

Crestview Improvement & Service District

Regular Meeting

Minutes

Thursday, March 12, 2026, 4:00 p.m.

Office of Cathey Consulting – 400 South Gillette Avenue, Suite 106, Gillette, WY 82716

Revised 3/17/26

Board Members Present: AnnaMarie Nebel, Loren Tucker, Hailey Lazarus
 Others Present: Helenanne Cathey, Stefanie Brown

AnnaMarie Nebel called the meeting to order at 4:00 p.m.

I. Minutes Approval

AnnaMarie Nebel moved to approve the minutes for the regular meeting on February 12, 2026, as written. Loren Tucker seconded. Motion carried unanimously.

II. Treasurer’s Report / Payables / Receivables

The bills and financial information were reviewed. Hailey Lazarus moved to accept the Treasurer’s Report and pay bills as presented. AnnaMarie Nebel seconded. Motion carried unanimously.

| | |
|---|-----------------------|
| Wyostar Account Balance (End of last meeting): | \$1,077,032.90 |
| 01/31/26 Interest | \$3,457.24 |
| Balance in Wyostar Account Balance End of Meeting: | \$1,080,490.14 |

| | |
|---|---------------|
| Checking Account Balance (End of last meeting): | \$145,735.95* |
| 2/1-2/8/26 Deposits – Water | \$4,719.90 |
| Adjusted Balance Forward: | \$150,455.85 |
| 02/18/26 Check returned for insufficient funds | \$56.00 |
| 2/9-2/28/26 Deposits – Water | \$2,081.50 |
| 02/28/26 Interest | \$54.95 |
| 03/05/26 Deposit – Xpress bill pay | \$8,003.50 |
| Balance Prior to meeting: | \$160,539.80* |

(*Balance does not reflect Water Guy deposits recorded since the end of the prior month.)

Bills Paid

| | Date | Num | Memo | Open Balance |
|---|------------|----------------------|--|--------------|
| Cathey Consulting, LLC | | | | |
| | 02/28/2026 | 8550 | February, 2026, Admin./Bookkeeping/Compliance Services | 2,000.00 |
| Total Cathey Consulting, LLC | | | Ck# 3252 | 2,000.00 |
| City of Gillette Department of Finance | | | | |
| | 02/28/2026 | Acct 21506 2/2-3/2 | Acct 21506 Regional Water 2/2-3/2/26 Bill 2234750 | 1,056.00 |
| | 02/28/2026 | Acct 20765 2/2-3/2 | Acct 20765 Electricity Water 2/2-3/2/26 Bill 2234504 | 651.68 |
| | 02/28/2026 | Acct 20501 2/2-3/2/2 | Acct 20501 Electricity/Wastewater 2/2-3/2/26 Bill 2234468 | 600.52 |
| Total City of Gillette Department of Finance | | | AUTO PAY | 2,308.20 |
| DOWL LLC | | | | |
| | 02/24/2026 | 5063.28046.01-19 | Engineering - Collection System Repairs & Lagoon 1/25/26 - 2/21/26 | 1,521.50 |
| Total DOWL LLC | | | Ck# 3253 | 1,521.50 |
| Energy Laboratories, Inc. | | | | |
| | 02/13/2026 | 767553 | Testing - wastewater | 73.00 |
| | 02/27/2026 | 769864 | Testing - wastewater | 284.00 |
| Total Energy Laboratories, Inc. | | | Ck# 3254 | 357.00 |
| Hawkins, Inc. | | | | |
| | 02/15/2026 | 7335090 | Chlorine | 30.00 |
| Total Hawkins, Inc. | | | Ck# 3255 | 30.00 |
| Slattery Enterprises Inc | | | | |
| | 02/11/2026 | 101882 | Jetter truck - from culdesac to manhole | 380.00 |

| | | | | |
|--------------------------------|------------|----------|---|------------------|
| | 03/05/2026 | 101891 | Jetted manhole at the lagoon | 475.00 |
| Total Slattery Enterprises Inc | | | Ck# 3256 | 855.00 |
| Water Guy, LLC | | | | |
| | 01/31/2026 | 2026-266 | Locates - January, 2026 | 127.50 |
| | 02/25/2026 | 2026-241 | Bounced checks through Xpress bill pay on 2/20/26 - 2803 Sassick & 2521 Gallery View | 37.50 |
| | 02/28/2026 | 2026-184 | February, 2026 Water Operator / Wastewater Operator / Meter Readings / Billing | 4,169.60 |
| Total Water Guy, LLC | | | Ck# 3257 | 4,334.60 |
| TOTAL | | | | 11,406.30 |

Checking Account Balance End of Meeting:

\$149,133.50*

III. Unfinished Business

- a. There was a bittersweet article in the February 13, 2026, edition of the Gillette News-Record entitled "Good Fences, Better Neighbors." Local scouts fix woman's fence following dog's tragic death. Homeowners are encouraged to read the article and talk to your neighbors! There was a discussion about fences. To contact the City of Gillette regarding questions about fences or construction call 307-686-5260.

IV. Water and Wastewater System Update

- a. Wastewater Line Repairs and Lagoon Abandonment –
 - i. MRG application submitted in February for \$489,000 / meeting June 18th – Dustin Wheeler recommended attending this meeting in June. SRF loan – The District may qualify for 0% interest on a loan. Loren Tucker will check his schedule and attend the June 18th meeting if he can.
 - ii. Permit to construct – Dustin Wheeler will be revising the permit to construct with some changes that the City wanted.
 - iii. Agreement to convey sewer system to the City – This should be signed by the City soon.
 - iv. County District Support Grant – No discussion.
- b. Water and Wastewater System General Update – Jetting of a section of sewer lines where lines sag – every two months – A bill was received for jetting done on 3/4/26. Hailey Lazarus will double check to make sure they are jetting the correct area.
- c. There were some issues with the wastewater system this past month. The odor was bad. The aeration wasn't working correctly, and DRM was contacted to fix it. Water Guy has ordered bugs.

V. Billing / Accounts Receivable / Aging Report

Billing reports for last month were reviewed.

VI. New Business

- a. Stefanie Brown reported that Crestview is scheduled for an EPA Sanitary Survey this year. The vent on the tank needs to be repaired or replaced. They got a quote from Extreme Precision to replace the vent. They estimate \$4,500 to \$4,700 to replace it. AnnaMarie Nebel moved to approve the work for Extreme Precision to take care of the tank vent repair that's long overdue. Loren Tucker seconded. Motion carried unanimously.
- b. The District had a deficiency in the last sanitary survey – the EPA wants bollards around the well. The Board asked Water Guy to provide a quote.
- c. The curb stop at 2713 Needle Court couldn't be shut off. Water Guy will repair it.
- d. The sewer lagoon permit expires in July, but Water Guy is waiting to renew it because if we start the process to abandon the lagoon, we won't need to renew the permit.
- e. Budget for 7/1/26 – 6/30/27 – The budget was discussed. The budget will be reviewed over the next few months.
- f. AnnaMarie Nebel reported that Visionary is installing lines (fiber) in the Crestview area, and she has heard a few concerns reported. She asked that the following information be included in the minutes:
 - i. **If anyone has any concerns or questions, you can contact Visionary at 888-682-1884.**
 - ii. **Homeowners – if you see flags in your yard, these are to identify the location of utility lines – do NOT pull out the flags – please leave them alone. If Water Guy must go out and put flags down again, they charge the District.**

- iii. Rapid Wire is doing the physical work in Crestview – their project manager is Mike, and his phone number is 720-346-5263.
- iv. 307-686-5260 is the building and inspection number for the City of Gillette.
- g. The City of Gillette newsletter can be found at: info@news.gillettewy.gov

VII. Executive Session – There was no Executive Session.

Upcoming Meetings:

2026 meetings:

Thurs., Apr. 9, 2026, 4:00 p.m. / Thurs., May 14, 2026, 4:00 p.m. / Thurs., June 11, 2026, 4:00 p.m.
 Thurs., July 9, 2026, 4:00 p.m. / Thurs., Aug. 13, 2026, 4:00 p.m. / Thurs., Sept. 10, 2026, 4:00 p.m.
 Thurs., Oct. 8, 2026, 4:00 p.m. / Thurs., Nov. 12, 2026, 4:00 p.m. / Thurs., Dec. 10, 2026, 4:00 p.m.

Meetings are generally held at the office of Cathey Consulting, 400 South Gillette Avenue, Suite 106 (Entrance on 4th Street across from Arrow Printing)

All meetings of the Crestview Improvement and Service District are open to the public, and the public are always welcome.

AnnaMarie Nebel adjourned the meeting at 4:36 p.m.

Respectfully submitted,
 Helenanne Cathey,
 Assistant to the Board of Directors

Anna Marie Nebel
 Signature

ANNA MARIE NEBEL
 Printed Name

April 9th, 2026
 Date

Hailey Lazarus
 Signature

Hailey Lazarus
 Printed Name

4/9/2026
 Date

AnnaMarie Nebel, President / Loren Tucker, Vice President / Hailey Lazarus, Secretary/Treasurer