

Ward Creek Improvement & Service District

Regular Meeting

MINUTES

Tuesday, January 20, 2026, 4:00 p.m.

At the Office of Cathey Consulting, 400 South Gillette Ave., Suite 106, Gillette, Wyoming

BOARD MEMBERS PRESENT: Toni Clark, Ely Prince
BOARD MEMBERS APPROVED ABSENT: Jim Fifield
OTHERS PRESENT: Helenanne Cathey

Ely Prince called the meeting to order at 4:00 p.m.

I. Minutes Approval – Ely Prince moved to approve the minutes for the December 16, 2025, regular meeting. Toni Clark seconded. Motion carried unanimously.

II. Treasurer's Report Acceptance –

Toni Clark moved to accept the Treasurer's Report and pay the bills as presented and as listed below. Ely Prince seconded. Motion carried unanimously.

Bank Balance End of Last Meeting: \$43,886.63

12/31/25 Interest \$16.69

01/06/26 Deposit – PR Energy Capital Credits \$788.08

01/10/26 Deposit – Assessments \$3,013.02

Bank Balance Prior to bills: \$47,704.42

Bills Paid:

CHECK #	Vendor	Purpose	Amount
1122	Cathey Consulting	Inv. 8484 – Dec., 2025 admin/bks/postage	\$500.00
1123	Hawkins, Inc.	Inv. 7289644 – Chemicals (Azone 15) for water	\$895.57
1124	Powder River Energy	Acct 2159626 12/1-1/1/26 \$89.57	\$518.60
		Acct 2159726 12/1-1/1/26 \$429.03	
1125	Water Guy	Inv. 2025-1544 – Dec. Water Oper./Bacteria test	\$566.80
TOTAL			\$2,480.97

Bank Balance End of Meeting: \$45,223.45

Accounts Receivable Balance: \$15,300.00 (assessments)

III. Unfinished Business

a. A letter was received from Water Guy explaining their rate increases in 2026 – labor rates increased January 1st, and the monthly rate will increase by 6% starting July 1st.

IV. New Business

a.

Ely Prince moved to adjourn the meeting. Toni Clark seconded. The meeting was adjourned at 4:05 p.m.

Next Regular Meeting: TUESDAY, FEBRUARY 17, 2026, 4:00 p.m. at the office of Cathey Consulting.

2026 Meetings:

Tues., Feb. 17, 2026, 4:00 p.m. / Tues., Mar. 17, 2026, 4:00 p.m.

Tues., Apr. 21, 2026, 4:00 p.m. / Tues., May 19, 2026, 4:00 p.m. / Tues., June 16, 2026, 4:00 p.m.

Tues., July 21, 2026, 4:00 p.m. / Tues., Aug. 18, 2026, 4:00 p.m. / Tues., Sept. 15, 2026, 4:00 p.m.

Tues., Oct. 20, 2026, 4:00 p.m. / Tues., Nov. 17, 2026, 4:00 p.m. / Tues., Dec. 15, 2026, 4:00 p.m.

DISTRICT MEETINGS ARE HELD THE THIRD TUESDAY OF THE MONTH AT 4:00 P.M. AT THE OFFICE OF CATHEY CONSULTING (400 S GILLETTE AVE., SUITE 106, GILLETTE – K2 TECHNOLOGIES BUILDING – OFFICE ENTRANCE IS ON 4TH STREET ACROSS FROM ARROW PRINTING.)

For any concerns or questions about water, call Water Guy at 307-299-3544 or a Board member. Board member phone numbers are listed at the bottom of these minutes.

Respectfully submitted,
Helenanne Cathey, Assistant to the Board



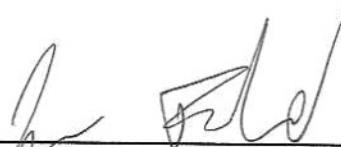
Signature

Ely Prince

Printed Name

2/17/26

Date



Signature

Jim F. Field

Printed Name

2-17-26

Date

Jim Fifield, President (307-683-6492) / Ely Prince, Vice President (307-399-9079) /
Toni Clark, Secretary/Treasurer (307-680-6793)