

Grace Land Improvement & Service District
Regular Meeting Minutes
Monday, March 2, 2026, 6:30 p.m.
Office of Cathey Consulting - 400 South Gillette Avenue, Suite 106, Gillette

Board Members Present: Shannon Robinson, Lisa Wagner
 Board Members Approved Absent: Sean McGinley
 Others Present: Helenanne Cathey

Lisa Wagner called the meeting to order at 6:30 p.m.

- I. **Minutes** – Lisa Wagner moved to approve the minutes for the February 2, 2026, regular meeting as presented. Shannon Robinson seconded. Motion carried by unanimous consent.
- II. **Treasurer’s Report / Financial Review** – The bills and financial information were reviewed. Lisa Wagner moved to accept the Treasurer’s Report and pay the bills as presented. Shannon Robinson seconded. Motion carried by unanimous consent.

WATER ACCOUNT SUMMARY:

Water Account Balance End of Last Meeting:		\$101,643.26
1/1-1/31/26	Deposits – Water billing	\$1,045.00
1/31/26	Interest	\$40.32
Adjusted Balance Forward:		\$102,728.58
2/1-2/28/25	Deposits – Water billing	No bank statement yet.
2/6/26	Deposit – Xpress bill pay	\$3,025.00
2/12/26	Deposit – Collins	\$50.00
02/26/25	AUTO Pay – Powder River Energy Electricity 1/1-2/1/26	\$789.12
02/28/26	Interest	No bank statement yet.
Balance Prior to Meeting:		\$105,014.46

Bills Paid and transfers (Current Meeting):

Ck#	Payee	Description	Check Amount
AUTO	Powder River Energy	Electricity 2/1-3/1/26	No bill yet.
10562	Cathey Consulting	Inv. 8555 – Feb. adm./bks \$660.00	\$460.00
10563	Hawkins, Inc.	Inv. 7335349 – Chlorine	\$20.00
10564	Water Guy	Inv. 2026-197 Feb. Oper./meters/bills \$1,252.30	\$1,364.80
		Inv. 2026-80 – Bounced check Xpress bill pay \$18.75	
		Inv. 2026-97 – Locates - October, 2025 \$75.00	
		Inv. 2026-153 – Bounced check Xpress bill pay \$18.75	
Total:			\$1,844.80
Ck# 10565	Grace Land ISD – Transfer to Reserves		\$6,050.00
Water Account Balance End of Meeting:			\$97,119.66*

**Bank balance does not include water deposits from the first of this month to the meeting date.
 Water deposits are entered in QuickBooks and verified with bank statements monthly.*

WATER SYSTEM RESERVES ACCOUNT:

Water System Reserves Account Balance End of Last Meeting:		\$120,372.03
01/31/26	Interest	\$102.10
02/28/26	Interest	No statement yet.
03/02/26	Deposit – Transfer from	\$6,050.00
	Water Account	
Water System Reserves Account Balance End of Meeting:		\$126,524.13

ROAD ACCOUNT SUMMARY:

Road Account Balance End Last Meeting:		\$67,427.24	
01/31/26	Interest	\$25.76	
02/28/26	Interest	No statement yet.	
Balance Before Bills:		\$67,453.00	
Bills Paid:			
Ck#	Payee	Description	Check Amount
1442	Cathey Consulting	Inv. 8504 – Feb. adm./bks \$660.00	\$200.00
Total bills / transfer:			\$200.00
Road Account Balance End of Meeting:			\$67,253.00

- III. **Water System** –
 - a. Meter readings / billing / system review – Meter readings were discussed.

IV. Roads

- a. 2026 Road Project – Bull Riding from Khadafy Skoal to Barrel Racing or Steer Roping (1 mile from Khadafy Skoal to the west) needs material. Project estimate with maintenance blading is approximately \$79,000 with a County Grant request of \$19,500. The County grant application was approved by the County on February 4, 2026. The Board reviewed and signed the grant agreement. Lisa Wagner moved to authorize Schrank Grading to go ahead with the road work. Shannon Robinson seconded. Motion carried unanimously.
- b. Road maintenance – Schrank Grading Service did the road maintenance last month. Board members are very happy with the road work that was done.
- c. Spectrum has been out there, but they haven't fixed the two culverts that were hit.

V. Unfinished Business

- a. Regional Water Connection – The agreement for regional water was approved and signed 7/7/25, and was submitted to the City. Lisa Wagner reached out to four engineering companies regarding a technical memo that the District needs to provide, and two of those companies are looking at the project and will let us know if they can do the project and provide a cost estimate for the work.

VI. New Business

- a. The budget for 7/1/26 – 6/30/27 was reviewed and discussed. Shannon Robinson moved to transfer \$6,050 to reserves. Lisa Wagner seconded. Motion carried unanimously. The budget will be discussed over the next few months.

Lisa Wagner adjourned the meeting at 6:35 p.m.

NOTES:

- If anyone is unable to attend the meeting but would like to call in for the meeting, contact Lisa Wagner. She will add people to the meeting by phone if possible.
- **A reminder that the speed limit is 30 mph.**
- **IF THE ROADS ARE SHUT DOWN FROM THE SNOW, PLEASE STAY OFF OF THE ROADS.** When people get stuck on the roads, then the plow cannot get through and it creates a more dangerous situation. Just stay home and stay off of the roads!
- People are reminded that dogs need to be kept on their own property. Remember you are liable if your dog bites someone or causes property damage or injury to animals.
- No one is authorized to blade the roads except the County without board approval. Anyone that does any work on the roads without board authorization will be prosecuted for destruction of property.
- 5/5/14 – Board authorized the signing of checks for regular bills between meetings if a monthly meeting is cancelled.
- No one should get in meter pits. There are wires on the radio read equipment that are easy to rip apart. There is also a pillow in it that prevents things from freezing. Any damages to the meter pit or equipment in the pit will be billed to homeowners.
- **When anyone sees the red light flashing on the tank, contact a Board member (phone numbers at the bottom of the minutes) or Water Guy (307-299-3544).**

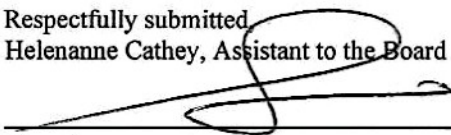
NEXT REGULAR MEETING: Monday, April 6, 2026, 6:30 p.m. AT THE OFFICE OF CATHEY CONSULTING (400 S GILLETTE AVE, SUITE 106, GILLETTE – ENTRANCE ON 4TH STREET ACROSS FROM ARROW PRINTING).

2026 Meetings: Mon. Apr. 6, 2026, 6:30 p.m. / Mon. May 4, 2026, 6:30 p.m. / Mon. June 1, 2026, 6:30 p.m.
Mon. July 6, 2026, 6:30 p.m. / Mon. Aug. 3, 2026, 6:30 p.m. / *Wednesday, Sept. 9, 2026, 6:30 p.m. **
Mon., Oct. 5, 2026, 6:30 p.m. / Mon. Nov. 2, 2026, 6:30 p.m. / Mon. Dec. 7, 2026, 6:30 p.m.

**September meeting moved to Wednesday, September 9th instead of Monday, September 7th due to the Labor Day holiday.*

The District holds regular, monthly meetings, generally on the first Monday of each month at 6:30 p.m. at the office of Cathey Consulting. If the date falls on a holiday, the meeting will be rescheduled.

Respectfully submitted
Helenanne Cathey, Assistant to the Board



Signature



Printed Name



Date

Sean McGinley, Pres. (307-257-4531) / Shannon Robinson, Vice Pres. (661-345-3268) / Lisa Wagner, Secr./Treas. (970-590-5177)



Signature



Printed Name



Date