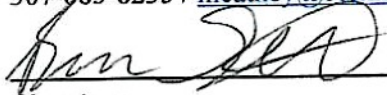
Next Meeting:

Wednesday, February 11, 2026, 4:00 p.m.

Meetings are held at the office of Cathey Consulting, 400 S Gillette Avenue, Suite 106, Gillette.

Bowman Stinson adjourned the meeting at 4:22 pm.

Respectfully Submitted,
 Helennane Cathey, Bookkeeper/Assistant to the Board
 307-685-8235 / hlcathey@collinscom.net



 Signature

Bowman Stinson

 Printed Name

2-11-26

 Date



 Signature

Gary Carter

 Printed Name

2-11-26

 Date

Bowman Stinson, President / Gary Carter, Vice President / Jason Percifield, Secretary/Treasurer