

**Box N Ranch Road Improvement & Service District
Regular Meeting
Minutes**

Wednesday, January 21, 2026, 5:30 p.m.

Office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, WY

Board Members Present: Keith Coyle, Tom Dillon, Jim Rieniets
Others Present: Helenanne Cathey

Tom Dillon called the meeting to order at 5:30 p.m.

- I. Minutes Approval** – Jim Rieniets moved to approve the minutes for the July 16, 2025, budget hearing and regular meeting. Keith Coyle seconded. Motion carried unanimously.
- II. Treasurer’s Report** – The Treasurer’s Report and bills were reviewed. Jim Rieniets moved to accept the Treasurer’s Report and pay bills as presented. Keith Coyle seconded. Motion carried unanimously.

Checking Account Balance Forward from Last Meeting:		\$11,161.90
08/07/25	Deposit – County Grant	\$471.00
08/10/25	Deposit – Assessments	\$1,027.94
Bills paid 08/13/25:		
Ck# 1122	CNA Surety Bond – board	\$105.00
Ck# 1123	Dustbusters Enterprises Inv. CD202519037 – mag chloride 7,049 gal.	\$9,093.21
Ck# 1124	Gillette News-Record Inv. 46758 – Director election legal ad	\$126.10
09/11/25	Deposit – County Grant	\$2,007.00
11/10/25	Deposit – Assessments	\$3,840.00
12/10/25	Deposit – Assessments	\$1,920.00
Checking Account Balance Prior to Meeting:		\$11,103.53
Bills paid at meeting:		
Ck# 1125	Cathey Consulting, LLC	
	Inv. 8215 – July adm./books	\$168.00
	Inv. 8261 – Aug. adm./books	\$168.00
	Inv. 8304 – Sep. adm./books	\$168.00
	Inv. 8360 – Oct. adm./books	\$168.00
	Inv. 8404 – Nov. adm./books	\$168.00
	Inv. 8449 – Dec. adm./books	\$168.00
Total Bills:		\$1,008.00
Checking Account Balance at End of Meeting:		\$10,095.53
Receivables due before end of fiscal year: \$5,760.00		
(\$11,520 annual assessment amount / \$960 per lot)		

III. Unfinished Business

- a. Rock and dust control for 2026 – A grant application will be submitted for \$2,764.30 which is 25% of the costs for road work and rock (\$1,964 - Earth Works – estimate) and mag chloride (\$9,093.21 Dustbusters – last year’s invoice).
- b. Director Election (March 17, 2026 – Coyle, Dillon) – The draft ballot was reviewed and will be mailed between February 20th and March 2nd. The following legal ad will run in the Gillette News-Record on March 3, 2026:

NOTICE OF DIRECTOR ELECTION
BOX N RANCH ROAD IMPROVEMENT & SERVICE DISTRICT
CAMPBELL COUNTY, WYOMING

Public Notice is hereby given that ballots have been mailed to all qualified electors / landowners within the Box N Ranch Road Improvement & Service District for the purpose of electing two directors to the Board of Directors to serve four (4)-year terms. Candidates

include Keith Coyle and Tom Dillon. Replacement ballots may be obtained from Cathey Consulting, LLC at 400 South Gillette Avenue, Suite 106, Gillette, Wyoming (City Hall Mall / K2 Technologies building – office entrance is on 4th Street across from Arrow Printing), or by calling Helenanne Cathey at 307-685-8235. An “Elector Affidavit” form will need to be completed in order to receive a replacement ballot. All mail ballots must be received by Box N Ranch Road Improvement & Service District by mail at c/o Cathey Consulting, PO Box 471, Gillette, Wyoming, 82717, by 5:00 p.m. on Tuesday, March 17, 2026, or at Cathey Consulting by 5:00 p.m. on Tuesday, March 17, 2026, to be valid. A polling place will be available at Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, on Tuesday, March 17, 2026, between 9:00 a.m. and 2:00 p.m.

Keith Coyle, Secretary/Treasurer / Filing Officer
Box N Ranch Road Improvement & Service District

Jim Rieniets, Nita Rieniets, and Helenanne Cathey will count ballots prior to the next meeting on Wednesday, ~~March 25, 2026, at 5:30 p.m.~~ Wednesday, March 18, 2026, 12:00 p.m. (rescheduled 2/18/26).

IV. New Business

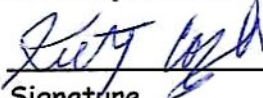
- a. Budget for 7/1/26 – 6/30/27 – The proposed budget will be approved at the March meeting, and the final budget will be reviewed and adopted at the June 10th budget hearing and regular meeting.

Next regular meeting: Wednesday, ~~March 25, 2026, 5:30 p.m.~~ (rescheduled 2/18/26) Wednesday, March 18, 2026, 12:00 p.m.(regular meeting) / Wednesday, June 10, 2026, 5:30 p.m. (budget hearing and regular meeting) at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106, Gillette, WY.

Jim Rieniets moved to adjourn. Keith Coyle seconded. The meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Helenanne Cathey,
Bookkeeper / Assistant



Signature

Keith Coyle

Printed Name

3-18-26

Date



Signature

THOMAS A DILLON

Printed Name

3/18/2026

Date

Tom Dillon, President / Jim Rieniets, Vice President / Keith Coyle, Secretary/Treasurer